



ASKGPO FEDERAL DEPOSITORY LIBRARY PROGRAM (FDLP) USER TRAINING GUIDE

July 2025

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askGPO Introduction

The askGPO webpage and login are used by Federal Depository Library Program staff to:

- Submit inquiries
- Check the status of inquiries
- Submit webforms such as anniversary award and training requests
- Make depository claims
- Make Depository Library Council nominations during open periods
- Request additional login credentials for team members
- Update the Federal Depository Library Directory (FDL Directory)
- Review existing agreements and submit new agreements

The designated depository coordinator can edit the FDL Directory entry for their library on the My FDL page.

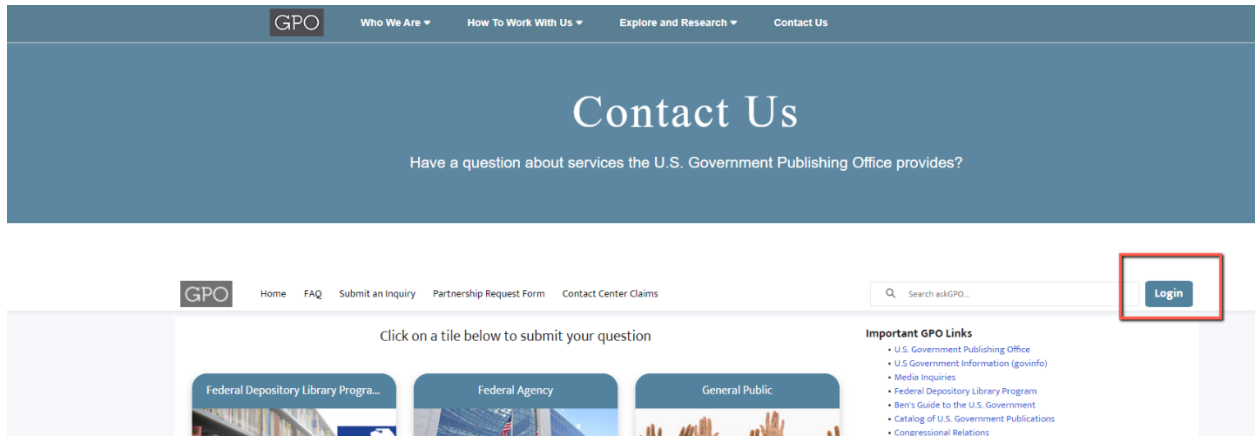
- Searching the FDL Directory is done through <https://catalog.gpo.gov/fdlpdir/FDLPdir.jsp>

The benefit of authenticating with a login is that you can view all your past submitted inquiries, and information on many forms will be populated automatically.

Authenticated users can also go to the My Agreements page and see any agreements (such as partnerships) their library has established with GPO, and can submit a new agreement for review.

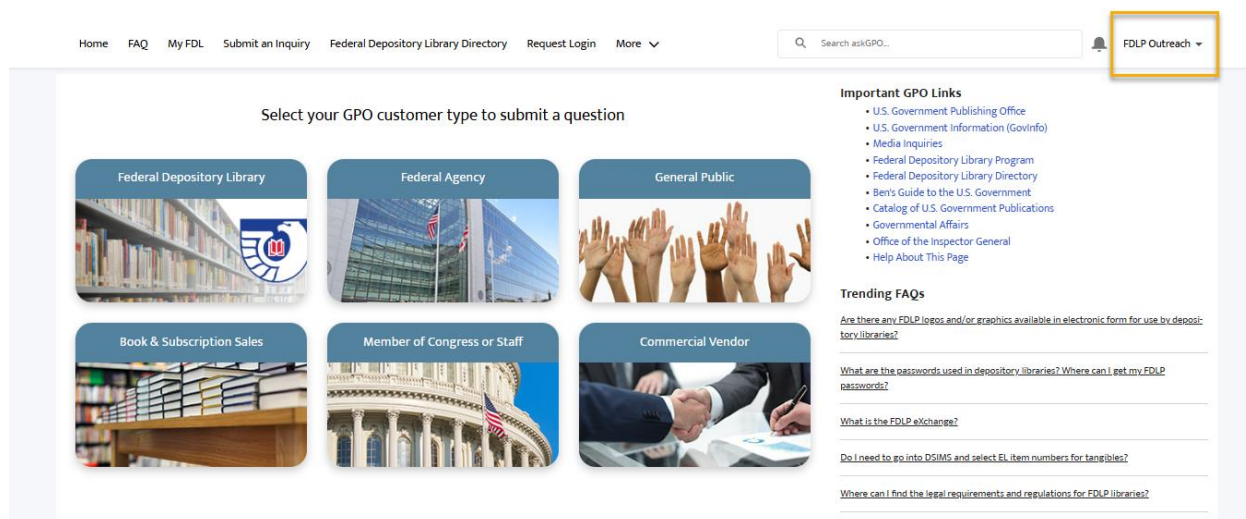
askGPO Website and Access

Access the askGPO webpage at <https://ask.gpo.gov>. If necessary, click the login button from the right hand corner:



Alternatively, use this link to enter your credentials directly. Enter your user name and password and click on “Log into askGPO”: <https://usgpo.force.com/askGPO/s/login/>

Once you are logged in, you will see your name at the top right of the screen:



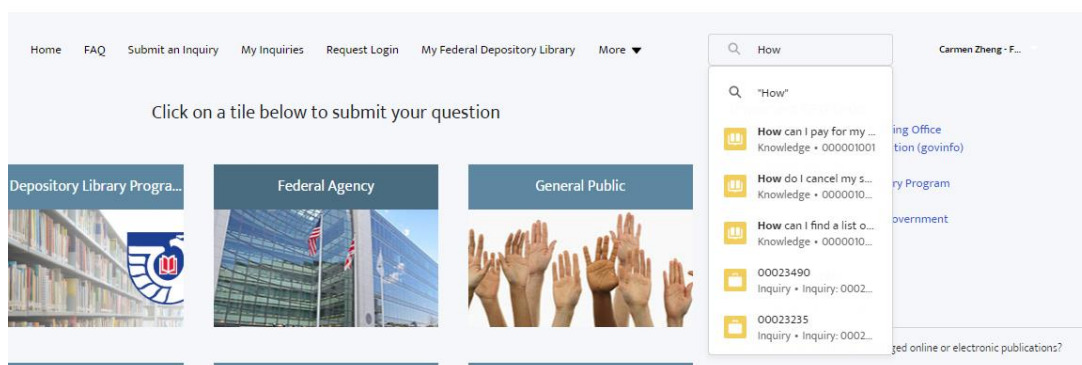
Site Navigation

Once logged in, the home page will be displayed as below. Some of the features of the webpage include:

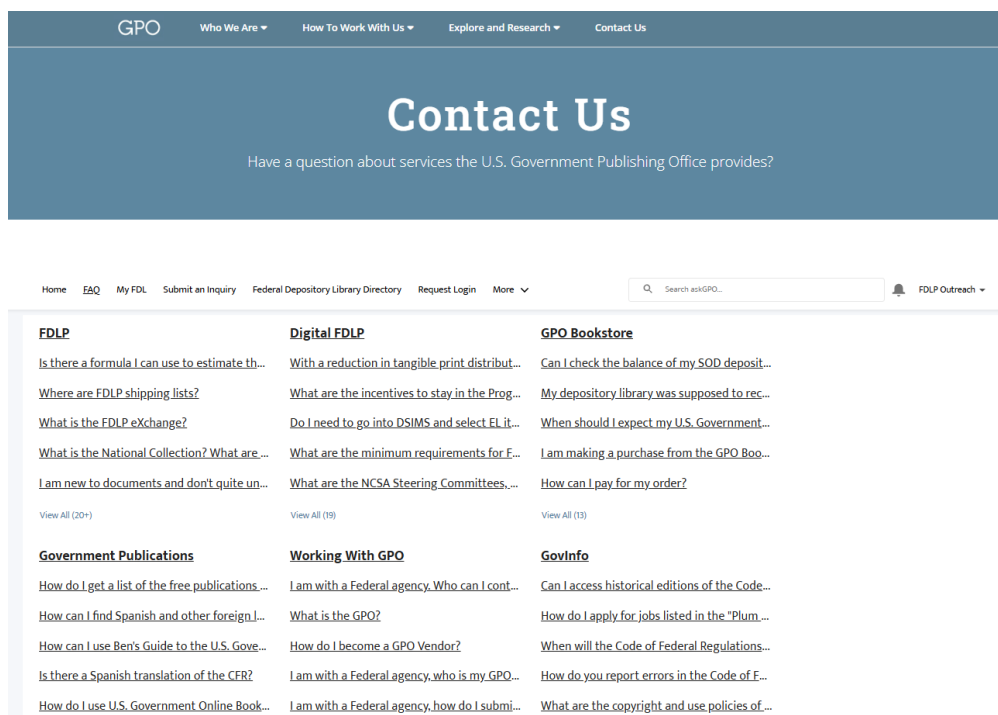
- Quick links on the top panel
- A menu bar
- Six tiles for the user to submit inquiries based on their need or affiliation
- Knowledge base articles covering frequently asked questions



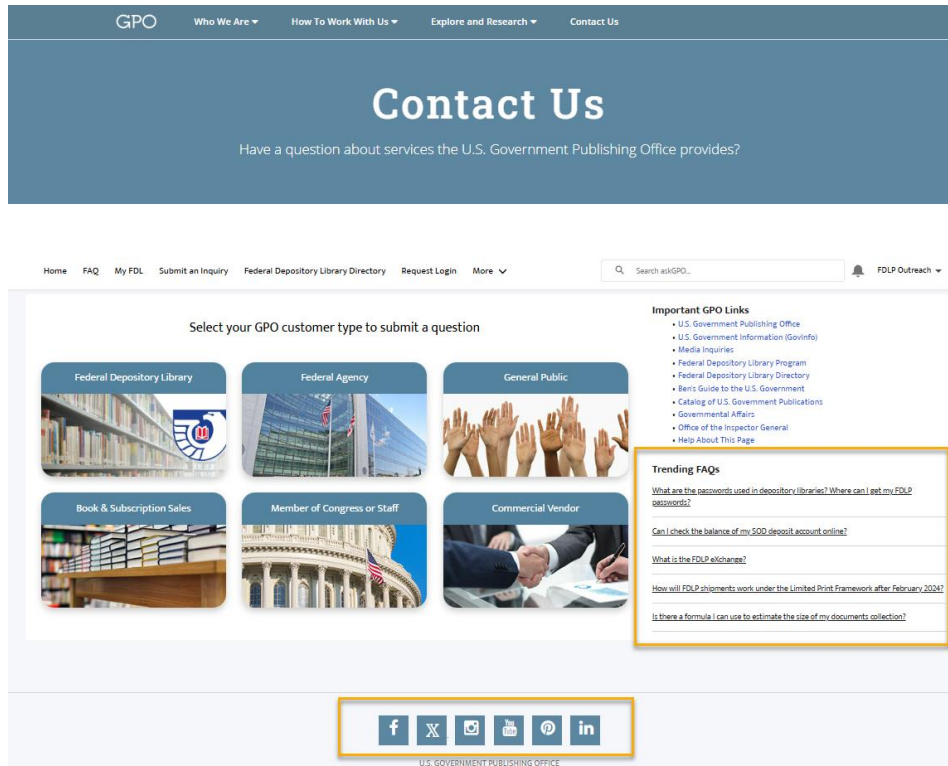
Enter keywords in the search box to search across the entire site's content. Results will include knowledge base articles (frequently asked questions) and inquiries you have submitted.



The FAQ tab lists all the published knowledge articles. Look here to see if an answer to your question has already been published before submitting an inquiry.

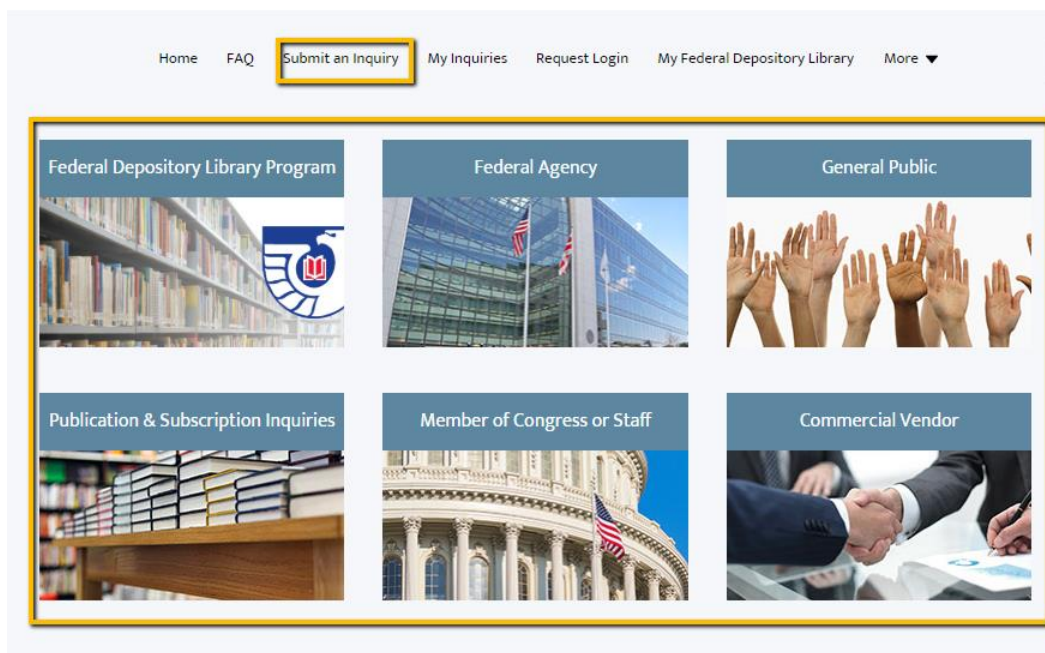


The most frequently viewed knowledge base articles appear in the "Trending Articles" list. At the bottom of the page are GPO's social media footer links.



Submit and Review an Inquiry (as an authenticated user)

To submit an inquiry, you can click on “Submit an inquiry” from the menu bar (recommended) or click on a tile on the home page (use the tile that corresponds to the type of user you are).



You will see an inquiry submission page, with some of your own information pre-populated in the form:

The screenshot shows a web page for submitting an inquiry to GPO staff. At the top is a navigation bar with links: Home, FAQ, My FDL, Submit an Inquiry, Request Login, My Inquiries, Contact Center Claims, and More. A search bar on the right contains the text "Search askGPO...". Below the navigation bar is a light blue header with the text "Please fill out the form below to submit an inquiry to our GPO staff". The form itself is titled "* Type of Customer" and contains several fields: "Federal Depository Library" (pre-filled), "* Institution/Library name" (Don L. Love Memorial Library), "Library Number" (0345), "First Name" (Jenny), "* Last Name" (Zheng), "* Email Address" (carmen.zheng@coresphere.com), "Phone" (4566787922), and "* Select Category" (a dropdown menu showing "----Please Select a Category----"). Below these is a large text area for "* Enter your inquiry" with the placeholder text "Enter your inquiry". Underneath is a "Personal Note" section with a character limit icon and an empty text box. The "Upload Attachment(s)" section includes "Upload Files" and "Or drop files" buttons, with a red message "No File Selected." below. At the bottom is a "Submit" button and a reCAPTCHA widget with the text "I'm not a robot" and a "reCAPTCHA Privacy - Terms" link.

You have the option to upload files if needed.

For some types of question categories, you will be prompted to enter specific information such as a SuDoc number, a URL, or a CGP number.

You have the option to enter a personal note (35 character limit). Use the personal note to enter keywords that will help you sort or search for your inquiries.

When your form is complete, click the “I am not a robot” box, then click “Submit”

carmenzheng@corespinner.com


Phone
4566787922

*Select Category
Shipping Lists

*Enter your inquiry
I have a question regarding to the shipping list number

Personal Note ⓘ
Shipping List Tag

Upload Attachment(s)
 Or drop files
 No File Selected..

☒ I'm not a robot  reCAPTCHA
[Privacy](#) - [Terms](#)

You will receive a confirmation message and a reference number. For authenticated users, the reference number is a clickable link that will take you to an inquiry record for that question

Home FAQ Submit an Inquiry My Inquiries Request Login My Federal Depository Library More ▼ Carmen Zheng · FDL

Thank you for contacting the U.S. Government Publishing Office.

Your question has been submitted, and the reference number for your question is [00023535](#) . You should receive a response by email within 2 business days.

On the inquiry record, you can review the “Related files” section to access and download any attachments.

(456) 678-7922

Contact Email
jczheng@gpo.gov

▼ Additional Information

Inquiry Origin AskGPO	Type Question
CreatedByMe <input checked="" type="checkbox"/>	Priority Medium
Date/Time Opened 12/22/2020 1:29 PM	Date/Time Closed
Supplied Email jczheng@gpo.gov	Supplied Phone 4566787922

Related Files

TITLE	FILE TYPE	CREATED DATE
FugitivesSubmsns_Fields_Template_20201221	CSV	Dec 22, 2020

After submitting a question, you will receive a confirmation message from GPO, along with the inquiry details:



Thank you for contacting the U.S. Government Publishing Office.

Your question has been received, and you should receive a response from us within two business days.

Reference Number: 00059349

Question: testing

Category: Other depository library question or issue

Name: Carmen Zheng

Email: jczheng@gpo.gov

Phone: 456-678-7922

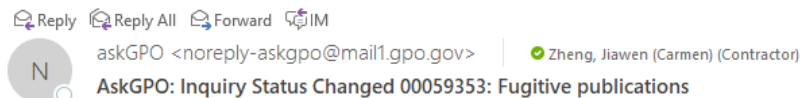
Library Number: 0295



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<https://www.gpo.gov>

When the inquiry status is updated by GPO staff, you will receive the following email:



Recently you requested assistance through askGPO.

We are continuing to work on your issue, and will let you know as soon as it is resolved.

Question:

Customer Type: Federal Depository Library

Category: Fugitive publications

Name: Carmen Zheng

Email: jczheng@gpo.gov

Phone: 456-678-7922

Depository Library Number: 0295



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<https://www.gpo.gov>



✔ Zheng, Jiawen (Carmen) (Contractor)


AskGPO: Inquiry Status Closed 00059349: Other depository library question or issue

Answer:

Depository Library Number: 0295




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[Home](#) [FAQ](#) [My FDL](#) [Submit an Inquiry](#) [Request Login](#) [My Inquiries](#) [Contact Center Claims](#) [More](#) 

Search askGPO...



Carmen Zheng ▾



Inquiries

My askGPO Inquiries

20+ items • Sorted by Personal Note • Filtered by All inquiries • CreatedByMe • Updated a few seconds ago

	Inquiry Num...	Category	Account	Status	Date/Time Opened	Date/Time Closed	Personal Note
1	00059015	Unreported publications	Don L Love Memorial Library	New	4/16/2021 10:40 AM		Note
2	00059110	Unreported publications	Don L Love Memorial Library	New	4/26/2021 1:42 PM		33333333333333333333333333333333
3	00059113	Claims	Don L Love Memorial Library	New	4/26/2021 1:53 PM		
4	00059112	Deactivate Login Request	Don L Love Memorial Library	New	4/26/2021 1:50 PM		
5	00059111		Don L Love Memorial Library	New	4/26/2021 1:49 PM		
6	00059108	Unreported publications	Don L Love Memorial Library	New	4/23/2021 2:15 PM		
7	00059106	Unreported publications	Don L Love Memorial Library	New	4/23/2021 2:05 PM		
8	00059104	Unreported publications	Don L Love Memorial Library	New	4/23/2021 2:00 PM		

Submit an Unreported Publication Inquiry

The unreported publication leads to a slightly different type of input form. You will choose a radio button to indicate whether you are reporting only one publication or multiple publications. The form will look different depending on which option you choose. If you are submitting multiple publications, you will need to upload a CSV spreadsheet with publication information.

Please fill out the form below to submit an inquiry to our GPO staff

*Type of Customer
Federal Depository Library

*Institution/Library name
Don L. Love Memorial Library

Library Number
0345

First Name
Jenny

*Last Name
Zheng

*Email Address
carmen.zheng@coresphere.com

Phone
4566787922

*Select Category
Unreported publications

Unreported publications are public information products that are not discoverable through the Government Publishing Office's [Catalog of U.S. Government Publications \(CGP\)](#). For more information about identifying and submitting publications in scope of GPO's programs, please visit [Reporting Publications to GPO on FDLP.gov](#).

*Unreported Publications Type
☐ Check this box for providing details pertaining to only ONE publication
☐ Check this box for providing details pertaining to MULTIPLE publications

Upload Attachment

No File Selected.

Sample form when submitting one publication:

*Unreported Publications Type
☒ Check this box for providing details pertaining to only ONE publication
☐ Check this box for providing details pertaining to MULTIPLE publications

*Title

*Publishing Agency

Publication URL (Required for online publications)

SuDoc Number

Format
Select an Option

Series Title and Number

Report Number

Publication Year

OCLC Number

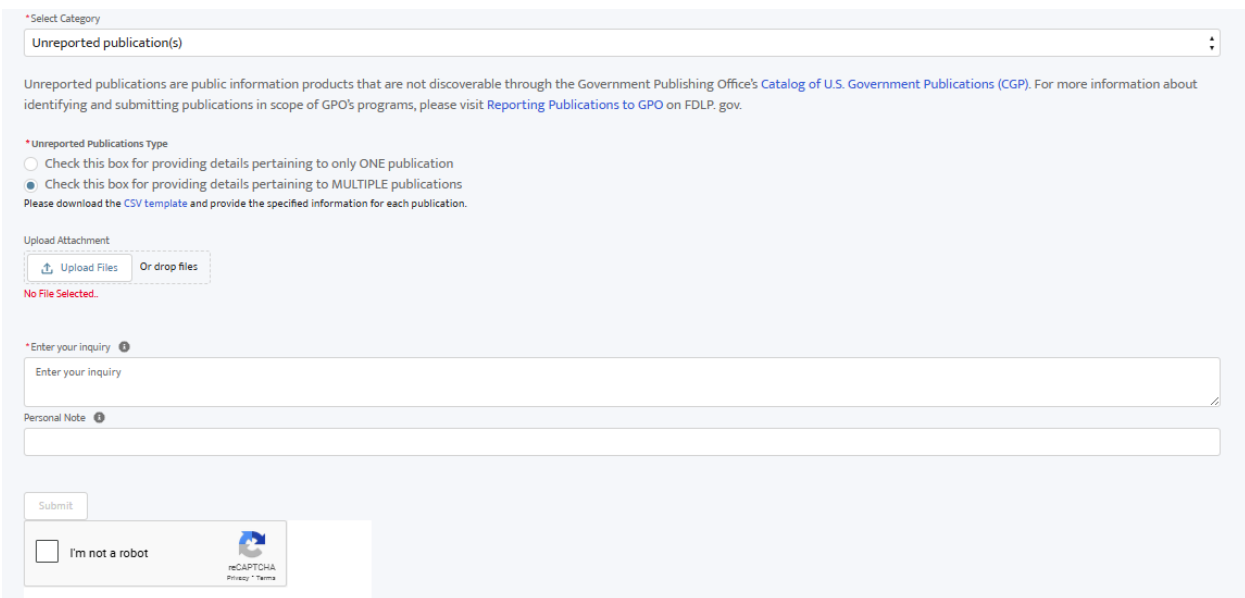
Upload Attachment

No File Selected.

*Enter your inquiry ⓘ
Enter your inquiry

Personal Note ⓘ

Sample form when submitting multiple publications (you will need to upload a spreadsheet):



The form is titled "Select Category" and has a dropdown menu set to "Unreported publication(s)". Below this, a paragraph explains that unreported publications are public information products not discoverable through the GPO's Catalog of U.S. Government Publications (CGP). It provides a link to "Reporting Publications to GPO on FDLP.gov".

Under "Unreported Publications Type", there are two radio buttons: "Check this box for providing details pertaining to only ONE publication" (unselected) and "Check this box for providing details pertaining to MULTIPLE publications" (selected). A note below says "Please download the CSV template and provide the specified information for each publication."

The "Upload Attachment" section has a button "Upload Files" and a dashed box "Or drop files". Below it, it says "No File Selected."

There is a text input field for "Enter your inquiry" and a "Personal Note" section with another text input field.

At the bottom, there is a "Submit" button and a reCAPTCHA "I'm not a robot" checkbox.

Submit an Inquiry (as a non-authenticated user)

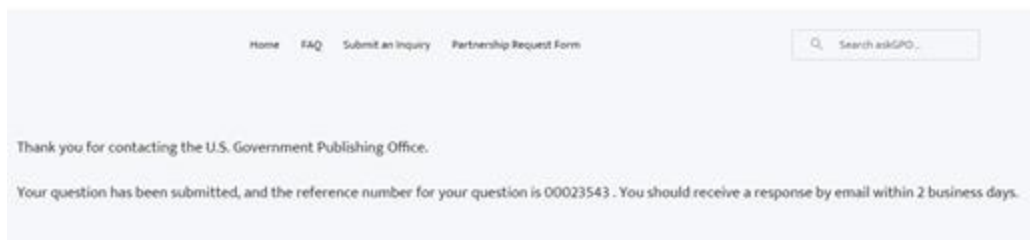
The public askGPO webpage is: <https://ask.gpo.gov>

Click "Submit an inquiry" on the menu bar



Fill out the inquiry details and submit the inquiry (please refer to the same steps as the authenticated user).

The submitter will receive a confirmation message and a reference number as shown below. The submitter will also receive an email confirmation message from GPO that includes the inquiry details.



Federal Depository Library Directory

To view and search the entire Federal Depository Library Directory, use this site:

<https://catalog.gpo.gov/fdlpdir/FDLPdir.jsp>.

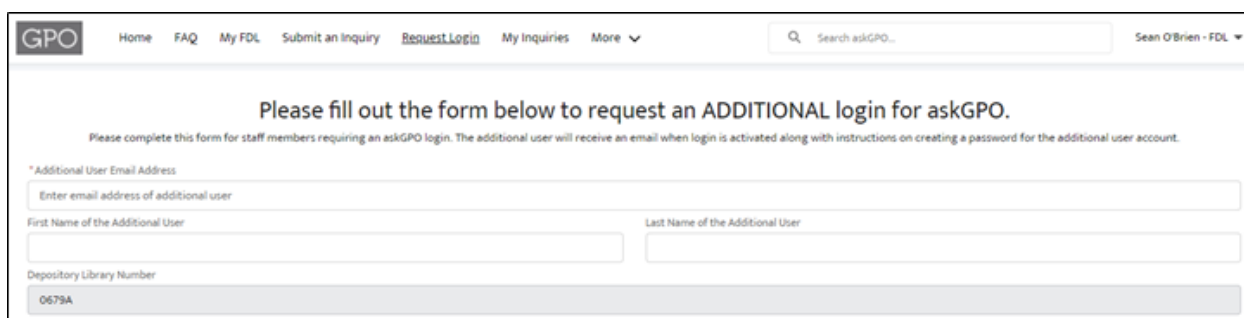
If you are the depository coordinator and want to make changes to the information about your library that appears in the Directory, log in to askGPO.

- Click on the “My FDL” link on the menu bar to view the FDL Directory information about your library.
- The depository coordinator will have the ability to edit some fields by clicking on the pencil icon or the “Edit” button.
- If you need to edit a field that you do not have permission for, contact GPO by submitting an askGPO inquiry (choose the category “Other depository library question or issue”) or by calling 202-512-1119.

Request an askGPO login for additional staff

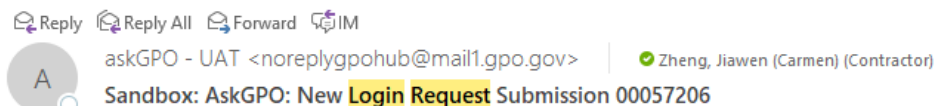
You do not need a login to use the askGPO site to submit a question for GPO staff. The benefit of having a login is a streamlined submission process, with your contact information auto-populated, and the ability to maintain a record of your submissions. The coordinator at a Federal Depository Library can submit a request for a login on behalf of another person who works at the same library.

To submit a login request, click on “Request Login” on the menu bar, fill out the form, and submit the request. In the Additional User fields, enter the first/last name and email of the person you want to request an account for, not your own.



The screenshot shows the 'Request Login' form on the askGPO website. The header includes the GPO logo, navigation links (Home, FAQ, My FDL, Submit an Inquiry, Request Login, My Inquiries, More), a search bar, and a user profile (Sean O'Brien - FDL). The main heading is 'Please fill out the form below to request an ADDITIONAL login for askGPO.' Below this is a sub-heading: 'Please complete this form for staff members requiring an askGPO login. The additional user will receive an email when login is activated along with instructions on creating a password for the additional user account.' The form fields include: 'Additional User Email Address' (with a placeholder 'Enter email address of additional user'), 'First Name of the Additional User', 'Last Name of the Additional User', and 'Depository Library Number' (with the value '0679A' entered).

Once the requester has submitted the login request, they will receive an email confirmation.



Thank you for contacting the U.S. Government Publishing Office.

Your login request has been received. The additional user will receive an email when the login is activated along with instructions on creating a password for the additional user account.

Reference Number: 00057206

Name of the additional user: Jenny Zheng

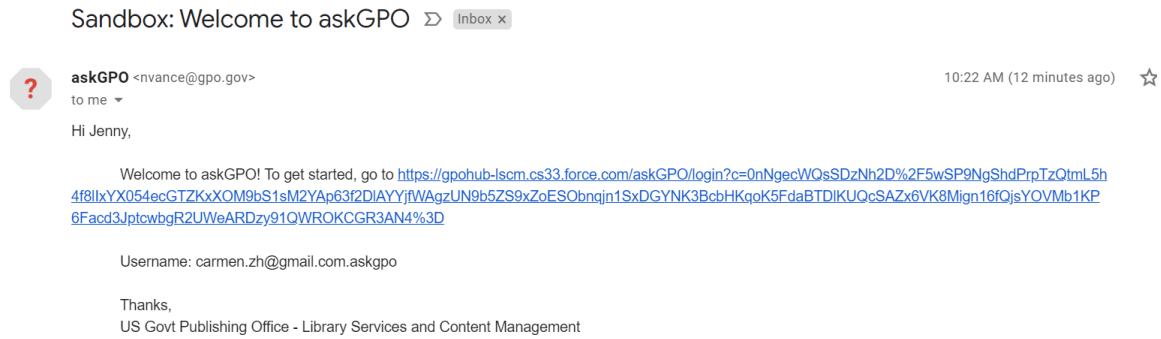
Email of the additional user: jc Zheng@gpo.gov



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<https://www.gpo.gov>

Once GPO staff have confirmed the login request, the new additional user will receive a “Welcome to askGPO” email:

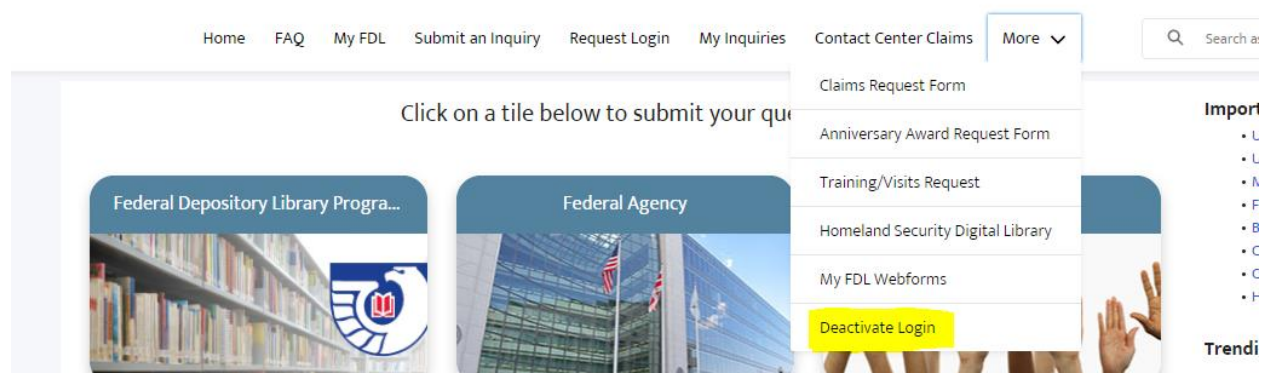


When the new user first clicks on the link, they will need to create a password

A screenshot of a web form titled "Change Your Password" with the GPO logo at the top. The form is set against a dark blue background. It asks the user to "Enter a new password for carmen.zh@gmail.com.askgpo. Make sure to include at least:" followed by three radio button options: "10 characters", "1 letter", and "1 number". Below these are two input fields labeled "* New Password" and "* Confirm New Password". At the bottom is a grey button labeled "Change Password".

Requests to deactivate logins to the askGPO Community Portal

To request that an askGPO account be deactivated, click on the “More” drop down from the top menu bar, then click on “Deactivate Login”.



Enter the email address of the user to be removed and submit the request. GPO staff will process the deactivation within two business days.

A screenshot of the 'Deactivate Login' form. The form title is 'Please fill out the form below for staff members who need to be deactivated'. Below the title is a subtitle: 'Please complete this form for staff members who need to be removed from askGPO'. The form contains several input fields: 'Email address of the user to be removed', 'First name of the user to be removed', 'Last name of the user to be removed', 'Depository Library Number' (which is pre-filled with '0345'), and 'Business Phone'. A 'Submit' button is located at the bottom left of the form. Below the 'Submit' button is a reCAPTCHA checkbox labeled 'I'm not a robot'.

Keep in mind that you can only enter an email address that is associated with an existing user. If you enter an email that does not exist in the system, you will see an error message as below:

po.cs32.force.com/askGPO/s/deactivate-login

PortalHubfdl PortalDevfdl GPO Prod TFS GPO UAT GPODEV

Have a question about askGPO? Office provided

gpoat-usgpo.cs32.force.com says
This Email address does not exist in Salesforce. Please enter a correct email address.

OK

Home FAQ My FDL Submit an Inquiry Request Login My Inquiries Deactivate Login More

Search askGPO...

Please fill out the form below for staff members who need to be deactivated

Please complete this form for staff members who need to be removed from askGPO

* Email address of the user to be removed
carmen.zheng1234567@gmail.com

First name of the user to be removed Last name of the user to be removed

Depository Library Number
0345

Access and Submit Webforms

The following webforms are available for authenticated FDLs:

- 1) Claims form
- 2) Anniversary Award Request form
- 3) Training/Visits form
- 4) Homeland Security Digital Library form

To submit a webform, navigate to the menu bar to select the “More” tab if needed and select the webform from the dropdown menu.

GPO Home FAQ My FDL Submit an Inquiry Request Login My Inquiries More

Search askGPO...

Carmen Zheng FDL

Claims Request Form

Anniversary Award Request Form

Training/Visits Request

Homeland Security Digital Library

My FDL's Webforms

live publications

17 items • Sorted by Inquiry Number • Filtered by All inquiries - CreatedByMe • Update

Inqu...	Category	Sta...	Date/Time Ope...	Date/Time Clos...
1 00057086	Fugitive publications	Closed	9/14/2020 2:21 PM	12/17/2020 9:43 AM
2 00057087	Suggestion: CGP technical enhancement/MetaLib Resource	Closed	9/14/2020 3:35 PM	12/17/2020 9:45 AM

Submit a Claim

To submit a Claim, click “Submit a Claim” from the top menu or the drop down menu and fill in all the required fields.

MICROFICHE, MAP, AND TANGIBLE CLAIMS

Claims for depository materials from GPO-issued shipping lists must be made within **60 days of the date of the shipping list**. Only claim documents in your selection profile that you did not receive. For more information about claims and to verify that claims copies have not been exhausted, [Click Here](#).

Claims can be submitted from one shipping list at a time. Only five items can be claimed in one submission. If all of the documents on a shipping list need to be claimed, check the "Claim Entire Shipping List" box.

Contact Information

* Depository Library Number

0999

* Your Name

FDP Outreach

* Email Address

fdlpoutreach@gpo.gov

Regional Depository Library

☐ My depository is regional

Regional Depository Agreement

☐ My library has an official agreement with my regional to select and house the items being claimed.

Shipping Information

* Shipping List Number (Please provide one shipping list number per claim submission)

☐ I certify that I am missing all publications on this shipping list and need to claim them all.

Publication(s) to be Claimed (Up to 5 claims items per submission)

Claim # 1

Item Number

Title

[Add another Claim](#)

Comments and Confirmation

Comment (Please do not claim materials using the comment box below)

type here...

Legitimate Claim

☐ I certify that my claim is based on my depository active item selection profile.

Submit

Anniversary Award Request Form

To submit an Anniversary Award Request Form, click "Anniversary Award Request Form" from the drop down menu and fill in all the required fields.

FDL ANNIVERSARY AWARDS

Honor your library's anniversary of being a Federal depository library by requesting one of the two awards below.



Certificate (Non-Milestone Award)

This paper certificate is 11" x 8.5", pre-printed, and customized. Quantity is limited to one certificate per institution per year.



Glass Award

Available in 25 year increments only.

This glass award is 7.75" x 9.5", with sandblasted type into acrylic. It can be wall mounted or stand on a table top. Quantity limited to one award per institution.

No retroactive anniversary requests will be honored. This award is for current anniversaries ONLY.

The institution and library name entered in the form will be used to customize the award.

Award Request

* Type of award(s)

Certificate-non-milestone award

* Depository Library Number

0999

Designation Date or Year

* Institution Name

GPO

* Library Name

GPO Library

Special Instructions

Requestor's Contact Information

* Requestor's Name

FDLP Outreach

* Phone Number

* E-mail

fdlpoutreach@gpo.gov

Mailing Information ***Please provide a UPS-deliverable address. Awards cannot be shipped to P.O. Boxes.

* Shipping Address

* City

* State

--None--

* Zip Code

Submit

☐ I'm not a robot



Training/Visits Request Form

To submit a Training/Visits Request Form, click "Training/Visits Request" from the drop down menu and fill in all the required fields.

Request for FDLP Training, Use of GPO's Virtual Training Room, or Library Visits

Use this form to:

- Volunteer to present virtual training through the [FDLP Academy](#)
- Request a specific topic be presented via the [FDLP Academy](#)
- Request to use GPO's virtual training rooms for your event or meeting
- Request that a GPO staff member provide specific depository training for your library (not associated with an event or visit)
- Request a GPO staff member attend your event or visit your library, either onsite or virtually

Fields marked with (*) are required.

* Name

Jenny Zheng

Phone

4566787922

* Email Address

carmen.zheng@coresphere.com

Details of Your Request

*What is the nature of your request?

--None--

✓ --None--

I'd like to present a webinar for the FDLP Academy

I'd like to request the FDLP Academy host a webinar on a specific topic (provide topic below)

I'd like to use GPO's virtual training rooms for my event or meeting

I'd like GPO staff to provide specific depository training for my library

Onsite: I'd like a GPO staff member to attend my event or visit my library

Virtual: I'd like a GPO staff member to attend my event or visit my library

Details of Your Request

*What is the nature of your request?

Onsite: I'd like a GPO staff member to attend my event or visit my library

Date(s)

Alternative Date(s)

Description of your request

Submit

Homeland Security Digital Library Form

To submit a Homeland Security Digital Library Form, click “Homeland Security Digital Library” from the drop down menu and fill in all the required fields.

HOMELAND SECURITY DIGITAL LIBRARY

This validation form authorizes your depository library to have electronic access to the Homeland Security Digital Library. This service is available for free public access under the Federal Depository Library Program (FDLP). It is a violation of the terms of this agreement to:

- Release the usernames or passwords to organizations or individuals other than authorized library personnel.
- Allow organizations or individuals out side of your library to connect via your library's computer network.

Depository Information

*Depository Library Number

*Library Name

*Address 1

*City

*State

--None--

*Zip Code

Depository Coordinator Information

*Name

*Phone

*Email Address

User Support Contact Information (if different from above)

Name


Phone Number

Email

Access Authorization

*Library Type
--None--

Submit

☐ I'm not a robot 

To review all the webforms submitted by your depository library, click "My FDL Webforms" from the "More" drop down list. The list view displays all the webforms submitted by the staff at your library

Webforms
My FDL's Webforms

25+ items • Sorted by Webform ID • Filtered by All webforms • Updated a few seconds ago

Search this list...

Webform ID	Reference Nu...	Record Type	Account	Contact	Created By	Created Date
1 WF-0000000044		Anniversary Awards	Illinois State Library	Carmen Zheng FDL	Carmen Zheng FDL	9/14/2020 2:36 PM
2 WF-0000000045	PR383-9046	Preservation	Illinois State Library	Carmen Zheng FDL	Carmen Zheng FDL	9/14/2020 3:13 PM
3 WF-0000000046	PA882-9604	Partnership	Illinois State Library	Carmen Zheng FDL	Carmen Zheng FDL	9/14/2020 3:14 PM
4 WF-0000000105		Claims	Illinois State Library	Lara Flint - FDL	Lara Flint - FDL	9/17/2020 1:47 PM
5 WF-0000000106		Anniversary Awards	Illinois State Library	Lara Flint - FDL	Lara Flint - FDL	9/17/2020 1:48 PM
6 WF-0000000107		Visits-Training Request	Illinois State Library	Lara Flint - FDL	Lara Flint - FDL	9/17/2020 1:49 PM
7 WF-0000000108	PR588-1843	Preservation	Illinois State Library	Lara Flint - FDL	Lara Flint - FDL	9/17/2020 1:51 PM
8 WF-0000000109	PA700-4808	Partnership	Illinois State Library	Lara Flint - FDL	Lara Flint - FDL	9/17/2020 1:52 PM
9 WF-0000000110		Homeland Security Digital Library	Illinois State Library	Lara Flint - FDL	Lara Flint - FDL	9/17/2020 1:53 PM
10 WF-0000000113		Claims	Illinois State Library	Kathy Carmichael - FDL	Kathy Carmichael - FDL	9/18/2020 9:36 AM
11 WF-0000000114		Anniversary Awards	Illinois State Library	Kathy Carmichael - FDL	Kathy Carmichael - FDL	9/18/2020 9:39 AM
12 WF-0000000116		Visits-Training Request	Illinois State Library	Kathy Carmichael - FDL	Kathy Carmichael - FDL	9/18/2020 9:40 AM

Submit a Partnership Request Form

You do not need to be logged in to askGPO to submit a [Partnership Request Form](#). Click on the Partnership Request Form link from the top menu of askGPO.

Home FAQ Submit an Inquiry Federal Depository Library Directory **Partnership Request Form** More ▾

Search askGPO... **Login**

Since 1997, the U.S. Government Publishing Office (GPO) has developed strategic partnerships with Federal depository libraries, Federal agencies, and other institutions to increase public access to U.S. Government information in all formats. Generally, GPO partnerships focus on:

- Permanent public access to digital U.S. Government information.
- Preserving tangible U.S. Government information.
- Access to services that allow Federal depository libraries to enhance their collections.
- Access to services and resources that connect the public to its Government's information.
- Access to resources that assist Federal depository libraries to manage their collections.

More information on partnership benefits, requirements, and current partners is available at <https://fdlp.gov/collaborations-with-gpo/partnerships>.

Institutions that have a project or a resource that would benefit the public and/or the Federal depository community are encouraged to discuss partnership opportunities with GPO using this form.

Continue the webform

☐ Yes

☐ No

Submit a Pilot Project Application

Log in to the askGPO site and choose “Pilot Project Application” from the More drop-down on the menu bar.

GPO Home FAQ My FDL Submit an Inquiry Federal Depository Library Directory Request Login **More ▾**

Search askGPO... FDLP Outreach ▾

Click on a tile below to submit your question

Federal Depository Library Program

Federal Agency

Book & Subscription Sales

Member of Congress or Staff

My Inquiries

Claims Request Form

Anniversary Award Request Form

Training/Visits Request

Homeland Security Digital Library

My FDL Webforms

Contact Center Claims

Deactivate Login

FDLP Network

Pilot Project Application

Important GPO Links

- U.S. Government Publishing Office
- U.S. Government Information (govinfo)
- Media Inquiries
- Federal Depository Library Program
- Federal Depository Library Directory
- Ben's Guide to the U.S. Government
- Catalog of U.S. Government Publications
- Congressional Relations
- Office of the Inspector General
- Help About This Page

Trending FAQs

I was supposed to receive a title that was listed on the shipping list but I did not get it. How do I claim the title?

Why are there more item numbers in my selection profile than I have selected?

Where may I find the latest news and announcements regarding depository library administration and the Federal Depository ...

When will the Code of Federal Regulations (CFR) be published on govinfo?

What is the FDLP exchange?

Download the application form from the provided link. Upload the completed application as an attachment and fill out all fields on the online form, then click Submit Application.

Pilot Project Application

The LSCM Pilot Projects are opportunities for FDLP libraries to collaborate with GPO in areas such as collection inventory, conducting condition assessments, cataloging, and preservation. Jointly conducted projects are to benefit the larger FDLP community and ultimately to enhance access to the [National Collection of U.S. Government Public Information](#).

To be considered for this opportunity, Pilot Project applicants must submit this proposal and obtain administrative approval before the application deadline to participate in this opportunity. All depository libraries are welcome to apply.

Application Instructions:

1. Download the [Pilot Project Proposal application form](#)
2. Answer questions in their entirety; responses to all questions are required for the application to be accepted for review.
3. When the Pilot Project Proposal application is complete, please populate the field below stating for which Pilot Project Opportunity your library is applying.
4. Finally, attach the Pilot Project Proposal application by clicking "Upload files," then click the submit button. Your library will have then submitted the completed application for the proposed pilot project. The application will be reviewed by the LSCM Pilot Project Review Committee.

Applicant Name
FDLP Outreach

Applicant Institution
GPO Library

*Which Pilot Project Opportunity is your library applying for?
Select Pilot Project


*Do you have your library's administrative approval for this pilot project opportunity?
☐ Yes - While the application is under review, LSCM staff will reach out to your administration for their input and approval.
☐ No

Attach Application
[Upload Files](#) Or drop files

[Submit Application](#)

Submitted pilot project application forms are viewable from the "My Inquiries" area on the menu bar. The Category will appear as "LSCM Pilot Project".



[Home](#) [FAQ](#) [My FDL](#) [Submit an Inquiry](#) [Federal Depository Library Directory](#) [My Inquiries](#) [More](#) [Search askGPO...](#) [Lara Flint - FDL](#)

 Inquiries

My askGPO Inquiries

4 items • Sorted by Date/Time Opened • Filtered by All inquiries - CreatedByMe • Updated a few seconds ago

Search this list...

Inquiry Number	Category	Account	Status	Date/Time Opened	Date/Time Closed	Personal Note
1 00158310	LSCM Pilot Project	Oakton Library	Closed	8/9/2021 1:20 PM	8/9/2021 1:30 PM	
2 00158270	Other	Oakton Library	Closed	6/24/2021 8:31 AM	6/24/2021 8:37 AM	
3 00158269	Other depository library question or issue	Oakton Library	New	6/24/2021 8:26 AM		socks
4 00158267	Cataloging/Metadata (Policy and Records)	Oakton Library	Open	6/23/2021 10:53 AM		CGP 12345

My Agreements

Your library may have official agreements with GPO, and some of these can be created and/or viewed on the askGPO site.

1. Shared Housing Agreements

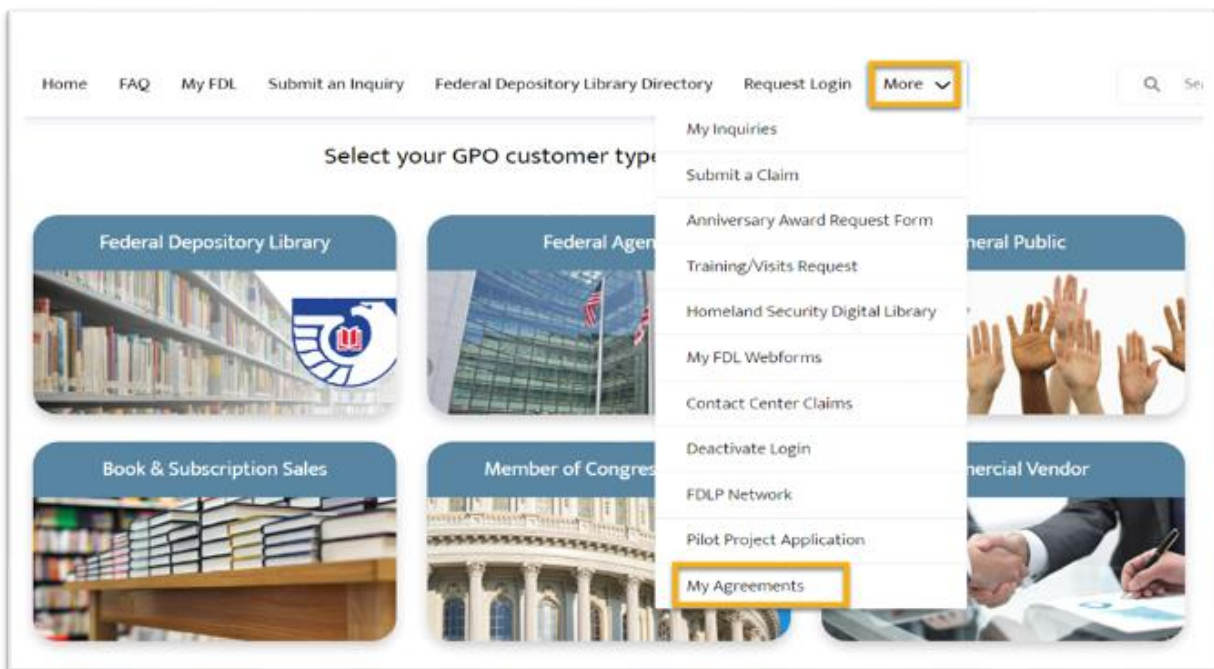
A written agreement between a Federal Depository Library and another institution, submitted to GPO and the regional depository library, when depository materials are placed in an institution outside the depository director's authority. When a regional depository is housing materials with another depository this way, the materials housed are "regional copies".

2. Print Selector Agreements

Print Selectors commit to select specified tangible depository resources and retain them until they are superseded. A Print Selector agreement can only be made for superseding resources.

Viewing Agreements

You can view your library's Print Selector or Shared Housing Agreements by [logging in](#) and clicking the "My Agreements" link from the top menu (use the More drop-down if you do not see My Agreements on the main menu).



There are three possible statuses for agreements: Active, Inactive, or New.

A screenshot of the 'My Agreements' page for Albert R. Mann Library. It shows a table with two rows of agreements. The first row is a 'Shared Housing Agreement' with status 'Active'. The second row is a 'Print Selector Agreement' with status 'Inactive'.

Agreement ID	Type	Sub Type	Title	Status
A-00000031	Shared Housing Agreement	Standard shared agreement	Health materials	Active
A-00000032	Print Selector Agreement	Congressional Record	Congressional Record	Inactive

To open an agreement, click on the link in the Agreement ID column:

A screenshot of the 'My Agreements' page for the State Library of North Carolina. The 'Agreement ID' 'A-00000186' is highlighted with a yellow box. The agreement is a 'Print Selector Agreement' with status 'New'.

Agreement ID	Type	Sub Type	Title	Status
A-00000186	Print Selector Agreement			New

This example is an agreement in a New status – note that the Final Agreement section is blank:

The screenshot shows a web form for an agreement with ID A-00000075. The status is 'New'. The form includes fields for Agreement ID, Contact Name (Joseph Paskoski), Email (jpaskoski@jollyfree.com), Phone, Title, Agreement Type (Print Selector Agreement), Agreement Subtype, and Date Agreement Signed. A 'Status' dropdown menu is highlighted with a yellow box, showing 'New'. To the right, a 'Final Agreement' section is highlighted with a yellow box, showing a blank table with columns 'Title' and 'Action'.

Status	Agreement Type	Date Agreement Signed	Account Name	Depository Number
New	Print Selector Agreement		Fairchild-Martindale Library	0532

Agreement ID	A-00000075
Contact Name	Joseph Paskoski - FDL
Email	jpaskoski@jollyfree.com
Phone	
Title	
Agreement Type	Print Selector Agreement
Agreement Subtype	
Date Agreement Signed	

Status
New

Final Agreement	
Title	Action

Once the final agreement is uploaded by GPO, the status becomes Active and the agreement document can be viewed or downloaded:

The screenshot shows a web form for an agreement with ID A-00000042. The status is 'Active'. The form includes fields for Agreement ID, Contact Name (Pratik GPO staff Test Mistry), Email (pmistry@jollyfree.com), Phone (2312312), Title, Agreement Type (Print Selector Agreement), Agreement Subtype, and Date Agreement Signed (2/2/2023). A 'Status' dropdown menu is highlighted with a yellow box, showing 'Active'. To the right, a 'Final Agreement' section is highlighted with a yellow box, showing a table with columns 'Title' and 'Action'. The table contains one row: 'download - Test 2 - Final' with a 'Download' link.

Status	Agreement Type	Date Agreement Signed	Account Name	Depository Number
Active	Print Selector Agreement	2/2/2023	Auburn University at Montgomery Library	0008B

Agreement ID	A-00000042
Contact Name	Pratik GPO staff Test Mistry
Email	pmistry@jollyfree.com
Phone	2312312
Title	
Agreement Type	Print Selector Agreement
Agreement Subtype	
Date Agreement Signed	2/2/2023

Status
Active

Final Agreement	
Title	Action
download - Test 2 - Final	Download

Submitting Agreements

By clicking on the New button, you can submit an agreement for GPO's review. You will receive an email notification when you submit an agreement, and when the final agreement is posted by GPO.

When the final agreement is posted, it will have a status of "Active" and when you click on the individual agreement, you will be able to download a copy of the agreement. You will also be able to see if any additional libraries or institutions are participating in the agreement.

[Home](#)
[FAQ](#)
[My FDL](#)
[Submit an Inquiry](#)
[Federal Depository Library Directory](#)
[My Agreements](#)
[More](#)

Lara Flint - FDL

My Agreements
 Albert R. Mann Library

New

Agreement ID	Type	Sub Type	Title	Status
A-00000031	Shared Housing Agreement	Standard shared agreement	Health materials	Active

Agreement
 A-00000031

Status	Agreement Type	Date Agreement Signed	Account Name	Depository Number
Active	Shared Housing Agreement	2/15/2023	Albert R. Mann Library	0428

Agreement ID
 A-00000031

Contact Name
[Lara Flint - FDL](#)

Email
flint@gpo.gov

Phone
 2025551232

Title
 Health materials

Agreement Type
 Shared Housing Agreement

Agreement Subtype
 Standard shared agreement

Date Agreement Signed
 2/15/2023

Account Name
[Albert R. Mann Library](#)

Depository Number
 0428

Status
 Active

Additional Information
 To house health materials at the medical library branch.

Final Agreement

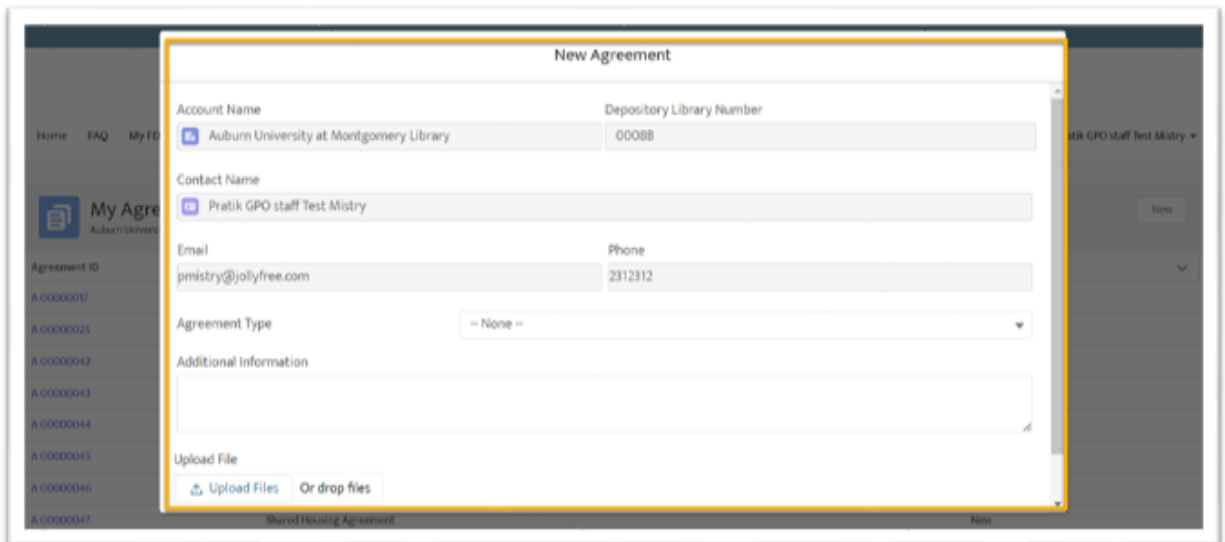
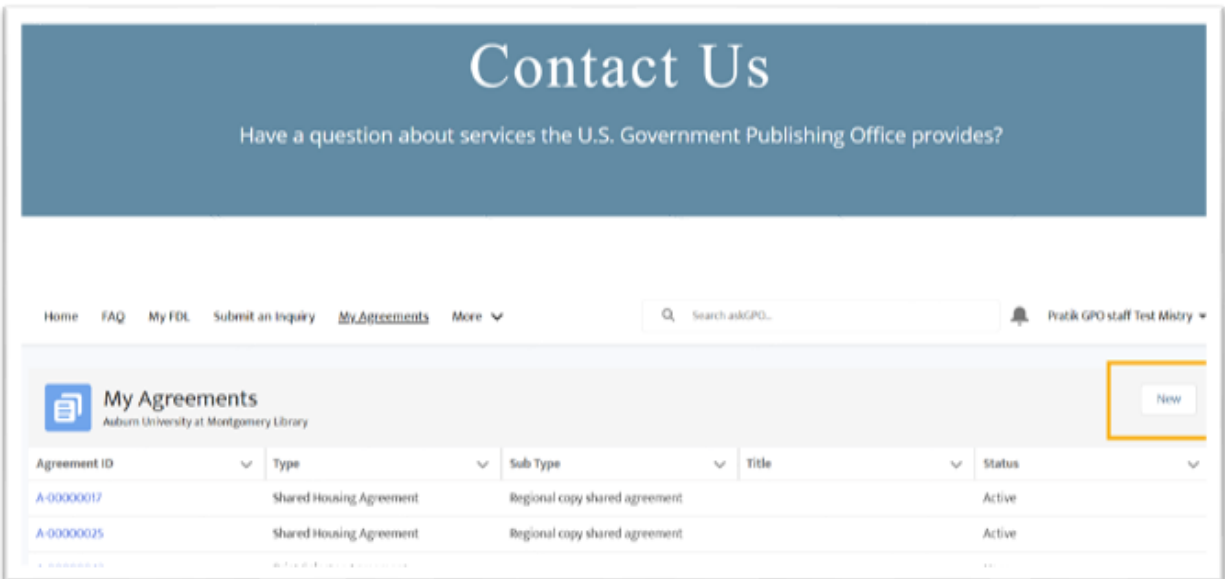
Title	Action
Sample Selective Housing Agree...	Download

Agreement Participants

Participant Name	Street Address	National Collection Area
------------------	----------------	--------------------------

Submitting a Print Selector Agreement

Click the New button, then choose Print Selector Agreement as the Agreement Type on the popup window.



You will see a message at the top of the screen: “The Print Selector Agreement template is available from the [Regional Online Selections](#) page on FDLP.gov.”

Once you click the ‘[Regional Online Selections](#)’ link, a new tab is opened, and you are directed to <https://www.fdlp.gov/regional-online-selections#print-selector>, where you can download the [Print Selector Agreement template](#).

New Agreement

The Print Selector Agreement template is available from the [Regional Online Selections](#) page on FDLP.gov

Account Name: Auburn University at Montgomery Library
 Depository Library Number: 00088

Contact Name: Pratik GPO staff Test Mistry

Email: pmistry@jollyfree.com
 Phone: 2312312

Agreement Type: **Print Selector Agreement**

Additional Information: ☒ Print Selector Agreement
☐ Shared Housing Agreement

Upload File

Enter any additional information in the New Agreement window as necessary and attach your completed Print Selector agreement by uploading or dragging and dropping the file. Click save.

New Agreement

Contact Name: Pratik GPO staff Test Mistry

Email: pmistry@jollyfree.com
 Phone: 2312312

Agreement Type: Print Selector Agreement

Additional Information

Upload File
 Or drop files

0127-print-selector-agreement-CREC-20210518.pdf X

Save Cancel

Once the agreement is saved, you will be able to view it from the My Agreements page.

[Home](#)
[FAQ](#)
[My FDL](#)
[Submit an inquiry](#)
[Federal Depository Library Directory](#)
[My Agreements](#)
[More](#)

[Print & GPO staff Test Mistry](#)

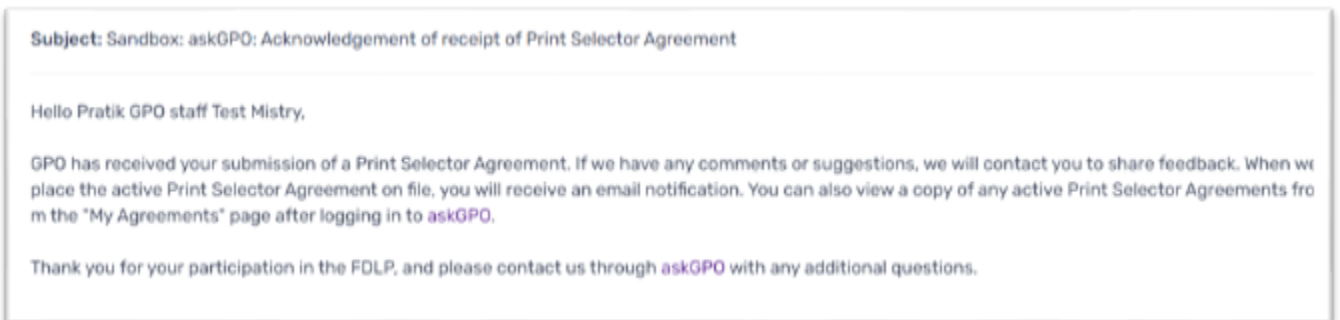
My Agreements

Auburn University at Montgomery Library

New

Agreement ID	Type	Sub Type	Title	Status
A-00000017	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000025	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000042	Print Selector Agreement	Federal Register		Inactive
A-00000043	Shared Housing Agreement			New
A-00000044	Shared Housing Agreement			New
A-00000045	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000046	Shared Housing Agreement			New
A-00000047	Shared Housing Agreement			New
A-00000049	Shared Housing Agreement	Regional copy shared agreement		New
A-00000050	Print Selector Agreement			New

You will receive an email confirmation when a new print selector agreement is submitted to GPO.



Submitting a Shared Housing Agreement

Click the New button, then choose Shared Housing Agreement as the Agreement Type on the popup window.

Contact Us

Have a question about services the U.S. Government Publishing Office provides?

Home FAQ My FDL Submit an Inquiry My Agreements More

Search askGPO... Pratik GPO staff Test Mistry

My Agreements

Auburn University at Montgomery Library

Agreement ID	Type	Sub Type	Title	Status
A-00000017	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000025	Shared Housing Agreement	Regional copy shared agreement		Active

New

New Agreement

Account Name: Auburn University at Montgomery Library Depository Library Number: 00088

Contact Name: Pratik GPO staff Test Mistry

Email: pmistry@jollyfree.com Phone: 2312312

Agreement Type: -- None --

Additional Information

Upload File

Upload Files Or drop files

You will see a message at the top of the screen: “Templates are available within the [Selective Housing Agreements](#) guidance article on FDLP.gov.”

Once you click the [Selective Housing Agreements](#) link, a new tab is opened, and you are directed to <https://www.fdlp.gov/guidance/selective-housing-agreements-sha>, where you can download the Selective Housing Agreement template.

Enter the agreement subtype and any additional information in the New Agreement window as necessary and attach your completed Shared Housing Agreement by uploading or dragging and dropping the file. Click save.

- For more information about the difference between a standard agreement and a regional copy agreement, see the [Selective or Shared Housing Agreements](#) guidance article on FDLP.gov

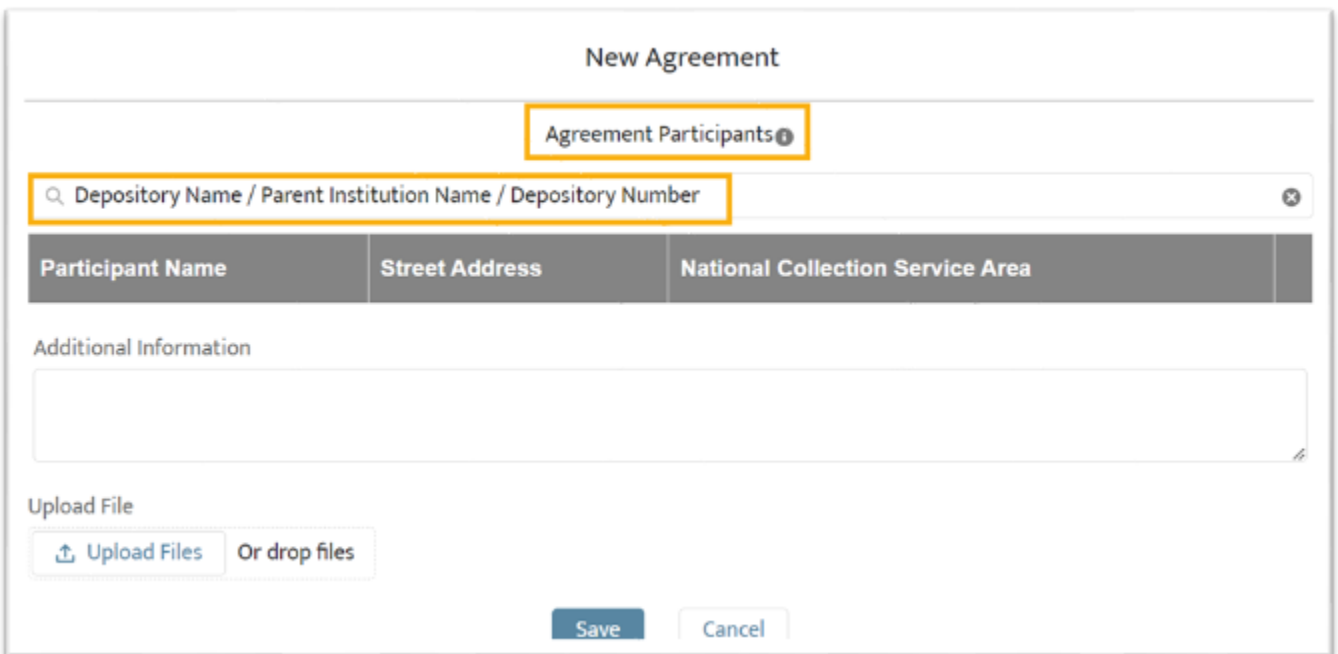
Adding Agreement Participants:

You can add more than one agreement participant for a Shared Housing Agreement.

Participants can be an active FDL (both selective or regional) or a non-FDL shared housing site. You can add up to 15 participants.

To add another participant, click into the “Search participants” box, then search for and select a participant.

You can search for a participant using a library name, institution name, or depository library number.



The screenshot shows the 'New Agreement' form. At the top, there is a section titled 'Agreement Participants' which is highlighted with a yellow box. Below this is a search bar with the placeholder text 'Depository Name / Parent Institution Name / Depository Number'. Below the search bar is a table with three columns: 'Participant Name', 'Street Address', and 'National Collection Service Area'. Below the table is a section titled 'Additional Information' with a text area. Below the text area is a section titled 'Upload File' with a button labeled 'Upload Files' and a link labeled 'Or drop files'. At the bottom of the form are two buttons: 'Save' and 'Cancel'.

For example:



The screenshot shows the 'New Agreement' form with the search results for '123'. The search bar contains the text '123'. Below the search bar, there is a list of search results: 'Ina Dillard Russell Library', 'Jack Tarver Library', and 'Testing Account for R1.6'. The list is scrollable.

You can also search for a Non -FDL shared housing site if they are available.

You can repeat the steps and add up to 15 participants.

Agreement Participants

Q Non FDL site

I

Test by PKM Non FDL

Non FDL Housing Site

Non FDL Housing Site

Non FDL Housing Site

Non FDL Housing Site

Non FDL Sharing Site

Non FDL Housing Site

You can view all the participants selected in the Participants table in the Agreement Participants section.
You can click the Remove button to remove a participant.

Agreement Participants			
Q Search participant(s)			
Participant Name	Street Address	National Collection Service Area	
Jack Tarver Library	1300 Edgewood Avenue Macon, Georgia 31207-0001		Remove
N8s Non-FDL SH Site	7980 170th Avenue Northeast Redmond, WA 98052	West	Remove

Enter Additional Information details (if needed) and upload or drag and drop the SHA agreement file.
Click save.

Jack Tarver Library	1300 Edgewood Avenue Macon, Georgia 31207-0001		Remove
N8s Non-FDL SH Site	7980 170th Avenue Northeast Redmond, WA 98052	West	Remove

Additional Information

Upload File

Upload Files Or drop files

Save Cancel

After the agreement is saved, you can view it from the My Agreements page.

[Home](#)
[FAQ](#)
[My FDL](#)
[Submit an Inquiry](#)
[Federal Depository Library Directory](#)
[My Agreements](#)
[More](#)

[Pratik GPO staff Test Mistry](#)

My Agreements

Auburn University at Montgomery Library

New

Agreement ID	Type	Sub Type	Title	Status
A-00000007	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000025	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000042	Print Selector Agreement	Federal Register		Inactive
A-00000043	Shared Housing Agreement			New
A-00000044	Shared Housing Agreement			New
A-00000045	Shared Housing Agreement	Regional copy shared agreement		Active
A-00000046	Shared Housing Agreement			New
A-00000047	Shared Housing Agreement			New

You will receive an email confirmation when a Shared Housing Agreement is submitted to GPO, and if a depository library is listed as a participant, their coordinator will also receive an email.

Subject: Sandbox: askGPO: Acknowledgement of receipt of Shared Housing Agreement

Hello Pratik GPO staff Test Mistry,

GPO has received your submission of a Shared Housing Agreement (SHA). If we have any comments or suggestions, we will contact you to share feedback. When we place the active Shared Housing Agreement on file, you will receive an email notification. You can also view a copy of any active SHAs from the "My Agreements" page after logging in to [askGPO](#).

Thank you for your participation in the FDLP, and please contact us through [askGPO](#) with any additional questions.

Activation of Agreements

Once GPO reviews and activates an agreement, the submitter and the depository coordinator of any participant libraries will receive an email notification that the agreement has been activated and is available for download.

Subject: Sandbox: Your Print Selector Agreement is Activated

Hello Pratik GPO staff Test Mistry,

GPO has reviewed the Print Selector Agreement (PSA) [A-00000042](#) submitted by your library, and is now placing the active agreement on file. You can view a copy of your library's active PSAs from the "My Agreements" page after logging in to [askGPO](#).

Thank you for your participation in the FDLP, and please contact us through [askGPO](#) with any additional questions.



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732 North Capitol Street, NW | Washington, DC 20401

Deactivation of Agreements / Inactive Agreements

When an agreement is inactivated, you will receive an automated email from askGPO. You will still see the agreement so you know that historically it existed, but there will be no file attached since the agreement is inactive. The status of the agreement will be "Inactive" and there will no longer be a file in the Final Agreement section.

Home FAQ My FDL Submit an Inquiry Federal Depository Library Directory Request Login More ▾

Search askGPO... Lara Flint - FDL ▾

Agreement
A-00000032

Status Inactive	Agreement Type Print Selector Agreement	Date Agreement Signed 2/6/2023	Account Name Albert R. Mann Library	Depository Number 0428
--------------------	--	-----------------------------------	--	---------------------------

Agreement ID
A-00000032

Contact Name
[Lara Flint - FDL](#)

Email
lflint@gpo.gov

Phone
2025551232

Title
Congressional Record

Agreement Type
Print Selector Agreement

Agreement Subtype
Congressional Record

Date Agreement Signed
2/6/2023

Account Name
[Albert R. Mann Library](#)

Depository Number
0428

Status
Inactive

Additional Information

Final Agreement

Title ▾	Action ▾
---------	----------

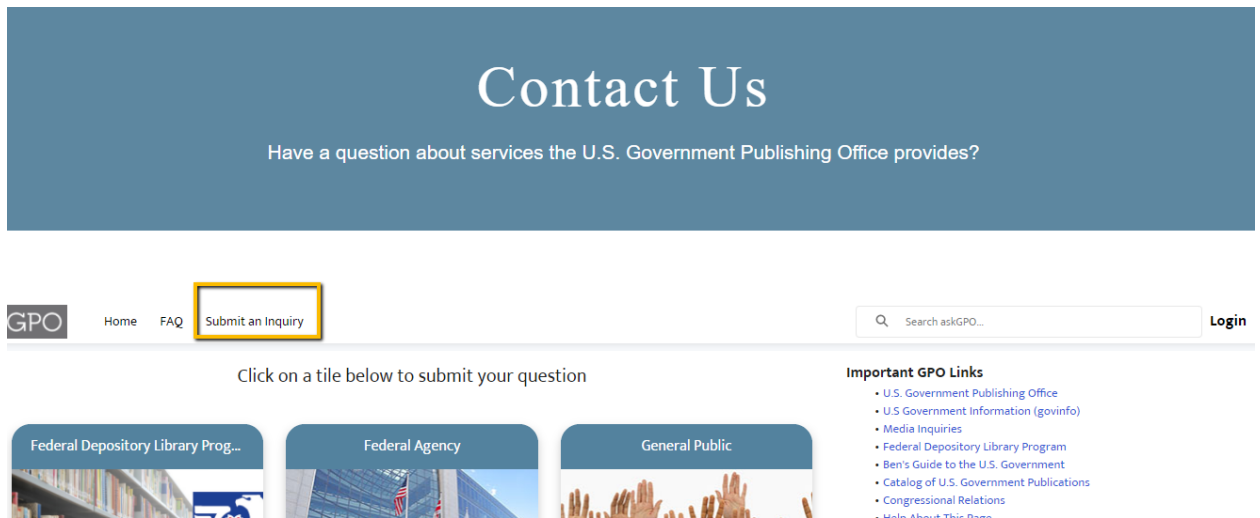
When an agreement is inactivated, the depository library and the depository coordinator at any participating library will receive an email notification that the agreement is inactive.



Submit and Review an Inquiry (as a non-authenticated user)

Access the askGPO Community Portal as a non-authenticated user here: <https://ask.gpo.gov>

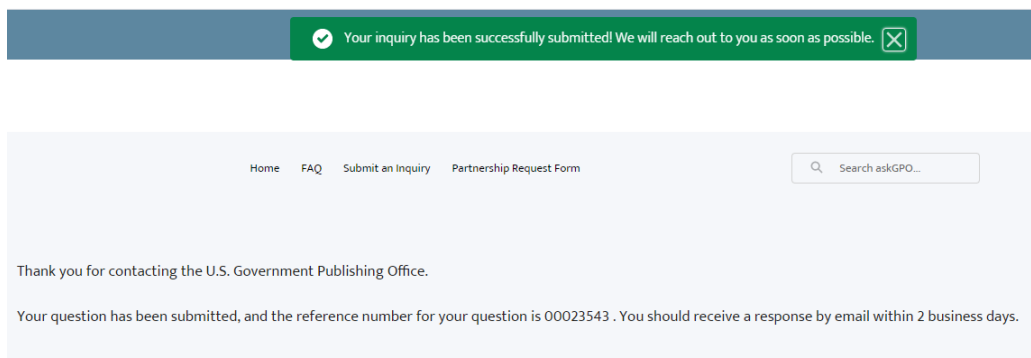
Click “Submit an inquiry” on the menu bar



Fill out the inquiry details and submit the inquiry.

You will receive a confirmation message and a reference number as shown below.

You will also receive an email confirmation message from GPO with the inquiry details.



Submit a Partnership Request Form (as a non-authenticated user)

To submit a Partnership Request Form, go to <https://ask.gpo.gov> and click “Partnership Request Form” on the menu bar.

The page will ask you to confirm if you would like to continue with the webform. If you click yes, the partnership request form will be displayed. If you click no, you will be redirected to the Home page.

Since 1997, the U.S. Government Publishing Office (GPO) has developed strategic partnerships with Federal depository libraries, Federal agencies, and other institutions to increase public access to U.S. Government information in all formats. Generally, GPO partnerships focus on:

- Permanent public access to digital U.S. Government information.
- Preserving tangible U.S. Government information.
- Access to services that allow Federal depository libraries to enhance their collections.
- Access to services and resources that connect the public to its Government's information.
- Access to resources that assist Federal depository libraries to manage their collections.

More information on partnership benefits, requirements, and current partners is available at <https://www.fdlp.gov/about-the-fdlp/partnerships>.

Institutions that have a project or a resource that would benefit the public and/or the Federal depository community are encouraged to discuss partnership opportunities with GPO using this form.

Continue the webform

- ☐ Yes
☐ No

Enter all the required fields on the form. You will receive an email notification when the form is submitted successfully.

PARTNERSHIP INQUIRY FORM

The U.S. Government Publishing Office (GPO) encourages new partnerships and ideas, particularly those that ensure permanent public access of Federal Government Information. Tell us about your idea and a GPO representative will contact you to discuss the details.

* Name

Institution/Library name

Depository Library Number

* Email

* Phone

Subject

* Description of Partnership Idea

Submit

☐ I'm not a robot



Thank you for contacting the U.S. Government Publishing Office.

Your question has been received, and you should receive a response from us within two business days.

Reference Number: 00058879

Question: I am interested in becoming a GPO partner

Category: Become an official GPO partner

Name: Carmen Zheng

Email: carmen.zheng@coresphere.com

Phone: 6783452311

Depository Library Number: 56452



U.S. GOVERNMENT PUBLISHING OFFICE | Keeping America Informed | OFFICIAL | DIGITAL | SECURE

<https://www.gpo.gov>

FDLP Web Archive inquiry submissions

Authenticated and non-authenticated community users of ask.gpo.gov are able to submit a FDLP Web Archive inquiry request form by visiting ask.gpo.gov.

Submitting an FDLP Web Archive inquiry as a non-authenticated user

Visit ask.gpo.gov and select the Federal Depository Library customer type by clicking on the correct tile.

The screenshot shows the AskGPO website interface. At the top, there is a navigation bar with the GPO logo and links: Who We Are, How To Work With Us, Explore and Research, and Contact Us. Below this is a large blue banner with the text "Contact Us" and "Have a question about services the U.S. Government Publishing Office provides?".

Below the banner is a navigation bar with links: Home, FAQ, Submit an Inquiry, Federal Depository Library Directory, Partnership Request Form, and More. There is also a search bar labeled "Search askGPO..." and a "Login" button.

The main content area is titled "Select your GPO customer type to submit a question". It features six tiles representing different customer types: Federal Depository Library (highlighted with an orange border), Federal Agency, General Public, Book & Subscription Sales, Member of Congress or Staff, and Commercial Vendor. Each tile contains an image and the customer type name.

On the right side, there are two sections: "Important GPO Links" and "Trending FAQs". The "Important GPO Links" section lists various links such as "U.S. Government Publishing Office", "U.S. Government Information (Govinfo)", "Media Inquiries", "Federal Depository Library Program", "Federal Depository Library Directory", "Bent's Guide to the U.S. Government", "Catalog of U.S. Government Publications", "Congressionally Mandated Reports Submission Portal", "Governmental Affairs", "Office of the Inspector General", and "Help About This Page". The "Trending FAQs" section lists questions like "How do I get a list of the free publications available from the U.S. Government?", "What is the FDLP eXchange?", "How do I apply for jobs listed in the 'Blum Book'?", "What is the National Collection? What are National Collection Service Areas?", and "I am new to documents and don't quite understand the Superintendent of Documents Classification scheme. Where can I find a...".

You will be directed to the inquiry submission form. Enter all the required details.

Click on the category drop down menu and select “FDLP Web Archive”.

Please fill out the form below to submit an inquiry to our GPO staff

* Type of Customer
Federal Depository Library

* Institution/Library name
Library Number

First Name

Last Name

* Email Address
Please enter your Email

Phone

* Select Category
----Please Select a Category----

* Enter your inquiry ⓘ
Enter your inquiry

* Select Category
----Please Select a Category----

----Please Select a Category----

Cataloging/Metadata (Policy and Records)

Classification and Item Numbers

Digital FDLP

Distribution/Shipments

FDLP Data Manager (FDM)

FDLP eXchange

FDLP Web Archive

FDLP.gov

govinfo.gov question

Join or leave the FDLP

Legal Requirements and Program Regulations of the FDLP

Marketing, social media, or promotional materials

Other depository library question or issue

Partnerships (including digitization initiatives)

If you click on the drop down of the “Select Sub-Category” field, you will be able to choose from these options:

- Website Request
- Report an issue

* Select Category

FDLP Web Archive

* Select Sub-Category

Website Request

Website Request

Report an Issue

Enter more details in the 'Enter your inquiry' box. Upload any attachments if needed.

After completing the Re-Captcha, click Submit.

* Select Category

FDLP Web Archive

* Select Sub-Category

Website Request

* Enter your inquiry ⓘ

Enter your inquiry

Upload Attachment(s)

Upload Files Or drop files

No File Selected.

Submit

☐ I'm not a robot

reCAPTCHA

Privacy Terms

You will see a message when your inquiry is successfully submitted.

GPO Who We Are

✓ Your inquiry has been successfully submitted! We will reach out to you as soon as possible. ✕

Contact Us

Have a question about services the U.S. Government Publishing Office provides?

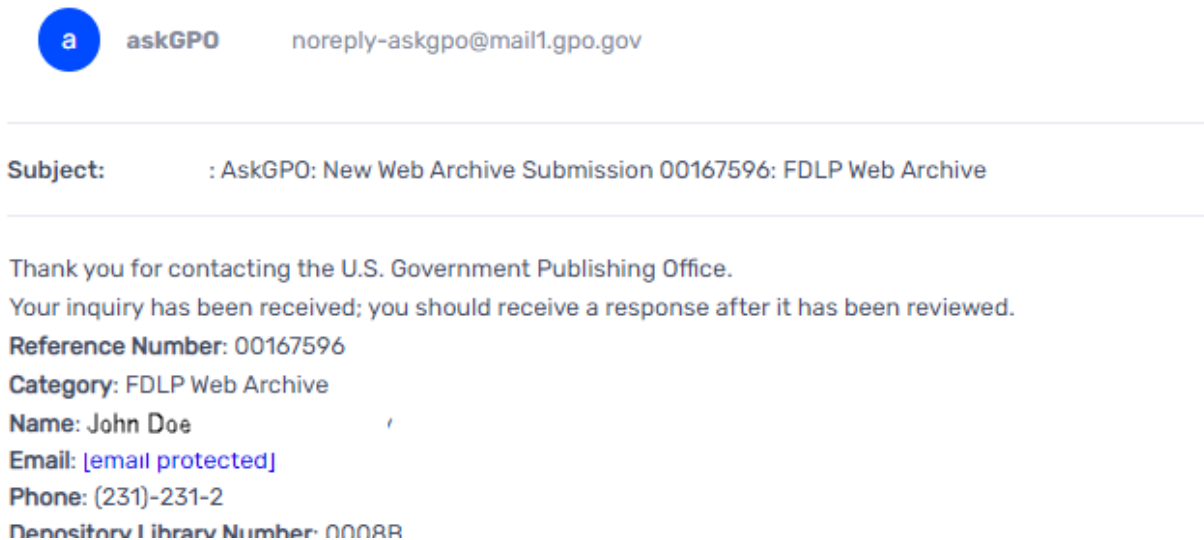
Home FAQ My FDI Submit an Inquiry Federal Depository Library Directory Request Login More ▾

Search with GPO...

Thank you for contacting the U.S. Government Publishing Office.

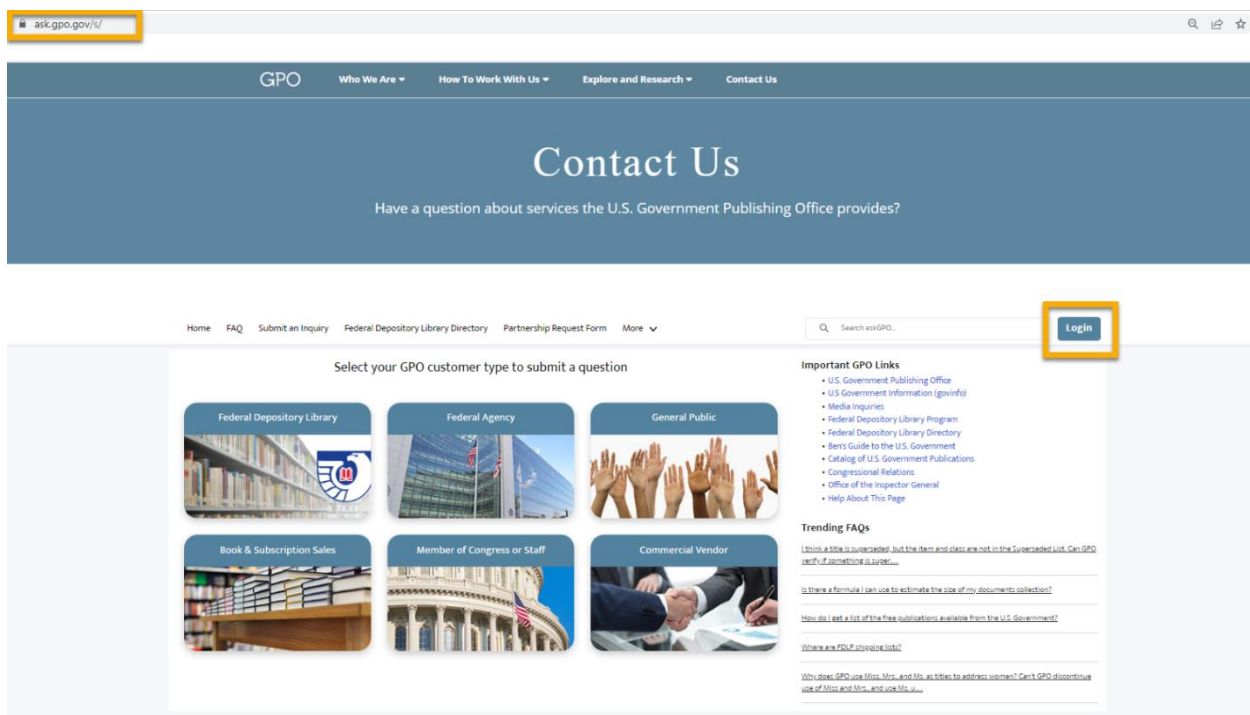
Your question has been submitted, and the reference number for your question is 00167596. You should receive a response after it has been reviewed.

You will also receive an email notification after submitting an inquiry:

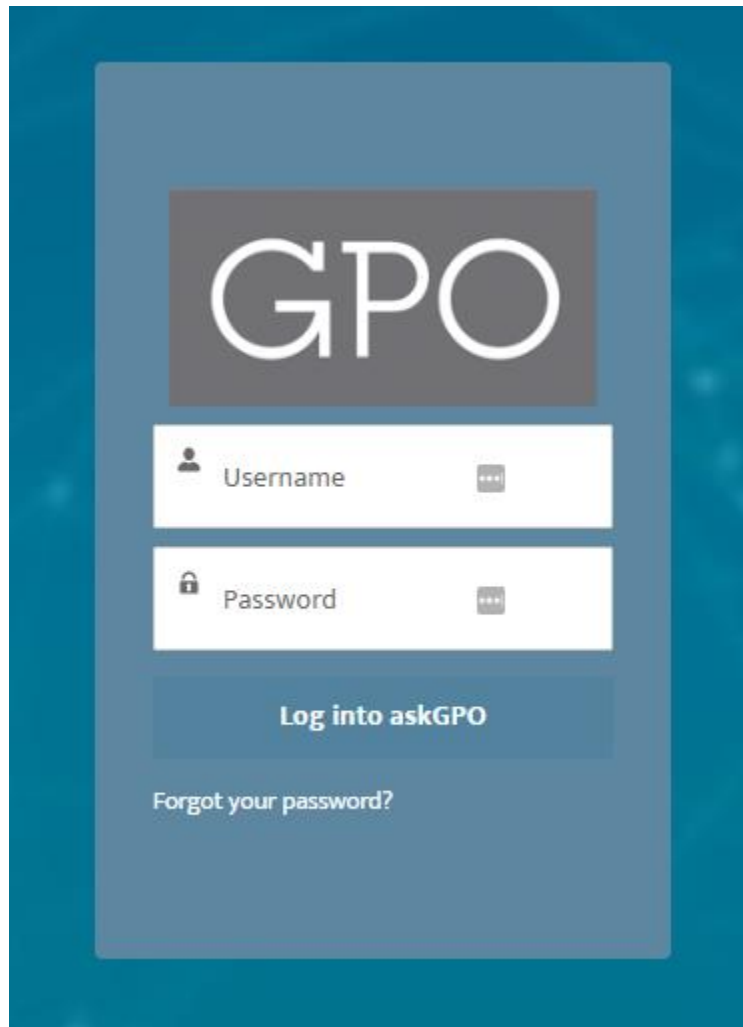


Submitting an FDLP Web Archive inquiry as an authenticated user

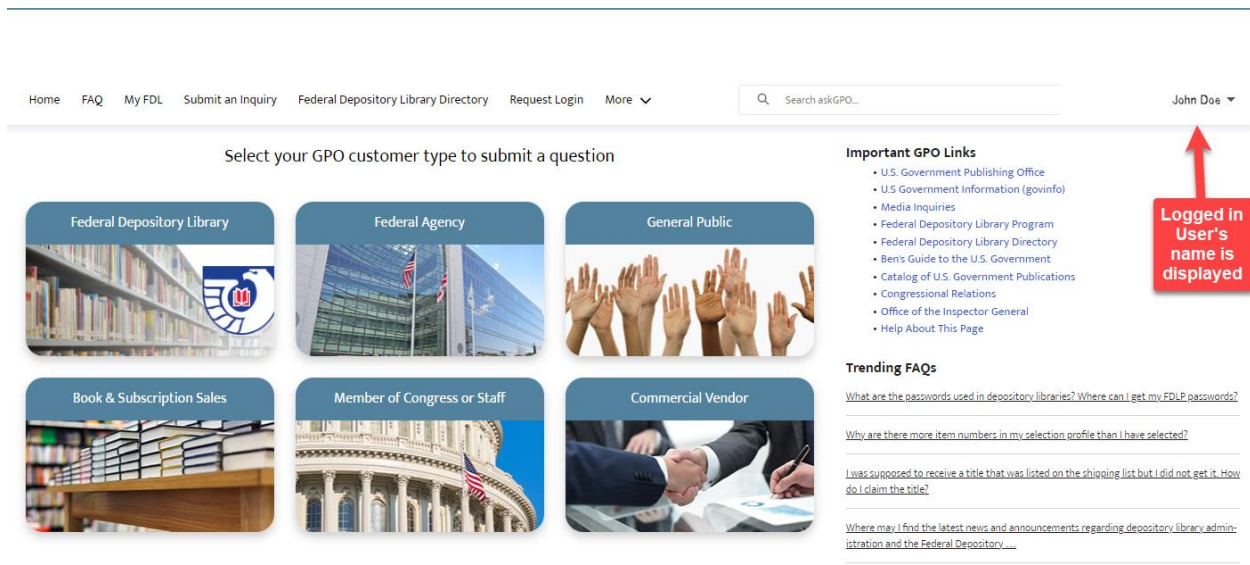
Visit ask.GPO.gov and click on the 'Login' button.



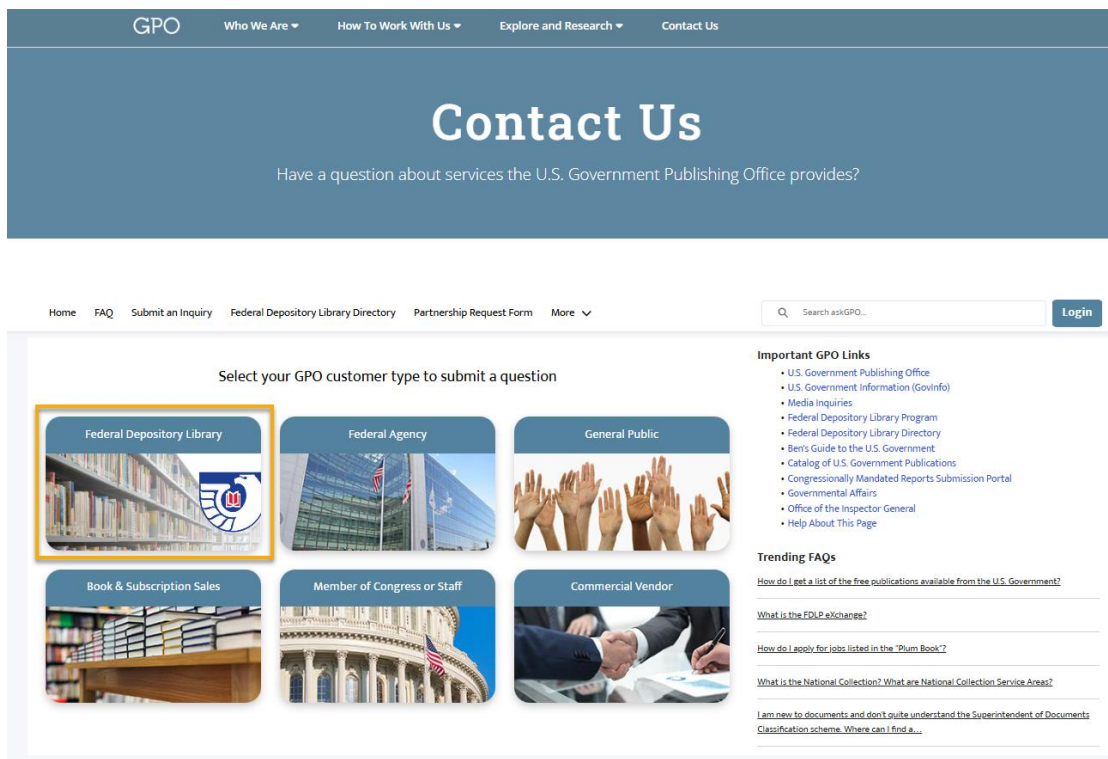
You will be directed to a login page. Enter your login credentials and click the 'Log into askGPO' button.

The image shows a login page for 'askGPO'. It features a dark blue background with a lighter blue rectangular area in the center. At the top of this central area is a dark grey square containing the 'GPO' logo in white. Below the logo are two white input fields. The first field is labeled 'Username' and has a person icon on the left and a password toggle icon on the right. The second field is labeled 'Password' and has a lock icon on the left and a password toggle icon on the right. Below these fields is a dark blue button with the text 'Log into askGPO' in white. At the bottom of the central area is a link that says 'Forgot your password?' in white text.

Your page refreshes to a logged-in user account page.



Select your GPO customer type by clicking the Federal Depository Library tile to submit an inquiry.



As a logged-in user, some fields will be auto populated.

Click the category drop down menu and select “FDLP Web Archive”.

Home FAQ My FDL [Submit an Inquiry](#) Federal Depository Library Directory Request Login More ▾

Search askGPO... FDLP Outreach ▾

Please fill out the form below to submit an inquiry to our GPO staff

* Type of Customer
Federal Depository Library

* Institution/Library name
GPO Library

Library Number
0999

First Name
FDLP

* Last Name
Outreach

* Email Address
fdlpoutreach@gpo.gov

Phone

* Select Category
----Please Select a Category----

* Enter your inquiry ⓘ
Enter your inquiry

* Select Category
----Please Select a Category----

----Please Select a Category----

Cataloging/Metadata (Policy and Records)

Classification and Item Numbers

Digital FDLP

Distribution/Shipments

FDLP Data Manager (FDM)

FDLP eXchange

FDLP Web Archive

FDLP.gov

govinfo.gov question

Join or leave the FDLP

Legal Requirements and Program Regulations of the FDLP

Marketing, social media, or promotional materials

Other depository library question or issue

Partnerships (including digitization initiatives)

Preservation

PURLs

If you click on the drop down of the “Select Sub-Category” field, you will be able to choose from these options:

- Website Request
- Report an issue

* Select Category
FDLP Web Archive

* Select Sub-Category
Website Request

Website Request

Report an Issue

Enter more details in the 'Enter your inquiry' box. Upload any attachments if needed.

After completing the Re-Captcha, click Submit.

* Select Category
FDLP Web Archive

* Select Sub-Category
Website Request

* Enter your inquiry ⓘ
Enter your inquiry

Upload Attachment(s)
Upload Files Or drop files

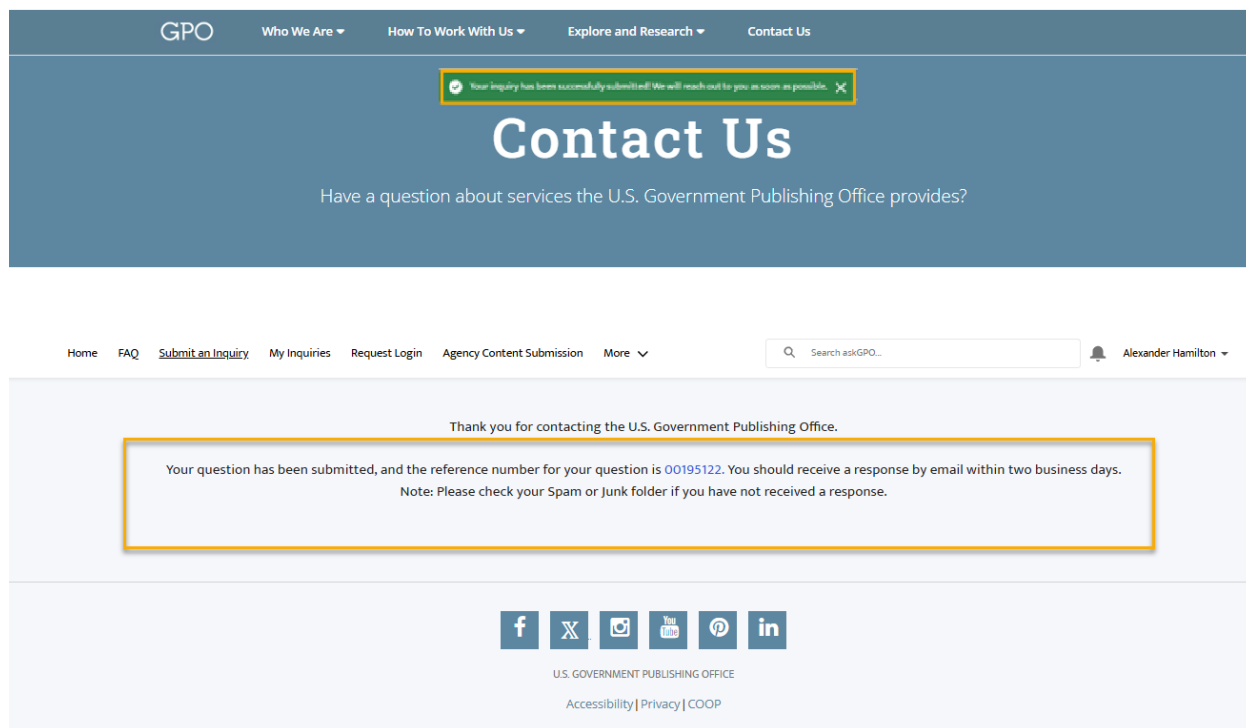
No File Selected.

Submit

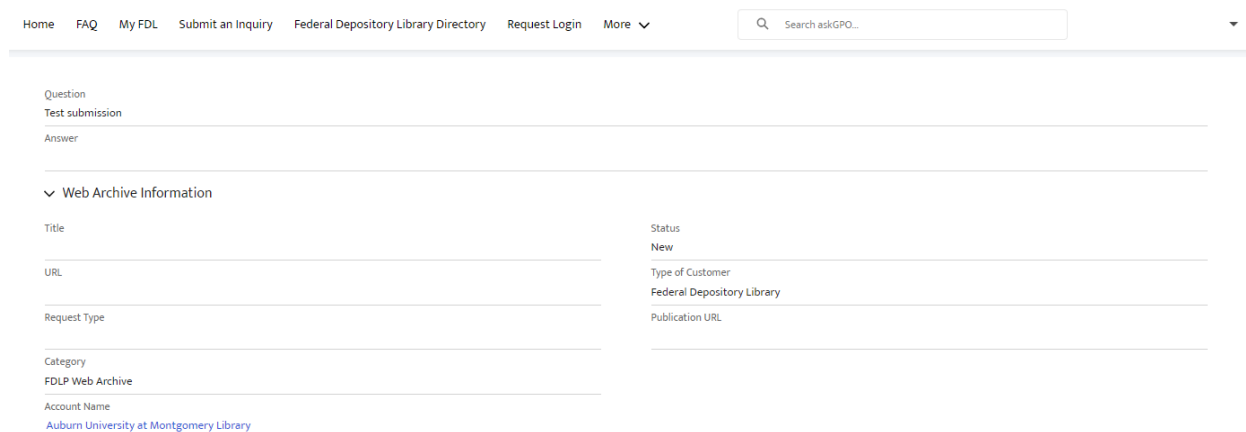
☐ I'm not a robot

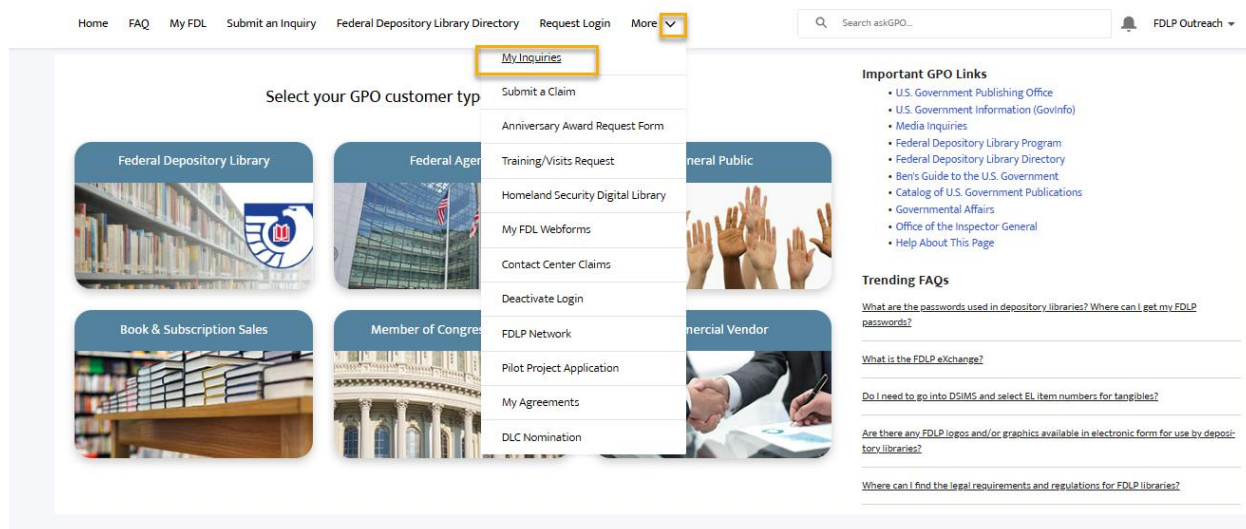
reCAPTCHA
Privacy • Terms

You will see a message when your inquiry is successfully submitted.



You can click on the inquiry number on the confirmation page or go to “My Inquiries” from the top menu to view any past inquiries submitted.





You will receive an email after submitting the inquiry:

AskGPO: New Web Archive Submission 00195122: FDLP Web Archive

askGPO <noreply-askgpo@mail1.gpo.gov>
To fdlpoutreach

Thank you for contacting the U.S. Government Publishing Office.

Your inquiry has been received; you should receive a response after it has been reviewed.

Inquiry: [00195122](#)

Reference Number: 00195122

Category: FDLP Web Archive

Name: Carper Buckley

Email: fdlpoutreach@gpo.gov

Phone:

Depository Library Number:

GPO **U.S. GOVERNMENT PUBLISHING OFFICE**
732 North Capitol Street, NW | Washington, DC 20401