



Tips for Conference Success

Before the conference:

- [Register to attend](#) the event in advance to ensure you have access to important conference materials.
- Your registration includes access to the FDLP Preconference, taking place September 16, 2026. In this 90-minute session, each division in GPO's Library Services & Content Management will provide updates on GPO projects and initiatives.
- When you receive an email inviting you to the event, please follow these instructions to reserve your calendar in one of two ways:
 1. To add all three days to your calendar (Preconference + all Conference sessions):
 - a. In your confirmation email, under 'Add Event to Your Calendar,' click the link for your preferred calendar. In the 'Downloads' pop up, click 'Open file,' then 'Import.'
 2. To add specific sessions to your calendar:
 - a. In your confirmation email, click the 'Join' button to view the Event Lobby.
 - b. Navigate to the 'Sessions' tab.
 - c. Click on the ribbon bookmark icon next to any sessions you are interested in attending.
 - d. On the 'Itinerary' tab, click 'Export Itinerary as ICS File.' Import the file. Only the sessions you have bookmarked will be added to your calendar.
- Check out the slides and handouts that are uploaded in advance to identify which sessions you want to attend (*available in September*).
- Draft a list of questions that you would like to address. There will be time for Q&A and networking with GPO staff, the DLC, and the FDLP community.
- Get ready for conference bingo by downloading and printing your card ahead of time (*available in September*). There will be prizes!

During the conference:

- Minimize distractions as much as possible. Consider updating your email reply or online status to reflect your participation in the conference.
- Make sure to get the contact information for the connections you've made.
- Share your thoughts, questions, and comments in the chat box, and make this event interactive and collaborative.
- Jot down ideas to explore after the event.

- Be on the lookout for pop-up trivia and hidden Ben Franklins throughout the event. There will be prizes!
- Use and follow the hashtag, **#FDLConference**. Share your photos, insights, and tidbits you learn from the presenters.
- Browse the poster and exhibitor galleries to learn more about innovative projects, services, and resources.

After the conference:

- Review the thoughts you've captured. Decide what you can act on at your library.
- Follow up with contacts you've made.
- If you missed a session you wanted to attend, be sure to check the [conference archive](#) for recordings of all sessions.
- View the [conference event page](#) to access all archived conference materials.
- Complete the conference survey to help us improve future events.
- Check your email for follow-up information from GPO.
- Contact us using [askGPO](#), and select the appropriate category for your question. GPO staff are available to answer your questions and are committed to supporting you.