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2019

OCTOBER 21-23
ARLINGTON, VA



A National Collection Pilot

Planning, Progressing, and Implementing

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Cataloging and Piece-Level Condition Assessment Pilot Development **Planning**



Planning Documents and Reports

To safeguard the historical documents of our democracy for future generations, GPO should work with depository libraries and other library groups to ... plan for preserving the print collection of Government documents that includes cataloging, digitizing, and preserving tangible copies of Government publications. — NAPA Report

GPO's Catalog of U.S. Government Publications will be a comprehensive index to the corpus of Federal Government information. — National Plan

The National Collection of U.S. Government Information will be accessible to future generations. — National Plan

National Plan for Access to U.S. Government Information



Federal Depository Library Program Forecast Study Final Report

Summary Analysis and Recommendations

Developing a Multi-State Comprehensive Collection FDLP Preservation Services Pilot Strategies

Federal Information Preservation Network

Report of a National Dialogue

Co-Sponsored by
U.S. Government Publishing Office
UC Hastings College of the Law Library

San Francisco, CA
June 25, 2015
100pm - 4:30pm

Library Services and Content Management
Office of the Superintendent of Documents
U.S. Government Publishing Office

December 20, 2018





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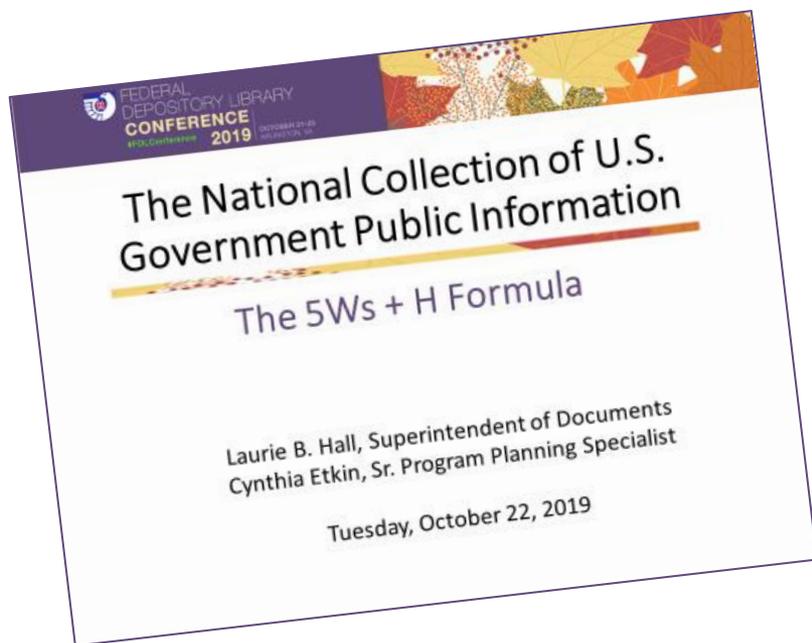
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National Collection of U.S. Government Public Information



- National Collection Pilots are a GPO strategic priority.
- Appropriations have been allocated for the pilots.



Planning National Collection Services

Pilot Development —

Work with local FDLs to establish methods, workflows, processes, and metrics for the cataloging and piece-level condition assessment pilot



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Pilot Development Libraries

College of William and Mary, Swem Library

Elizabeth McDaniel, Depository Coordinator

Library of Virginia

Mary Clark, Depository Coordinator

University of Maryland, McKeldin Library

Celina McDonald, Depository Coordinator



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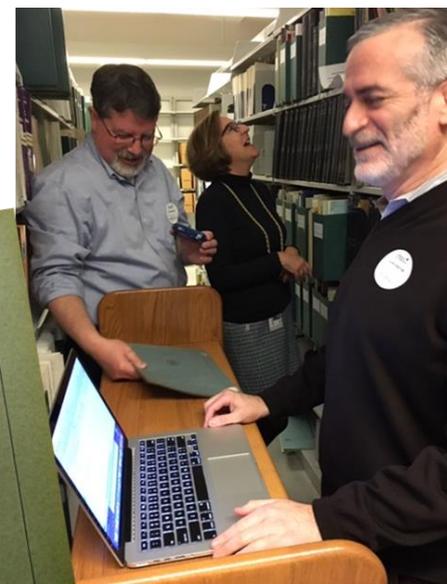
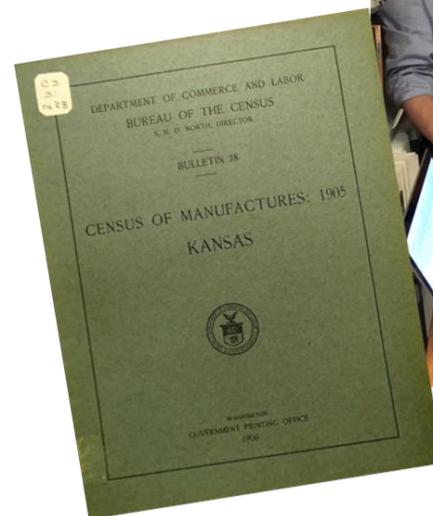
Cataloging and Piece-Level Condition Assessment Pilot Development Progressing



Gathering Bibliographic Data

SuDoc Number	Publication Place	Report Number
Title	Date	Pages/Size/illus.
Author	Serial/Series	Notes
Agency	Vol./No. /Date	Condition Assessment

- SuDoc classification number
- Title
- Condition assessment grade





Preliminary Pilot Planning Results

LIBRARY	DATE OF VISIT	ORIGINAL RECORDS	COPY CATALOGING	ALREADY IN CGP
College of William and Mary, Swem Library	3/2019	1	23	2
Library of Virginia	3/2019	0	46	1
College of William and Mary, Swem Library	6/2019	0	101	0
Library of Virginia	6/2019	0	135	2
TOTAL		1	305	5



Major Findings

- Cataloging costs \$32 per record
- Estimated labor costs \$16,995
- Using a combination of digital photographs and recording a reduced number of data elements allows for an increased amount of data gathering

PIECE-LEVEL CONDITION ASSESSMENT

LIBRARY	FINE	GOOD	FAIR	POOR
College of William and Mary	1	129	24	6
Library of Virginia	4	163	75	15
TOTAL	5	292	99	21



Recommendations for the Pilot

- Recommend to pilot libraries to note the condition assessment grade of the newly-cataloged publications in either its bibliographic or item record.
- Develop collection care/conservation pilots, using the 21 items that were found to be in poor condition during this pilot development phase, and in any future cataloging and piece-level condition services pilots.
- Continue to explore the use of automated data extraction technologies and capabilities.



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Cataloging and Piece-Level Condition Assessment Pilot Development **Implementing**



Form an Implementation Team at GPO

- Allocate staff
- Write procedures
 - ◆ Cataloging
 - ◆ Publications Data Gathering
 - ◆ Condition Assessment
- Define metrics
- Conduct training
- Develop a communications plan



Proposed Timeline

FY 2020:

- Solicit proposals for 2 cataloging and piece-level condition pilot participants
- Conduct 2 cataloging pilots

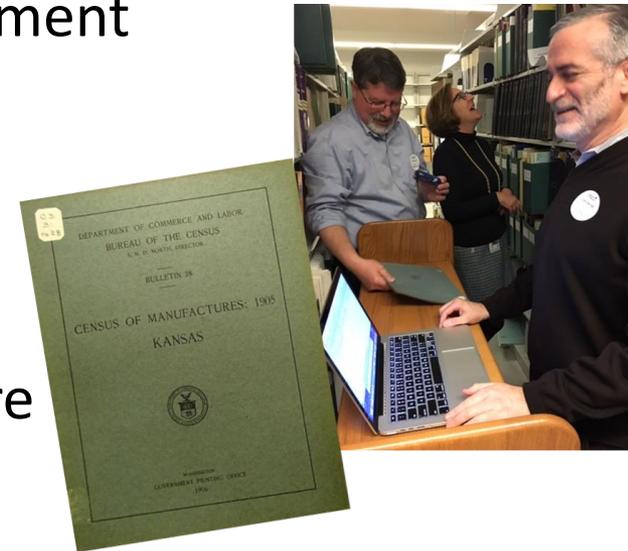
FY 2021:

- Solicit proposals for 2 cataloging and piece-level condition pilot participants
- Conduct 2 cataloging pilots
- Post-pilot analysis for feasibility of continuing service



How Pilot is Envisioned to Work

- GPO staff will schedule the visit during agreed upon dates
- GPO Staff will travel on Monday, work 3 days in the library, return on Friday
- Work during regular library business hours
- GPO staff will need access to the collection
- Gather bibliographic and condition assessment data
- Cataloging will take place at GPO
- Deliver bibliographic records to the pilot library
- There may be other deliverables, and there may be a return visit





Becoming a Pilot Library — Application Process

- GPO will send out an FDLP News Alert announcing that we are seeking 2 libraries to participate in the pilot.
- Application instructions, along with the criteria for the collection with which we will be working, will be posted on FDLP.gov.
- Libraries will submit proposals.
- Proposals will be reviewed by a team.
- Libraries will be notified.



Selecting Pilot Libraries

- Team will review submitted proposals against the collection and library parameters
- Team will make recommendations to the Superintendent of Documents and the Library Services and Content Management Chiefs, who will make the final decision



Pilot Collection Criteria

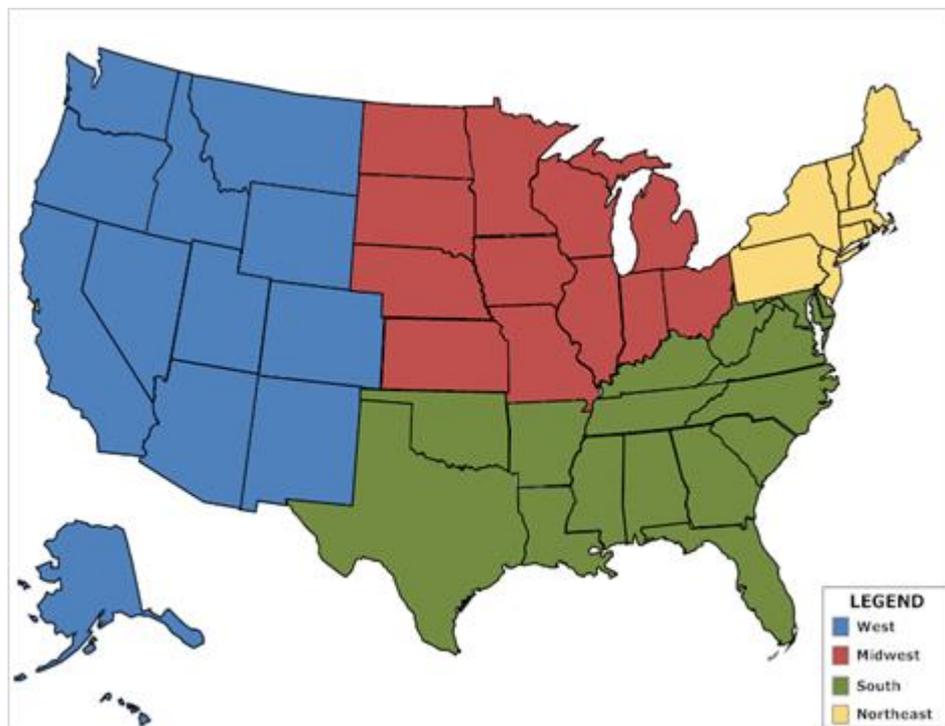
Fiscal years 2020 and 2021

- No more than 1,200 items
- Publications that the library considers a permanent part of the library's holdings
- Primary interests are publications:
 - ◆ From agencies that are no longer in business
 - ◆ Published prior to 1962
 - ◆ From the 1800s
 - ◆ Printed from a GPO regional printing plant or an agency printing shop



Pilot Library Criteria

4 pilot libraries, 1 in each of the geographically defined census regions, representing different library types and sizes of collections





Expected outcomes for cataloging and piece-level condition assessment

- Depository libraries will receive cataloging and piece-level condition assessment, at no cost to them.
- The feasibility of delivering cataloging and piece-level condition assessment services to depository libraries will be determined.
- The library collections cataloged will help create a more comprehensive CGP and will help identify fugitive documents.
- Condition assessment data will support development of a collection care/conservation services pilot.
- Depending on the collections in the pilot, we may be able to make some conclusions about rarity.
- The feasibility of this new service model will be determined.



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Questions?

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