



## U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

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*The following describes highlights and accomplishments in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit in FY 2019.*

### **GPO welcomes our newest Federal depository libraries:**

- Dixon Public Library (Illinois)
- Loudoun County Public Library (Virginia)

### **FDLP Academy**

<https://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is a free source for training opportunities, events, webinars, and webcasts for both the FDLP community and non-depository libraries. In FY 2019, the FDLP Academy hosted 35 webinars, with nearly 4,000 combined registrants. Training topics covered Government information resources such as data.census.gov, cataloging, collection and depository management, library marketing, and more. This year, 35 webcasts were produced by GPO staff on topics such as free catalog records available through the CGP on GitHub, how depository libraries can get usage statistics using the FDLP PURL Usage Report, **govinfo**, and FDLP eXchange. These recordings have been released via the FDLP Academy Training Repository. Additionally, more in-depth training was provided for selected depository library staff through two sessions of the FDLP Coordinator Certificate Program and the Regional Coordinator Program. For information about open registration in these training programs, watch FDLP News and Events for alerts.

### **FDLP Coordinator Certificate Program**

<https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

The FDLP Coordinator Certificate Program (CCP) provides in-depth, virtual classes on managing depository collections in compliance with the *Legal Requirements & Program Regulations of the FDLP*. It brings together GPO and depository libraries in a unique way to strengthen and improve the FDLP. The program is free to participants and open to the public. It is conducted virtually

through the FDLP Academy. In FY 2019, there were two sessions of the CCP: one in fall 2018 and one in spring 2019. In all, 85 people completed the program in FY19. The fall 2019 session is currently taking place with 31 participants, and a call for spring 2020 participants will be sent out this winter via the FDLP News & Events Alert service.

### **FDLP Regional Coordinator Program**

In August 2019, LSCM hosted its first ever FDLP Regional Coordinator Program (RCP). Ten Coordinators completed the two-day training program that was limited to staff at regional depositories. The unique, all-virtual program presented an opportunity for FDLP regional Coordinators and staff to learn about managing their region as well as their regional depository collection in compliance with the program requirements of the FDLP. Stay tuned to FDLP News & Events for an announcement about another RCP in 2020.

### **Depository Library Files Digitization Project**

LSCM is continuing a project that began in FY17 to digitize the official files of the libraries participating in the FDLP. The goal is to provide electronic access to library information that will be accessible by GPO Outreach Librarians. It will facilitate responses to requests from libraries to provide copies of previous Biennial Surveys or designation paperwork. Digitization of the depository files was completed in FY 2019; after the quality assurance has been completed, the information will be loaded into a content management system. Quality assurance and post-digitization work will continue into FY 2020. As a result of this effort, 1,570 depository files, 43 state plan files, and 344,852 pages of documents were digitized.

### **FDLP Basic Collection**

<https://www.fdlp.gov/requirements-guidance-2/collections-and-databases/1442-basic-collection>

The FDLP Basic Collection list was recently updated to include Congress.gov and USA.gov and now includes 23 titles. Library staff are encouraged to review the titles at their libraries to ensure that access is provided. How access is provided is a local decision: <https://libguides.fdlp.gov/c.php?g=871329&p=6254782>.

The FDLP Basic Collection is a list of titles that every Federal depository library is required to have accessible for immediate use. These titles are vital sources of information that support the public's right to know about the workings and essential activities of the U.S. Government.

To facilitate bibliographic control over the titles in the collection, recently reviewed and updated catalog records or information about them are available in multiple locations, including the CGP on GitHub repository

[https://github.com/usgpo/cataloging-records/tree/master/Online\\_FDLP\\_Basic\\_Collection](https://github.com/usgpo/cataloging-records/tree/master/Online_FDLP_Basic_Collection) (for online publications) and in

a 'FDLP Basic Collection for Librarians' LibGuide:  
<https://libguides.fdlp.gov/c.php?g=871329&p=6254781>.

### **2019 Biennial Survey of Depository Libraries**

<https://www.fdlp.gov/requirements-guidance/guidance/12-biennial-survey-of-depository-libraries>

The Biennial Survey of Depository Libraries for 2019 launched in September, and the deadline to respond is November 18, 2019. The survey is the means by which depository libraries report their conditions to GPO. It is administered in odd-numbered years, and response is required by law. The Superintendent of Documents, under the direction of the GPO Director, is responsible for administering the survey as required by 44 U.S.C. §1909. Data from the survey is used to administer the FDLP, to identify new trends, and to evaluate the conditions and services of Federal depository libraries. Analysis of the 2017 survey found that 17% of libraries indicated an interest in transitioning to an all-digital depository in the near future, and that 68% of libraries have either extra small or small collections of tangible depository material. Libraries have until November 18 to complete the survey online. Information about the survey can be found on the homepage of FDLP.gov.

### **Regional Discard**

<https://www.fdlp.gov/project-list/regional-discard-policy>

In July 2019, GPO announced the availability of digitized volumes of the *Public Papers of the Presidents* on **govinfo**. For selected volumes, there are now four or more geographically-dispersed Preservation Stewards, making the *Public Papers of the Presidents* (79 issues) the first title eligible for regional discard.

A letter was sent to update all regionals: <https://www.fdlp.gov/file-repository/about-the-fdlp/superintendent-of-documents-policy-statements/3957-invite-to-discard-public-papers-letter-signed-by-the-superintendent-of-documents>. Thus far, one regional has been approved to discard 79 issues.

Preservation Steward holdings for this title are available from the Catalog of U.S. Government Publications (CGP).

[https://catalog.gpo.gov/F/?func=direct&doc\\_number=000582117&local\\_base=GP001PUB](https://catalog.gpo.gov/F/?func=direct&doc_number=000582117&local_base=GP001PUB).

Click "All Items" to see the summary holdings for the Preservation Stewards, as well as item records and condition for each volume being preserved. Any regional depository library that wishes to discard these volumes must submit a discard request and receive approval from the Superintendent of Documents.

### **Promoting the FDLP**

<https://www.fdlp.gov/promotion>

In FY19, LSCM created a variety of new promotional items:

- Two FDLP brochures in Spanish for free ordering by depository staff.
- A bookmark, a poster, and downloadable images for websites and social media, exclusively for Preservation Stewards.
- Downloadable images and resources for National Library Week.

For Constitution Day, LSCM made available free packets to FDLP libraries that included up to 100 Pocket Constitutions. GPO distributed over 32,000 Pocket Constitutions to nationwide Federal depository libraries. Numerous other resources were offered as free downloads:

- Printable posters.
- Constitution Day trivia to use for contests and giveaways.
- Images to use on websites and social media.
- Activities for kids such as a Word Search, Connect the Dots, and Scavenger Hunt quizzes in two age levels.

Links to LibGuides, suggestions for event activities, and a Constitution Day photo gallery were also included: <https://www.fdlp.gov/project-list/celebrating-constitution-day>. Over 50 libraries shared their photos with LSCM.

FY19 also saw the enhancement of all promotional photo galleries that feature the unique and creative ways that depository library staff celebrate events and holidays:

- Celebrating Depository Anniversaries:  
<https://www.fdlp.gov/promotion/anniversary-celebrations>
- Celebrating Valentine's Day:  
<https://www.fdlp.gov/requirements-guidance-2/promotion/3361-celebrating-valentine-s-day>
- Celebrating Halloween:  
<https://www.fdlp.gov/promotion/celebrating-halloween>
- Celebrating December Holidays:  
<https://www.fdlp.gov/promotion/celebrating-december-holidays>

Also in FY 2019, LSCM promoted Federal depository libraries through social media. LSCM worked with GPO's Public Relations Office to:

- Host the #lovemyFDL Twitter campaign in February 2019.
- Host a National Library Week campaign in April 2019.
- Promote Federal depository libraries throughout the year with over 100 FDLP-related content posts.

Stay tuned to FDLP News & Events in 2020 for announcements about special Census 2020 promotional packets.

## **The Essential FDLP**

<https://www.fdlp.gov/about-the-fdlp/the-essential-fdlp>

LSCM launched a new initiative, The Essential FDLP, in September 2019. On the webpage about the initiative, any Government information user can submit a testimonial. Users can state why the FDLP and access to Government information are important, or share a story about publications that have had an impact in their lives. Photos and videos are welcomed and encouraged. FDLP librarians and staff can highlight their reference triumphs and their creative outreach endeavors. The project aims to help capture the essence of why Government information remains vital in the 21<sup>st</sup> century and seeks to illustrate its continuing value to a broad audience. We encourage everyone to submit their own thoughts and stories and encourage others to submit testimonials. Submissions will be used for FDLP promotion and GPO social media, and they can also be freely used throughout the FDLP community for communicating the value of the FDLP.

## **Special Selection Offers**

<https://www.fdlp.gov/special-selection-offers>

Historically, Federal depository libraries were required to select two item numbers for publications of critical importance that were distributed to all depositories. In order to support libraries that wished to transition to all-digital collections and no longer receive tangible materials, the two mandatory item numbers were discontinued in 2014.

In 2019, LSCM initiated the Special Selection Offer process as a means of allowing libraries that did not select the item number for a significant specific publication to have a one-time opportunity to request and receive an individual title in tangible format. The special selection becomes part of the library's depository collection and is subject to regular FDLP retention rules. Special Selection Offers available in 2019 included:

- Report on the Investigation into Russian Interference in the 2016 Presidential Election (Mueller Report)
- The Constitution of the United States and the Declaration of Independence (Pocket Constitution)
- National High School Debate Topic, 2019-2020

Please contact [FDLPoutreach@gpo.gov](mailto:FDLPoutreach@gpo.gov) if you have any questions about Special Selection Offers or to provide feedback on this collection development option.

## **DLC Issue Brief: H.R. 1654, the Federal Register Modernization Act**

In March 2019, GPO's then Acting Deputy Director, Herbert H. Jackson Jr., charged the DLC with reviewing and providing an issue brief on H.R. 1654, the Federal Register Modernization Act. The issue brief was to include any conclusions on how its passage into law may impact the FDLP. The spring 2019 DLC Virtual Meeting included a program on the *Federal Register*, the pending bill, and an opportunity for comments from the depository library community.

DLC's issue brief was submitted to Acting Deputy Director John Crawford in May. It contained this statement: "The DLC believes the passage into law of this bill will have minimal significant direct impact on the FDLP." Further, the DLC recommended that the Deputy Director of GPO, as a member of the Advisory Committee on the Federal Register, "should advocate strongly for the production of adequate print copies for the FDLP community to serve the library patrons of our country."

The original charge to the DLC and their issue brief are both accessible from FDLP.gov: <https://www.fdlp.gov/about-the-fdlp/depository-library-council>.

### **Enhancing Content in govinfo** <https://www.govinfo.gov>

GPO continues to increase access to current and historic content in **govinfo**. A few highlights of content added in FY19 include:

- Digitized volumes of the [Public Papers of the Presidents of the United States for President Herbert Hoover \(1929\)-George H.W. Bush \(1991\)](#)
- 1,322 digitized Congressional hearings, which can be browsed by [Congress and Congressional committee](#)
- [United States Army in the World War, 1917-1919](#)
- [Federal Register Index](#) (1936-1994 digitized indices; 2013-2018 annual cumulative editions; 2019 most recent monthly cumulative edition)
- [GPO Style Manuals](#) (pre-2000)
- Historic [GPO bill style manuals and type books](#)
- [Report on the Investigation into Russian Interference in the 2016 Presidential Election \(Mueller Report\)](#)
- Additional [Statute Compilations](#), expanding the collection to 319 compilations
- [Beta USLM XML](#) for a subset of enrolled bills, public and private laws, and Statutes at Large
- [Budget of the U.S. Government \(FY 2020\)](#)
- [Economic Report of the President \(2019\)](#)
- [Constitution of the United States of America: Analysis and Interpretation \(CONAN, 2018 Supplement\)](#)
- Updates to the [Congressional Directory, 115th Congress](#)
- Additional [National Institute of Standards and Technology \(NIST\)](#) digitized publications
- [House Rules and Manual, 116th Congress](#)

GPO is actively digitizing historical content to complete retrospective holdings of existing **govinfo** collections and may accept materials from depository libraries that meet our needs. Visit the GPO Digitization: GPO Needs Lists LibGuide for more information and current lists of needed materials:

<https://libguides.fdlp.gov/GPODigitization>.

GPO also continues to partner with Federal depository libraries to add digitized content to **govinfo**. Digital content contributions from our partners include the following:

- University of Florida digitized Centers of Excellence (COE) collections, including the National Recovery Administration, U.S. National Commission on Libraries, and the Department of Agriculture's Bureau of Animal Industry and Bureau of Plant Quarantine.
- Washington State Library is contributing Government publications that were digitized to fulfill user or interlibrary loan requests. The library contributed seven digitized publications in FY19.
- Boise State University is contributing Government publications on topics of regional interest. The library contributed two digitized publications in FY19.

If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at [PreserveFedInfo@gpo.gov](mailto:PreserveFedInfo@gpo.gov).

### **FDLP LibGuides**

<https://libguides.fdlp.gov>

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page. In an effort to provide resources that are useful to all of our libraries, LSCM staff members continue to review the site and make enhancements to the look and content.

Some changes were recently made to improve usability:

- Guides were divided into three groups: FDLP Information, Hot Topics, and Subject Guides.
- A section on 'Recently Submitted Guides' was added to the homepage.
- New promotional activities were created, including targeted emails and Spotlight Guides.

FDLP LibGuides had more than **30,000** views to the **82** guides offered.

### **Historic Publications on FDLP.gov**

<https://www.fdlp.gov/about-fdlp/3955-historic-publications>

In February 2019, LSCM unveiled a Historic Publications feature on FDLP.gov. Each quarter, LSCM will feature a group of interesting historic publications that

can be accessed via the CGP and **govinfo**. Three installments have been published to date, highlighting a wide range of publications for all ages. New installments will be announced via FDLP News & Events.

### **Web Archiving**

<https://www.fdlp.gov/project-list/web-archiving>

LSCM continues to harvest digital publications and websites in order to advance FDLP collection development efforts. Throughout FY19, LSCM has:

- Increased the size of the FDLP Web Archive collection to 22.1 TB, with over 189,000,000 URLs.
- Increased website collections available on the FDLP Web Archive on Archive-It from 201 and 247 records available through the CGP.
- Worked on a collection development document identifying priorities.
- Examined methodologies for increasing cataloging to resources collected as part of the FDLP Web Archive.
- Presented at 'To Honor and Remember: Recognizing the Contributions across the United States of America in Honoring the Centennial of World War One,' highlighting the work that we have done to archive the United States World War One Centennial Commission website. A broadcast of the event can be viewed at: <http://www.pritzkermilitary.org/events/special-events/wwicc-honor-and-remember/>
- Presented information about the FDLP Web Archive and the Federal Web Archiving Working Group at the FEDLINK Spring Expo at the Library of Congress in May 2019.
- Presented information about the FDLP Web Archive and collection development practices at the National Association of Government Archives and Records Administrators.

Preserving web content is an ongoing effort. GPO encourages nominations of content to be evaluated for addition to the FDLP Web Archive at [fdlpwebarchiving@gpo.gov](mailto:fdlpwebarchiving@gpo.gov).

### **FDLP eXchange**

<https://exchange.fdlp.gov>

The FDLP eXchange was launched in June 2018, creating an automated process to support the exchange of depository publications nationwide and to facilitate communication among Federal depository libraries.

In regions that have adopted the application as part of their disposition process, selective depositories can enter offers for review by their regional depositories. When the regional has completed their review, unneeded materials move on to review by other selectives in the region. Materials not claimed by the regional or other selectives in the region can then be offered nationally if the library has chosen to offer materials outside their region. All libraries can post needs and

receive notification when their need matches another library's offer. Selectives are reminded to continue to work with their regional throughout the discard process.

Libraries in regions that have not adopted FDLP eXchange for their disposition process may still use FDLP eXchange to offer unclaimed materials nationally after they have been offered within their region. These libraries may also post needs to receive notification when their need matches another library's offer.

GPO provides access to a variety of training and informational resources on the new tool, such as:

- Templates to upload Needs & Offers.
- Recorded training webinars.
- Tutorial task-based videos.
- QuickStart Guides with screenshots and explanations for regionals and selectives.
- Frequently Asked Questions.
- Tips of the Week.

All of this and more can be found on the FDLP eXchange page at:  
<https://www.fdlp.gov/collection-tools/fdlp-exchange>.

### **FDLP.gov Redesign** <https://www.fdlp.gov/>

LSCM completed much of the “behind the scenes” work to move forward with a redesign of FDLP.gov. It is LSCM's intention to build this update on a solid foundation of approved requirements that address security, functionality, and design; shared goals and collaboration within different business units in LSCM; and with an eye to seamlessly integrating FDLP.gov with the Library Services System (LSS). LSCM has:

- Conducted a content inventory, with SMEs within LSCM, of all content on FDLP.gov.
- Sorted content into separate levels to determine how it will be treated.
- Finalized requirements to be sent out for procurement.
- Conducted market research.
- Established (and is currently testing) a secure workflow which allows for version control and added security.
- Worked on a new platform and workflow.

### **FDLP.gov Homepage Features**

LSCM began freshening up its FDLP.gov homepage content in FY 2019. New “snacks” are now added to the homepage on a regular basis. These content tidbits feature interesting activities taking place at nationwide libraries, new initiatives

from LSCM, new offerings from other agencies, Government publications that complement recent holidays and commemorations, and more.

### **WEBTech Notes Redesign**

<https://www.fdlp.gov/webtech-notes>

WEBTech Notes is a database application that allows users to search, browse, and view updates to SuDoc numbers and List of Classes information. It provides the public access to additions and modifications to document classifications that are made by GPO staff.

LSCM updated WEBTech Notes to ensure operability on a new server infrastructure. Application coding is nearly complete, and the final round of internal testing will commence in June 2020. This will launch once the new server infrastructure is approved and in place. There are many improvements including:

- New user menu for the application.
- Improved simple search and advanced search.
- Modified filtering and sorting tools.
- Corrected pagination.
- Redesigned application pages for improved usability.

### **New Information Retrieval Platform (CGP)**

LSCM is committed to enhancing access to our bibliographic data and federated search resources through the deployment of a new user interface with additional services beyond the current functionality of the CGP. Updated features are being envisioned such as:

- Discovery delivered by a single search box, providing a streamlined search experience.
- Advanced searching capabilities.
- Quick results ranked by relevancy.
- Faceted navigation to drill down to more specific results in a modern interface.
- Enhanced data delivery services.

Work continues to develop specific requirements for this new service. The initial acquisitions phase has started, and we are in the early implementation phase with our vendor. More news coming in the Spring/Summer of 2020.

### **DPLA Collaboration**

GPO and the Digital Public Library of America (DPLA), <https://dp.la/>, are partnering to make Government eBooks more accessible. Currently, GPO does not have an e-reader platform for its users to view the various formats of eBooks. DPLA

Exchange, in addition to selling copyrighted materials, has a venue called Open Bookshelf, <https://pro.dp.la/ebooks/open-bookshelf>. It provides a platform where openly-licensed eBooks are available for free to libraries. There are over 500 eBooks available in the CGP; partnering with the DPLA eBook program will help GPO to continue to achieve its mission of *Keeping America Informed*. Over the summer, LSCM established a process for creating cover images and a method to enhance DPLA metadata to include summary statements to describe each publication in the Open Bookshelf environment. LSCM also had to develop a method to allow for data exchange between GPO and DPLA. Fifty titles were added to Open Bookshelf in order to fully assess the level of effort needed to contribute titles on an ongoing basis. The final assessment report is scheduled to be completed later this year.

### **GPO Partnerships**

<https://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. Among the libraries participating in the program, there are currently 39 Preservation Stewards, one Digital Preservation Steward, five Digital Content Contributors, 14 Digital Access Partners, and one active Cataloging and Metadata partner. Collaborative partnerships leverage activities these libraries have already undertaken locally and gives their work a national context.

During FY 2019, LSCM:

- Added 2,170 bibliographic records to the CGP for the electronic versions of the USGS Water Supply Papers through a partnership with the Colorado School of Mines.
- Added eight bibliographic records to the CGP for the electronic versions of the USGS Water Resources Investigations through a partnership with the Colorado School of Mines.
- Added 1,077 bibliographic records to the CGP for the electronic versions of the USGS Circulars through a partnership with the Colorado School of Mines.
- Added 284 bibliographic records to the CGP for the electronic versions of the USGS Open File Reports through a partnership with the Colorado School of Mines.
- Completed adding bibliographic records to the CGP for electronic and print versions of WPA publications through a partnership with the University of Kentucky. 204 records were added during FY 2019.
- Continued to process new material available on FRASER (partnership with the Federal Reserve Bank of St. Louis).

Two libraries became Digital Content Contributors in FY 2019:

- Washington State Library contributed seven publications to **govinfo**.
- Boise State University contributed two publications to **govinfo**.

Nine libraries became Preservation Stewards in FY 2019:

- University of Alabama, Huntsville: preserving its collection of the NASA SP series.
- Jerome Hall Law Library, Indiana University: preserving its collection of the *Code of Federal Regulations*, the *U.S. Reports*, the *Statutes at Large*, the *Revised Statutes*, the *Weekly Compilation of Presidential Documents*, the *Public Papers of the Presidents*, the *Congressional Record* and its predecessors, and the *Monthly Catalog of U.S. Government Publications*.
- Idaho State University: preserving its collection of the *Handbook of North American Indians* and the *Congressional Record* and its predecessors.
- Austin Peay State University: preserving its collection of publications related to the 101st Airborne.
- McNeese State University: preserving publications from the EPA.
- Paul M. Hebert Law Center, Louisiana State University: preserving its collection of the *Federal Register*.
- Syracuse University: preserving its collection of the *U.S. Statutes at Large*.
- East Carolina University: preserving its collection of cold war and internal security related publications.
- Georgia Southern University: preserving its collection of Congressional hearings.

Visit [FDLP.gov](https://www.fdlp.gov)'s partnership page to view current partnerships and for information on pursuing a partnership with GPO: <https://www.fdlp.gov/about-the-fdlp/partnerships>.

## Preservation Initiatives

### ISO 16363:2012 Trustworthy Digital Repository Audit and Certification of FDsys/govinfo

<https://www.fdlp.gov/preservation/trusted-digital-repository-iso-16363-2012-audit-and-certification>

On December 28, 2018, GPO made history by becoming the first organization in the United States and second organization in the world to achieve ISO 16363:2012 Certification. The Primary Trustworthy Digital Repository Authorization Body Ltd. awarded GPO ISO 16363:2012 for **govinfo** and publically announced the certificate on their website. Certification of **govinfo** from an accredited certifying body validates GPO's commitment to standards-based digital preservation practices and activities across 109 criteria in the areas of Organizational Governance, Digital Object Management, and Infrastructure and Security Management. TDR certification has been a key GPO strategic initiative and a joint effort of GPO's LSCM and Programs, Strategy, and Technology (PST) business units since 2015. Certification under ISO 16363 provides assurance to GPO stakeholders, including the FDLP community, that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable well into the future. The final audit report from PTAB and a webinar about the audit process are now available on [FDLP.gov](https://www.fdlp.gov) under the Preservation tab.

Beginning in June 2019, GPO initiated the first of two yearly surveillance audits prior to the prescribed recertification audit scheduled for completion in 2022. The process of surveillance audits and recertification is prescribed by ISO to ensure continued compliance with the ISO 16363 standard.

### **FDLP National Collection Services Pilot Initiatives**

At last fall's Federal Depository Library Conference, LSCM announced the intention of conducting pilots for services to depository libraries that will support National Collection of U.S. Government Public Information. This is being done in accordance with the *National Plan for Access to U.S. Government Information*: <https://www.fdlp.gov/file-repository/about-the-fdlp/gpo-projects/national-plan-for-access-to-u-s-government-information/2700-national-plan-for-access-to-u-s-government-information-a-framework-for-a-user-centric-service-approach-to-permanent-public-access>.

Pilots for various services, including: developing collection plans; cataloging; assessing collection condition; conducting inventories; and developing disaster preparedness, response, and recovery plans are being planned. The pilots are described in *Developing a Multi-State Comprehensive Collection | FDLP Preservation Services Pilot Strategies*: <https://www.fdlp.gov/file-repository/preservation/3825-developing-a-multi-state-comprehensive-collection-fdlp-preservation-services-pilot-strategies-december-20-2018>.

We are currently in the pilot development phase, working with nearby depository libraries to establish processes, workflows, time tables, and to estimate costs to catalog and conduct piece-level condition assessments of a sample set of Government publications. To date LSCM staff have visited the depository libraries at the College of William and Mary, the Library of Virginia, and the University of Maryland.

### **Cataloging Record Distribution Program (CRDP)**

<https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries, at no cost to the libraries, through a contract with MARCIVE, Inc.

Currently, 185 libraries are participating in the CRDP. Libraries on the CRDP waitlist will be invited to join as soon as new fiscal year documentation is finalized.

Interested libraries are encouraged to contact LSCM at [FDLPOutreach@gpo.gov](mailto:FDLPOutreach@gpo.gov) to inquire about the program.

Current participants looking for additional assistance may contact GPO to request consultation with one of the 28 volunteer CRDP Buddies, fellow practitioners at other CRDP participating libraries.

## Congressional Research Service Reports

In September 2018, the Library of Congress launched a new website for CRS reports at <https://crsreports.congress.gov>. The new site met the requirements of Public Law 115-141 to make these reports available to the public. In October 2018, in an agreement with the Library, LSCM's Library Technical Services (LTS) staff began cataloging CRS reports for the CGP and OCLC. Because these reports are frequently updated, GPO has cataloged each report title as an integrating resource.

As of September 2019, LTS staff have cataloged over 2,800 separate, unique CRS report titles. This is approximately 40% of all reports available on the site. Most publications posted are part of the *CRS report* series, which provides in-depth research and analysis. The Library of Congress/CRS has also been adding reports from four other series: *In Focus*, *Insight*, *Legal Sidebar*, and *Testimony*. GPO will also be cataloging reports from these series. CRS is adding both new reports and older titles to the site on a continuous basis.

Examples include:

Money for something: music licensing in the 21st century

CGP System Number: 1084384

[https://catalog.gpo.gov/F/?func=direct&doc\\_number=001084384&local\\_base=GP001PUB](https://catalog.gpo.gov/F/?func=direct&doc_number=001084384&local_base=GP001PUB)

SuDoc Number: LC 14.23:R 43984/

Item Number: 0807-A-07

PURL: <https://purl.fdlp.gov/GPO/gpo110972>

The opioid epidemic and federal efforts to address it: frequently asked questions

CGP System Number: 1087647

[https://catalog.gpo.gov/F/?func=direct&doc\\_number=001087647&local\\_base=GP001PUB](https://catalog.gpo.gov/F/?func=direct&doc_number=001087647&local_base=GP001PUB)

SuDoc Number: LC 14.23:R 44987/

Item Number: 0807-A-07

PURL: <https://purl.fdlp.gov/GPO/gpo112436>

Cryptocurrency: the economics of money and selected policy issues

CGP System Number: 1090515

[https://catalog.gpo.gov/F/?func=direct&doc\\_number=001090515&local\\_base=GP001PUB](https://catalog.gpo.gov/F/?func=direct&doc_number=001090515&local_base=GP001PUB)

SuDoc Number: LC 14.23:R 45427/

Item Number: 0807-A-07

PURL: <https://purl.fdlp.gov/GPO/gpo114358>

## Catalog Records on GitHub

<https://github.com/usgpo/cataloging-records>

The CGP on GitHub is a location where users may freely download record sets extracted from the CGP. In FY 2019, the CGP on GitHub Project team analyzed the circumstances of the distribution of online version records with no or inactive item numbers and compiled a list of six options for distributing such records to Federal depository libraries on the CGP on GitHub repository. The team submitted the list to the management team of LSCM for review.

The team tested processes to generate collections of customized record sets. The project team collaborated with the Tribal college FDLP community on their ideas and requests for a subject-based notification service of newly-cataloged online resources and compiled two lists of LCSH terms to retrieve records in the CGP. The CGP on GitHub Project team produced record sets in MARC-8, UTF-8, and MARCXML, .csv files with major metadata elements for quickly reviewing the publications, and Aleph search URLs based on tags in MARC 922 fields. The second collection consists of online version records without item numbers and that contain one of the several notes that LTS uses to explain why we have not provided an item number.

The team expanded the information about the repository on the Sources of GPO Cataloging Records page on FDLP.gov, <https://www.fdlp.gov/catalogingandclassification/sources-of-gpo-cataloging-records>, and created a tutorial on how to use the repository and download the record sets. The team reorganized the repository structure by creating individual folders and README files for each collection of record sets and redesigned the file naming conventions so that the record sets sort in chronological order from earliest to latest files.

GPO now routinely adds a MARCXML version for all record sets posted on GitHub. The team developed a preliminary process for the creation and posting of customized record sets based on various criteria on the CGP on GitHub repository.

## Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

The Cataloging Policy and Documentation Committee (CPDC) finished extensive revisions of three major chapters:

- General MARC Field Policies
- Monographs Overview

- Monographs MARC Fields

The committee merged the last two chapters into a new chapter, Monographs, and will publish the revised chapters on FDLP.gov in the near future.

The committee added two new significant sections: Cataloging/Metadata Policy-making Process, in the Introduction chapter <https://www.fdlp.gov/cataloging-guidelines/bibliographic-cataloging/congressional-material>, and Cataloging/Metadata Encoding Levels, which will be added shortly to the Overview chapter. The former describes how the CPDC members initiate, consider, and decide on proposals of new guidelines and revisions to existing guidelines. The latter lays out the metadata elements of each level that LTS will use in its operations. The expanded set of options will provide greater flexibility in how LTS catalogs various types of publications and batch processes large record sets.

### **Green FDLP Shipments**

Effective March 1, 2019, FDLP boxes distributed from GPO's Distribution Facility in Laurel, Maryland use only paper made from 100% recycled material for box packing. Plastic bubble wrap is no longer being used. LSCM is happy to improve the environmental impact of our services. And a big thanks goes to Suzanne Reinman, Regional Depository Coordinator at Oklahoma State University's Edmon Low Library, for making the suggestion to GPO to make the switch!

### **Depository Library Council Recommendations & GPO Responses**

At the close of the 2018 Federal Depository Library Conference, the Depository Library Council (DLC) to the GPO Director began work on developing formal recommendations and commendations for GPO. In December 2018, three recommendations and five commendations were presented. These were reviewed and discussed in detail by GPO staff, and formal GPO responses were [published](#) on FDLP.gov in February 2019.

### **New DLC Members**

On June 1, 2019, GPO welcomed three new members to the Depository Library Council. These members will serve through May 31, 2022.

**Laura Sare:** Government Information Librarian, Texas A&M University. Laura is an active member of the American Library Association (ALA)'s Government Documents Roundtable (GODORT) and has served on several GODORT committees; she is currently serving as Chair of the Publications Committee. She is the lead editor of GODORT's journal, *DttP: Documents to the People*, for which she won the GODORT Margaret T. Lane/Virginia F. Sanders Memorial Research Award. Laura is the Communications Working Group Coordinator for the Technical Report Archive & Image Library (TRAIL) that digitizes technical reports and makes them freely available online.

**Will Stringfellow:** Coordinator of Government Documents, Central Library of the Jean and Alexander Heard Libraries at Vanderbilt University. Will serves as the Federal Depository Coordinator overseeing the U.S. Federal and United Nations Depository collections. He manages all aspects of the government documents collection including legal compliance, technical services, stack maintenance, and disposition of the FDLP and UN documents. He supervises three government document student assistants and is currently managing a multi-year deaccession project involving over 100,000 maps, with the help of 25 student assistants.

**Rick Mikulski:** Assistant Professor and Government Documents and Social Sciences Librarian, Portland State University (PSU). Rick provides research support and instruction to the College of Urban and Public Affairs, coordinates the library's data management services, and oversees PSU's regional FDLP collection. He is a GOVDOC-L moderator, an active member of GODORT and the Documents Interest Group of Oregon, and has formally been an elected officer of the Documents Association of New Jersey.

### **Save the Date: Spring 2020 Depository Library Council Virtual Meeting**

Save the date, and mark your calendars. The spring 2020 Depository Library Council Virtual Meeting will take place Wednesday, April 22 – Friday, April 24, 2020. Stay tuned to FDLP News & Events for an announcement about registration this January.

### **FY19 Highlights by the Numbers**

#### **In FY19, GPO staff:**

- Added **22,602** new cataloging records to the CGP, of which **15,546 (or 69%)** contained PURLs to full-text publications.
- Checked in **33,873** serial issues to the CGP and created **523** publication patterns for serial titles.
- Identified **4,296** previously-uncataloged Serial & Integrated Resource (IR) titles and created new bibliographic records.
- Distributed **3,639** titles.
- Distributed **713,616** copies of materials to FDLP libraries.
- Responded to **5,387** askGPO inquiries.

#### **Program for Cooperative Cataloging Statistics:**

- Authority records: **1,431** authority records created & updated
  - NACO: **1,385** name authority records created & updated
  - SACO: **46** subject authority records created & updated
- BIBCO: **10,002** records created
- CONSER:

- Authenticated records: **2,788**
- Maintenance of CONSER records: **510**
- Maintenance of non-CONSER records: **205**

### **Notable Numbers for FY19:**

- There were **29,030,087** successful searches of the CGP between October 1, 2018 and September 30, 2019.
- In the FDLP eXchange, there were **225** libraries offering in **36** regions, and **67** libraries posted needs in the FDLP eXchange.
- GPO staff visited **55** depository libraries in **13** states.
- **Nine** libraries became Preservation Stewards, and **two** libraries became Digital Content Contributors.
- FDLP LibGuides had more than **30,000** views to the **82** guides offered.
- The FDLP Academy hosted **36** webinars, with more than **3,955** combined registrants.
- A total of **84** participants—**41** participants in the fall 2018 cohort and **43** participants in the spring 2019 cohort— received a certificate of completion from the FDLP Coordinator Certificate Program.
- GPO has increased the size of the FDLP Web Archive collection to **22.2 TB**, with **189,000,000** URLs crawled.
- **185** Federal depository libraries, or **16.5%** of all depositories, are participating in the Cataloging Record Distribution Program.
- Ben’s Guide saw **1,246,219** user sessions.
- FDLP.gov saw **215,605** user sessions.