



U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

Depository Library Council Meeting And Federal Depository Library Conference October 16 – 18, 2017

DoubleTree Hotel — 300 Army Navy Drive, Arlington, VA 22202

The following describes recent highlights and accomplishments in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

Catalog of U.S. Government Publications (CGP) Enhancements **catalog.gpo.gov**

In FY17:

- There have been over 32 million successful searches of the CGP through August 31, 2017.
- Approximately 195 countries/entities have accessed the CGP, based on domain extensions.
- Over a million bibliographic records are now in the CGP, of which over 175,000 have PURLs.
- The Integrated Library System (ILS) has been upgraded to a current version, and ongoing security and maintenance updates are underway.

As part of the CGP's 10th anniversary enhancements cycles, the following have been implemented so far in FY17:

- A new look and feel for the CGP
 - Easier navigation and search options
 - Catalog to Search options on Basic Search pages
 - Exact Title Keyword Search
 - CGP Help pages
- New Catalogs to Search Pages
 - Government eBooks
 - FDLP Web Archive
- Improved Catalog to Search Pages
 - Historic Shelflist
 - Electronic Titles
 - Serials
- Improved Author Sort



- CGP Record Link
- Resolved the recent New Electronic Titles (NET) report technical issues
- Updated and Enhanced MetaLib Resources
- Updated and Enhanced FDL D fields/functionality
- Monthly Regularly-Scheduled Maintenance Window:
 - The CGP, MetaLib, and Federal Depository Library Directory (FDLD) now have a scheduled monthly maintenance window of 8 p.m. (Eastern) every third Wednesday. This allows for regular performance and security updates.

Library Services System & the FDL P eXchange **<https://www.fdlp.gov/project-list/fdlp-exchange>**

The development and implementation of the FDL P eXchange has been the focus of our deployment activity for FDL P Library Services System (LSS).

GPO has been working with contractors to develop this application, which is intended to help depositories manage the Needs & Offers process. Demonstrations of the early prototype were presented at the 2016 Depository Library Council Meeting and Federal Depository Library Conference. GPO has been working with contractors to make back-end updates and enhancements based on comments received from the depository community.

GPO held a virtual meeting with regional depository coordinators on April 6, 2017, to provide a brief demonstration of the updated application and discuss procedures for adopting the tool, should their regions choose to do so. GPO's internal testing is currently underway.

GPO began the rollout of FDL P eXchange by releasing instructional materials on June 1, 2017. This included:

- Quick Start Guides for regionals and selectives.
- A collection of short, task-based webcasts to assist users in learning how to use the application.
- A series of webinars in June and July.
- Templates and a Data Dictionary for libraries who wish to begin work on spreadsheets of needs or offers to upload when FDL P eXchange is launched.

All materials are available via the FDL P eXchange project page:
<https://www.fdlp.gov/project-list/fdlp-exchange>.

Make sure you are signed up for FDL P News & Events email alerts to receive the latest announcements on the launch of the FDL P eXchange: <https://www.fdlp.gov/news-and-events>.



In addition to the functional requirements of an automated needs and offers process, other LSS priorities were identified through the Work Practice Study and feedback provided from various sources. These sources indicated that depository libraries will realize greater workflow efficiencies through:

- An enhancement and expansion of existing DSIMS services.
- Re-architecting and modernizing of the FDLP.gov site.
- Implementation of web-scale discovery services that align more effectively with how modern library users approach information.

All of these efforts are underway and will become part of the phase 1 deployment of new services to support the FDLP community.

LSS phase 1 deployment will include a replacement of the system that supports askGPO. LSCM is implementing a new system that will offer functionality that will help us to more effectively respond to inquiries for assistance and to better support the depository library community.

FDLP Web Services

FDLP.gov

The Web Content Management Team has worked on numerous fixes that will improve FDLP.gov usability, such as:

- Side menus on pages with significant content for easier navigation.
- Updates to the login and logout interface.
- A new navigation tab for Preservation.
- Fixes to WEBTech Notes, such as improvements to the Advanced Search feature and the addition of a Category Key for reference.

The team implemented changes to the back-end of the application, making it more secure and efficient for GPO staff to work with the application, and adjusted the template to work more effectively on mobile devices such as phones and tablets.

FDLP.gov has had over 127,348 site visitors in 2017, which is nearly 4 times more than in 2016.

Ben's Guide to the U.S. Government **bensguide.gpo.gov**

Ben's Guide has been optimized for mobile users. Many menu items have been adjusted so the articles are accessed from the bottom portion of the device. It is now easier to switch between the Apprentice, Journeyperson, and Master level Learning Adventures.



The site has had nearly double the visitors in 2017 than in 2016 and has now seen nearly 1.5 million visitors since it went live in April of 2015.

[Enhancing Content in FDsys/govinfo](#) www.govinfo.gov

In FY17, GPO staff continued work to increase content in **govinfo**. Here are a few highlights of the new content available.

- GPO made available the historical Bound Congressional Record volumes from 1920-1989. Additional volumes will be released in the coming months.
- In partnership with the National Archives' Office of the Federal Register (OFR), GPO released digitized versions of historic issues of the Federal Register for 1980-1994. Additional issues will be released in the coming months.
- In January 2017, GPO released the 2016 edition of the *GPO Style Manual*.
- In March 2017, GPO released *Picturing the Big Shop: Photos of the U.S. Government Publishing Office, 1900-1980*.
- *Women in Congress, 1917-2017* is the first publication in EPUB format available on **govinfo**.

[Web Archiving](#) <http://www.fdlp.gov/project-list/web-archiving>

GPO continues to harvest digital publications and websites, thus advancing FDLP collection development efforts.

In FY17, GPO:

- Increased the size of the FDLP Web Archive collection to 11.7 TB.
- Increased website collections available on the FDLP Web Archive on Archive-It to 140, and increased to 179 records available through the CGP.
- Continues to increase usage of Google analytics to evaluate user activity in more detail, evaluating where users are coming from, what they are viewing, and for what length of time.
- Presented the work we have done with Google Analytics to the Archive-It community. To learn more, visit: <https://archive.org/details/AccessToArchiveItCollections01Video>. (GPO presentation begins at 24 minutes)
- Presented an FDLP Academy webinar on using Web Archive content in Government information reference work, available at www.bit.ly/2wZrDxl
- Worked on new collection development strategy, including increasing the number of collections.

Preserving web content is an ongoing effort. GPO encourages nominations of content to be evaluated for addition to the FDLP Web Archive at fdlpwebarchiving@gpo.gov.



GPO Partnerships

<http://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information.

In FY17, GPO:

- Continued adding bibliographic records for the print and electronic versions of the USGS Bulletins to the CGP. To date, more than 5,000 records have been added as a result of this partnership with the University of Colorado, Boulder and the Colorado School of Mines.
- Continued to work on adding bibliographic records from the University of Montana for 12 SuDocs classes.
- Continued to process new material available on FRASER, a partnership with the Federal Reserve Bank of St. Louis.
- Added Preservation Steward Information to the Partnerships page.

10 libraries have become Preservation Stewards for discrete collections:

- University of Colorado Boulder's University Libraries: Tangible collection of the *United States Serial Set*, the *Congressional Record*, and Congressional hearings
- University of Kentucky Libraries: Works Progress/Work Projects Administration (WPA) and Appalachian Regional Commission (ARC) publications
- University of Hawai'i at Mānoa: *U.S. Reports*
- University of Iowa Libraries: U.S. Government posters and a collection of 167 Congressional hearings
- State Library of Ohio: Bound *Congressional Record*
- The University of Arkansas Little Rock: Volumes of the *Handbook of North American Indians*
- University of Florida: Collections for which there is a digital copy on **govinfo**
- Connecticut State Library: Collection of Connecticut and Rhode Island publications
- University of North Carolina at Chapel Hill: Senate and Joint hearings (1995-2010) for which there is a digital copy on **govinfo**
- University of Notre Dame, Kresge Law Library: *Code of Federal Regulations*

To view current partnerships, and for information on pursuing a partnership with GPO, visit the Partnerships page.



National Bibliographic Records Inventory Initiative (NBRII)

<http://www.fdlp.gov/project-list/national-bibliographic-records-inventory-initiative-nbrii>

Through the National Bibliographic Records Inventory Initiative, GPO is:

- Identifying fugitive U.S. Government publications.
- Inventorying historical publications at GPO.

Fugitive publications are published Federal agency materials within scope of the FDLP and the Cataloging and Indexing Program; they are fugitive because agencies have not notified GPO of their publication or provided GPO copies. These include pre-1976 titles not in the CGP that fall within GPO's program responsibilities.

In FY17, work continues on a variety of projects and tasks to identify and catalog fugitive and historic material for inclusion in the CGP. The transcription of Historic Shelflist records continues with over 63% of the historic catalog drawers completed.

GPO on the Go

<https://www.fdlp.gov/about-the-fdlp/gpo-on-the-go>

In FY17, GPO staff visited 171 libraries in 34 states. During these visits, GPO staff have been providing FDLP libraries with training and consultation services as well as recruiting new libraries to join the FDLP. GPO has expanded visits to include state library meetings and conferences.

To request a visit to your library, complete the request form, <https://go.usa.gov/xRh7S>, and a staff member from LSCM Outreach & Support will be in touch. You can also track our travels via our interactive map: <https://www.fdlp.gov/on-the-go-map>.

FDLP Academy

<https://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is the FDLP community's source for training opportunities, tools, and resources.

In FY17, GPO presented 117 educational sessions and events, including:

- 11 virtual meetings
- 85 webinars, with over 9,958 combined registrants
- 21 pre-recorded webcasts

View archived webinars, webcasts, and conference recordings on FDLP.gov's FDLP Academy page.



FDLP Coordinator Certificate Program

<https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

The inaugural FDLP Coordinator Certificate Program saw 55 participants complete the program in March 2017. The program allows FDLP coordinators an opportunity to take in-depth virtual classes on managing depository collections with a focus on compliance with the *Legal Requirements & Program Regulations of the Federal Depository Library Program*. It brings together GPO and depository libraries in a new way to strengthen and improve the FDLP.

The program is free to participants and open to the public. It is conducted virtually through the FDLP Academy.

The program consists of eight classes over a nine-week period:

- 1) Introduction to the FDLP and GPO
- 2) Legal Requirements and Regulations
- 3) What's in the Box?
- 4) Depository Collection Management
- 5) Public Access
- 6) Cataloging and Bibliographic Control
- 7) Regionals
- 8) Wrap Up

The fall 2017 program has an advance registration of 52 participants.

New Depository Librarians Institute (NDI)

The NDI Institute is a seminar oriented to new depository staff (although **any** depository staff member may attend) and addresses topics such as:

- Day-to-day management of tangible and electronic collections and item selection profiles.
- Public access requirements.
- The role of regional depository libraries.

This annual training program was held as a virtual event for two afternoons on September 20 – 21, 2017, and had 81 registrants. Access the recording of the sessions at <https://www.fdlp.gov/about-the-fdlp/events-and-conferences>.



Biennial Survey of Federal Depository Libraries

In FY17, staff worked on developing the Biennial Survey, which depository libraries use to report their conditions to GPO. All Federal depository libraries are required to submit the survey.

A preview of the questions is available at <https://www.fdlp.gov/file-repository/about-the-fdlp-biennial-survey/2017-biennial-survey>.

The 2017 Biennial Survey is set to open on October 23, 2017 and close on November 30, 2017. Information about its release will go out through FDLP News and Events announcements and will also be posted in the Biennial Survey of Depository Libraries article on FDLP.gov <https://www.fdlp.gov/requirements-guidance-2/guidance/12-biennial-survey-of-depository-libraries>.

GPO thanks those individuals that helped test the survey instrument; their feedback has been incorporated into the survey.

LibGuides

In FY17, GPO concluded the pilot project to assess the value of offering a LibGuides page with research guides related to FDLP documents. The pilot received positive feedback from the libraries that were involved. Thanks to all who participated.

After reviewing the results, GPO has decided to move forward with a year-long implementation of the program and extend open participation to all libraries in the FDLP. The new LibGuides page will go live in October 2017.

For more information about GPO's LibGuides, follow the FDLP News and Alerts, or email Melissa Fairfield at mfairfield@gpo.gov.

Classification Guidelines Project

<https://www.fdlp.gov/projects/supdoc-classification-guidelines-update-project>

The Classification Guidelines project is a revision of the 1993 *Superintendent of Documents Classification Manual*, which describes guidance for applying class stems and suffixes to publications. The goal of this project is to update the 1993 GPO *Classification Manual* and to have the most current SuDocs classification instructions in one place that are:

- Available to the FDLP community and LSCM staff.
- In a format that is accessible online.
- Easily updated with necessary changes, corrections, and enhancements.

All classification content has been comprehensively reviewed. Individual articles have been revised by GPO subject specialists, and SuDocs examples are being updated and linked directly to CGP records.



Content is migrating onto the online platform, FDLP.gov, and is undergoing additional review and quality control. The launch of the Classification Guidelines is projected for fall 2017.

Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

In March 2017, GPO announced the adoption of a mixed approach for identifying a series in bibliographic records. Read the FDLP News & Events Alert at <https://go.usa.gov/xNVZM>.

The series transcription and tracing decisions policy is documented in the GPO Cataloging Guidelines, Bibliographic Cataloging: General MARC Field Policy 490 – Series Statement Field at <https://go.usa.gov/xNVZz>.

The next chapters being reviewed are:

- Bibliographic Cataloging: General MARC Field Policies
- Bibliographic Cataloging: Monographs MARC Fields
- Bibliographic Cataloging: 856 Field
- Bibliographic Cataloging: Monographs Overview
- Bibliographic Cataloging: General Policies

Efforts are underway to make the Cataloging Guidelines user-friendly.

In November 2016, the Cataloging Guidelines launched a new format:

- Users can access the various chapters through a vertical, accordion-style navigation menu.
- The sidebar of the main content area features links to contact GPO.
- The “Search” function searches all chapter and chapter section titles that are included in the Menu.
- The new format is also fully compatible with mobile devices.

A PDF version of the published chapters of the Cataloging Guidelines was announced on Sept. 22, 2017, and has been posted to FDLP.gov. Also, the FDLP Academy presented a live webinar, **An Overview of the GPO Cataloging Guidelines**, which has useful tips on the CG. View the archive at <http://login.icohere.com/public/topics.cfm?cseq=1172>.



Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/project-list/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries at no cost to the libraries, through a contract with MARCIVE, Inc. The CRDP started in 2009 and has expanded each year.

In FY 2017, GPO served 165 Federal depository libraries through the CRDP.

GPO encourages interested libraries to contact LSCM Outreach and Support at fdlpoutreach@gpo.gov to inquire about joining the program.

Additional openings are planned for FY 2018.

New Federal Depository Libraries

GPO welcomed two new libraries to the Federal Depository Library Program in FY17:

- Iñisaġvik College, Tuzzy Consortium Library in Barrow, Alaska joined in December 2016 (now our northernmost FDL).
- Fort Stockton Public Library in Texas joined in May 2017.

Study of Federal Agency Digital Content

GPO is working with the Federal Research Division of the Library of Congress, through an Interagency Agreement, to learn more about how Federal agency information products, their dissemination, and their preservation practices have changed in the digital age.

It is critical for the Public Information Programs of the Superintendent of Documents to learn how agencies have adapted or changed their information policies and processes for the delivery of online content. Armed with this knowledge, GPO will be able to better foster productive, collaborative relationships with agencies and develop new strategies to transform our organization and workflows to facilitate increased discovery and access to Government information.

Preliminary findings of the case study research will be shared at the fall DLC Meeting & FDL Conference. The final report is expected to be released in FY18.



FY17 Highlights by the Numbers (data from October 1, 2016 to September 1, 2017)

In FY17, GPO staff:

- Added **18,351** new cataloging records to the CGP, of which **9,996** (or 54%) contained PURLs to full-text publications.
- Checked in **32,019** serial issues to the CGP and created **204** publication patterns for serial titles.
- Identified **751** previously-uncataloged serial titles and created new bibliographic records.
- Created **920** authority records.
- Distributed **4,049** titles.
- Distributed **848,581** copies of materials to FDLP libraries.
- Responded to **4,299** askGPO inquiries.