



LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

Depository Library Council Meeting and Federal Depository Library Conference October 17-19, 2016

Doubletree Hotel — 300 Army Navy Drive, Arlington, VA 22202

The following describes highlights and accomplishments within the past fiscal year (October 1, 2015 to September 30, 2016) in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

Regional Discard Policy

<https://www.fdlp.gov/project-list/regional-discard-policy>

In June 2016, GPO began an effort to significantly increase communication with Federal depository libraries nationwide about the implementation of the Regional Discard Policy. A detailed web page dedicated to the Policy was launched on FDLP.gov in July. This included an informational packet that was simultaneously sent to all regional depository coordinators. This packet included:

- A letter from the Acting Superintendent of Documents
- The Regional Discard Policy
- Titles Eligible for Discard – List No. 1
- Memorandum of Agreement for Preservation Stewards (Draft)
- Regional Discard Frequently Asked Questions
- Instructions for Submitting Discard Requests to GPO (Draft)

Throughout the summer, GPO's Library Services & Content Management presented a variety of webinars and webcasts on various aspects of the Policy implementation, which are all archived and linked from the Regional Discard web page. In September 2016, Phase I implementation began, and regional depositories were invited to submit requests to discard to GPO. Throughout the implementation process, GPO received feedback from the Depository Library Council, the Regional Discard Advisory Group, and depository library staff. Their comments were incorporated in the revised version of those documents. All depository library staff, from both regionals and selectives, are encouraged to continue submitting feedback and questions via GPO's Regional Discard Contact Form: <<https://www.fdlp.gov/component/rsform/form/95-regional-discard-contact-form>>.

Federal Information Preservation Network (FIPNet)

<https://www.fdlp.gov/project-list/federal-information-preservation-network>



Implementation of the Federal Information Preservation Network (FIPNet), GPO's strategic initiative to preserve tangible and digital Government information, has been discussed with the depository library community since the spring of 2014, and conversations continue. An important outcome of a recent national dialogue on Federal Government information preservation was the validation of the FIPNet framework for preserving Government information for future generations. Recurring themes for suggested needed actions for a successful preservation network were identified:

- Create an inventory and bibliographic control.
- Map the preservation landscape.
- Develop a strategy for acquiring born-digital content.
- Develop and promote guidelines and best practices.

While working on these, GPO also is building the organizational infrastructure to support the administration of FIPNet. FIPNet is now rooted in Superintendent of Documents policy with, *Permanent Public Access to U.S. Government Information through Preservation* ([Superintendent of Documents Public Policy Statement 2016-4](#)). New positions, such as a collection development librarian and a digital curation librarian, are being created. Several depository libraries have contacted GPO about their interest in becoming FIPNet Preservation Stewards, who will take on the role of storing and preserving tangible documents. Discussions about agreements are taking place.

For more information about FIPNet and related activities, you won't want to miss the presentations in the Crystal Ballroom on Tuesday.

FDLP Work Practice Study

During FY 2016, Ithaka S+R conducted a Work Practice Study on GPO's behalf, as a major part of the market research requirements to be used in developing the Library Services System (LSS). The LSS is a suite of tools and services intended to improve the FDLP system workflow and business processes while leveraging new technology features and functionality. Conducted by Dr. Nancy Foster, the Study consisted of three phases.

1. Phone interviews of depository library staff were conducted from October through December 2015.
2. Depository library site visits were conducted from January through April 2016.
3. The analysis phase:
 - a. Working sessions with a cross-functional GPO project team
 - b. A design workshop with depository librarians conducted in Orlando, Florida, prior to the American Library Association's Annual Conference in June 2016

Dr. Foster and Ithaka S+R Managing Director Deanna Marcum briefed GPO leaders in August, and work is now underway on a final report and qualitative requirements to be used in a Concept of Operations and a Requirements Document for the LSS.



FDLP eXchange (Needs and Offers 2.0)

<https://www.fdlp.gov/project-list/fdlp-exchange>

During the first quarter of FY 2016, a project team consisting of GPO staff and contractors conducted discovery to clarify and refine requirements for a Needs and Offers 2.0 tool consisting of functionality required to manage key information used by Federal depository libraries for the disposition of materials. Design and development of the tool, rebranded as FDLP eXchange, began in January 2016. A mockup of the planned design was presented at the DLC Virtual Meeting in April 2016, and a beta test of the application was conducted with a group of 29 depository librarians from September 7-28, 2016. Launch of the new tool is planned for spring 2017 after several system modifications and the addition of a few enhancements that were revealed during the beta testing.

FDLP Web Services

www.fdlp.gov

bensguide.gpo.gov

registry.fdlp.gov/

FDLP web services include website maintenance, plus functionality and content enhancement for FDLP.gov, Ben's Guide to the U.S. Government, and the Digitization Projects Registry.

In September 2016, Ben's Guide to the U.S. Government was selected by the American Library Association as one of their Great Websites for Kids.

Also in FY 2016, LSCM:

- Implemented security updates on all websites
- Updated and reorganized Cataloging Guidelines on FDLP.gov with a more detailed menu/table of contents
 - This new reorganization offers easy-to-read navigation of content under the Cataloging & Classification tab.
- Implemented FDLP.gov's "GPO on The Go" web page and accompanying clickable map
 - This embedded Google map indicates the libraries that GPO staff have visited and allows users to click on an indicator to locate the library and access a handy guide to more information about the library.
- Created the first Depository Library Conference Mobile App, providing the FDLP community with important information about conference sessions, the hotel, the local area, transportation, and more
- Enhanced *Ben's Guide to the U.S. Government* with the addition of:
 - A site glossary
 - Downloadable, printable activities that include word searches and crossword puzzles for each age range



- A downloadable graphic that can be used on library websites to link to Ben's Guide
- The "Place the States" game
- A new Learning Adventure for all three age levels on "Federal Versus State Government"
- New infographics for Branches of Government and How Laws Are Made

Catalog of U.S. Government Publications (CGP) Enhancements catalog.gpo.gov

In FY 2016, security improvements, service maintenance, and functionality enhancements were made to the CGP and its related services. LSCM:

- Began celebrating the CGP's 10th year as an ILS-backed system in March
- Migrated the ILS, including the CGP, to the Amazon Web Services FedRAMP (Federal Risk and Authorization Management Program) compliant cloud platform
- Implemented HTTPS
- Enhanced the CGP's New Electronic Titles (NET) CSV report
- Configured new MetaLib resources
- Prepared to release a new look, feel, and additional functionality for the CGP and Federal Depository Library Directory (FDLD) in FY 2017
- Improved the New Titles Report Generator

Enhancing Content in GPO's Federal Digital System (FDsys)/govinfo www.fdsys.gov www.govinfo.gov

In FY 2016, LSCM staff continued work with GPO's Office of Programs, Strategy, and Technology to increase content in FDsys and the recently-released beta website, **govinfo**.

- In April 2016, GPO and the George A. Smathers Libraries at the University of Florida (UF) made digital versions of the Panama Canal Commission publications, and its predecessor agencies, available on GPO's FDsys/**govinfo**.
- In late February 2016, work was initiated on the development of metadata for the Bound Congressional Record historical volumes (1873-1998). As of October 3, 2016, 1,769,977 images have been processed for metadata, or approximately, 68% of the data entry work has been completed. In September 2016, GPO began to make the historical Bound Congressional Record volumes available on FDsys/**govinfo** with the release of 1991-1998.
- In April 2016, the preservation digitization services contract (through the Library of Congress' FEDLINK) for the Federal Register historical volumes (1936-1994) was awarded. A test batch was processed, reviewed, and appropriate modifications were made. At this time, full production is underway.



- In April/May 2016, historic content related to the FDLP and GPO was released on FDsys/**govinfo**. More recently, Public Documents Highlights, the newsletter of the FDLP from 1973 to 1983, was made available on GPO's FDsys/**govinfo**.

Web Archiving

<http://www.fdlp.gov/project-list/web-archiving>

LSCM continues to harvest digital publications and websites, advancing FDLP collection development efforts. In FY 2016, LSCM:

- Increased the size of the FDLP Web Archive collection to 8.5 TB (an increase of almost 3TB since last year) with 46,500,000 documents crawled (an increase of almost 15,000,000)
- Increased website collections available on the FDLP Web Archive on Archive-It to 145 (an increase of 20) and 145 records available through the CGP (an increase of 45 records)
- Increased usage of Google analytics to evaluate user activity in more detail, evaluating where users are coming in, what they are looking at, and for how long
- Added access to the FDLP Web Archive through FDsys and **govinfo** (and evaluating traffic through this new access point)
- Enhanced the use of metadata on the Archive-It user interface in an effort to improve user experience (Users will now see access points to specific subjects, languages, and agency names.)

GPO on the Go

<https://www.fdlp.gov/about-the-fdlp/gpo-on-the-go>

In May 2016, the “GPO on the Go” web page was established to illustrate where GPO staff are visiting Federal depository libraries around the country. This is part of our commitment to better support and engage with FDLP librarians and library staff. The purpose of these visits is to provide FDLP consultation services, answer questions, celebrate depository anniversaries, conduct training, learn about library needs and challenges, and offer advice and support on any topic related to the administration and management of your depository. The new web page identifies where we've been and where we are headed; you can also request visits from GPO.

Since the GPO on the GO initiative began, GPO has visited approximately 250 libraries in 41 states.

FDLP Academy

<http://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is the FDLP community's source for training opportunities, tools, and resources. In FY 2016, LSCM:

- Presented 74 webinars with 7,024 registrants and 6,979 archive views



- Recorded 4 webcasts with 1,430 views
- Hosted 2015 DLC Meeting & FDL Conference: A Rich History, A Vibrant Future
- Hosted 2016 DLC Virtual Meeting: Blueprint for Change: From Planning to Action

View archived webinars and webcasts at:

<http://login.icohere.com/public/topics.cfm?cseq=1172>.

View archived meetings and conferences at:

<http://login.icohere.com/public/topics.cfm?cseq=1328>

Partnerships

<http://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. In FY 2016, LSCM:

- Added 1,679 bibliographic records for electronic versions of the USGS Bulletins and 915 records for the tangible versions of the USGS Bulletins to the CGP through cooperative cataloging partnerships with the University of Colorado, Boulder and the Colorado School of Mines
- Renewed our ongoing partnership with Government Information Online, Ask a Librarian
- Partnered with the George A. Smathers Libraries at the University of Florida (UF) partnered to make digital versions of the Panama Canal Commission publications, and its predecessor agencies, available on GPO's FDsys/**govinfo**.
- Partnered with the NASA Langley Research Center to provide permanent access to the public NASA Technical Reports Server (NTRS)
- Partnered with the University of Kentucky Libraries for Kentucky's tangible and digital collection of materials from the Works Progress Administration (WPA)
 - Kentucky is dedicated to maintaining their tangible collection of WPA materials. In addition, the library digitized over 450 WPA publications from Kentucky and other southeastern states.
- Signed our second cooperative cataloging partnership for publications in 12 SuDoc classes with the University of Montana's Maureen and Mike Mansfield Library

Promoting the FDLP

<http://www.fdlp.gov/requirements-guidance/promotion>

LSCM continues to promote the FDLP, Cataloging & Indexing Program, and their related resources through promotional campaigns and social media. In FY 2016, LSCM:

- Created 243 posts related to the FDLP and C&I Program for GPO's social media channels



- Conceptualized the original FDLP Twitter campaign, #lovelyFDL, which generated over 150 tweets
- Created and launched the FDLP Guide to Social Media on FDLP.gov
- Live-tweeted the 2015 DLC Meeting & FDL Conference and the 2016 DLC Virtual Meeting, which generated about 300 tweets
- Contracted with North American Precis Syndicate to launch a media campaign that generated over 2,500 news articles in all 50 states with a readership of over 6,000,000
- Presented the webinar, “Showcasing your Library: FDLP Promotional Tools & Tactics”
- Made available four new promotional flyers for free order and download:
 - Federal depository libraries
 - The Catalog of U.S. Government Publications
 - GPO’s Federal Digital System
 - How a Bill Becomes a Law
- Made available seven new tangible promotional items for free ordering by the FDLP community
 - CGP pencils (2 varieties)
 - Ben window decals
 - Cardboard, stand-up Ben
 - Government information note card (revamped)
 - FDLP eagle sign (revamped)
 - **govinfo** sticky notes
- Distributed 10 free Pocket Constitutions to FDLP libraries, along with a letter from the Acting Superintendent of Documents encouraging Constitution Day celebrations and asking libraries to share their celebrations with GPO
 - Launched a new page on FDLP.gov focusing on Constitution Day celebrations at Federal depository libraries nationwide – provides celebration descriptions and photos

National Bibliographic Records Inventory Initiative

<http://www.fdlp.gov/project-list/national-bibliographic-records-inventory-initiative-nbrii>

Through the National Bibliographic Records Inventory Initiative, LSCM is: 1) Identifying fugitive U.S. Government publications (e.g., published Federal agency materials within scope of the FDLP and the Cataloging and Indexing Program that agencies have not notified GPO of their publication or provided GPO copies) and pre-1976 titles not in the CGP that fall within LSCM’s program responsibilities and 2) Inventorying historical publications at GPO. In FY 2016, LSCM:

- Created bibliographic records for approximately 100 publications from 12 SuDoc classes (University of Montana partnership)
- Added 915 records for print USGS Bulletins to the CGP (University of Colorado, Boulder partnership)



- Added 1,679 records for electronic USGS Bulletins to the CGP (Colorado School of Mines partnership)
- Completed 150 drawers of the Historic Shelflist
- Continued cataloging historic print Congressional Hearings and Prints
 - Added 4,128 records to the CGP

Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/project-list/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries at no cost to the libraries, through a contract with MARCIVE, Inc.

The CRDP started in 2009 and has expanded each year. In FY 2016, LSCM served 135 Federal depository libraries through the CRDP.

In FY 2017, LSCM will have several additional openings in the CRDP. Most of the openings will be filled by libraries that have been on a wait list, but LSCM encourages interested libraries to contact LSCM Outreach and Support at fdlpoutreach@gpo.gov to inquire about joining the program.

PURL Usage Reporting Tool

<http://purlreferrals.fdlp.gov/>

The updated PURL Usage Reporting Tool was launched in June 2016. The tool provides monthly information that includes:

- The total volume of click-throughs by individual hostname and/or IP address to Federal publications through GPO's PURL server
- A listing of the top 50 referred PURL resources per hostname and/or IP address with:
 - The PURL path
 - The full path of the target URL for each PURL
 - The total requests for that individual PURL
 - SuDoc classification number with a search link utilizing the CGP to view cataloging records for the individual PURL
- Individual institutional usage data

Statistics are compiled on a daily basis and aggregated into monthly statistics. Totals are current through the previous day's usage. Libraries can access the reporting tool at any time to view their referral statistics for the current month and access up to 12 months of historical data (starting with November 2010).

Both a [recorded webinar and webcast](#) are available for reference from the FDLP Academy.



Welcoming New Libraries to the FDLP

Two new libraries joined the FDLP in FY 2016.

- In October 2015, the Institute of American Indian & Alaska Native Culture and Arts Development in Santa Fe, New Mexico joined the Program.
- In April 2016, the J.C. Oliver Library at Arkansas Baptist College in Little Rock, Arkansas joined the Program.

FDLP Communication Tools

FDLP Connection

<https://www.fdlp.gov/fdlp-connection>

In FY 2016, LSCM revamped and relaunched its newsletter for the FDLP community, FDLP Connection. In publication since 2011, Connection features GPO project and product updates, insights from members of the FDLP community and the Depository Library Council, and special features like the Depository Spotlight. The staff at GPO that brings you the FDLP Connection refreshed the format of the newsletter to focus on the most popular features and deliver more streamlined content.

Sign up to receive FDLP Connection directly in your inbox:

<https://www.fdlp.gov/fdlp-connection>. GPO also welcomes guest articles from the FDLP community. To volunteer, use askGPO and choose "Federal Depository Libraries" as the category and "FDLP Connection" as the subcategory.

FDLP News & Events Email and RSS Service

<https://www.fdlp.gov/news-and-events>

Are you receiving official FDLP news and announcements directly to your email inbox? Visit the URL above to sign up for the email alert service, and view the archive of past announcements sent.

FDLP Social Media

Do you follow GPO on social media? Visit gpo.gov to access all of GPO's social media channels. Share your library news and photos with us, and your library could be featured on GPO social media as well. Send your information and photos to LSCM's Kelly Seifert at kseifert@gpo.gov.

Future FDLP Events



The staff at GPO is planning ahead for FDLP events in 2017. We are striving to make scheduling and planning easier to enhance participation from the Federal depository library community.

Save the dates, and mark your calendars for these 2017 events:

- The spring 2017 Depository Library Council Virtual Meeting will be held **April 19 – 21, 2017**.
- The fall 2017 Depository Library Council Meeting & Federal Depository Library Conference will be held **October 16 – 18, 2017** in Arlington, VA, with numerous sessions also being broadcast virtually.

By the Numbers

In FY 2016, LSCM staff members:

- Added **17,738** new cataloging records to the CGP, of which **10,023 (or 57%)** contained PURLs to full-text publications
- Checked in **75,937** serial issues to the CGP and created **461** publication patterns for serial titles
- Identified **626** previously-uncataloged serial titles and created new bibliographic records
- Identified and cataloged **40** titles in new eBook formats (MOBI and EPUB)
- Created **843** new authority records
- Distributed **4,502** titles
- Distributed **989,826** copies of materials to FDLP libraries
- Responded to **9,275** askGPO inquiries

37,461,439 searches were performed in the CGP in FY 2016.