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The askGPO home page is the starting point for all FDLP users to access the Federal Depository Library Directory (FDLD, Directory).

Once here, you will see the ‘Login’ button at the top right of the page as indicated in the screenshot above.

The 'Federal Depository Library Directory' page is now available through askGPO.gov via the tab in the navigation menu (indicated above) and through a link under the 'Important GPO Links' on the right side as shown.

**Upon logging into askGPO and accessing the ‘Federal Depository Library Directory’, you will be logged into the FDLD page as well (since it is built on the askGPO platform). Since the FDLD page is part of askGPO, the navigation menu at the top of the page will remain the same as indicated in the screenshot below.
On the FDLD page, you will see some key features which will help you navigate the Directory.

1. **FDLD tab**
   Clicking on the ‘Federal Depository Library Directory’ tab on the navigation menu will always bring you back to the main page.

2. **FDLP logo**
   Clicking on the FDLP logo will redirect you to the fdlp.gov website, which will open in a new tab.

3. **Clickable map of Federal depository libraries (FDLs)**
   As indicated in the screenshot above, you can click on any state on the map to see a list of all FDLs in that state (both Regional and Selective). The individual U.S. Commonwealths and Territories are also clickable.

   **If there are no FDLs in a location, then your page will not display any information.**
**FDLD Page buttons**

On the FDLD page, the functionality related to buttons is explained in detail below:

1. **FDLD Basic Search**

   If you need to search for a library name or state, you can do so by adding the data in the ‘Keyword’ box as shown below. You can also search for any other keyword that would appear on a library’s individual Directory record. When ready, please click on the ‘Search’ button to see the results.
A search results page is shown below. If you need to see details related to any of the search results, click on the 'View' button next to the library you want to see.
2. Advanced Search

When you click the ‘Advanced Search’ button on the FDLD page, you will be redirected to the page below. Enter text or choose an option from the drop-down in any of the fields available and click on 'Search'. To further view any library details, click on the ‘View’ button as shown in the search results.
3. See All FDLs
Clicking the ‘See all FDLs’ button will return a list of all the FDLs in the Directory.

4. See All Regional FDLs
Clicking the ‘See All Regional FDLs’ button returns a list of all Regional FDLs.
5. FDLP Network Button

Clicking the ‘FDLP Network’ page redirects you to a page that includes a map of all FDLs showing which region they are in, and a list of all the regional libraries and the selective libraries in their states: https://ask.gpo.gov/s/fdlp-network.
# Export Functionality

You can export a set of search results by clicking on the ‘Export’ button. You have a choice of three file types: XLS, CSV, or PDF.

Use the checkboxes next to each library to export only those libraries. If no boxes are selected, then the entire list of libraries will be exported in the chosen format.

** Exporting the results in a PDF format will only return 10 fields; exporting in XLS or CSV will return all fields.

The fields available to be exported in a PDF are:

- Library Number
- Parent Institution of library
- Library Name
- Street Address
- City
- State
- Zip
- Library Phone number
- Depository Website or Guide
- Depository Coordinator Name
**Filter Search Functionality**

On the left side of the search result page, you will see additional ‘Filter By’ criteria. These filters help you narrow down search results as necessary.
**FDLP Network**

**Option A:**

From the askGPO main page, click on ‘More’ and then on ‘FDLP Network’.

[Image of FDLP Network option A]

**Option B:**

From the FDLD main page, click on the ‘FDLP Network’ button as shown below:

[Image of FDLP Network option B]
**Option C:**

After clicking on the ‘See All Regional FDLs’ button from the FDLD main page, click on the ‘FDLP Network’ link available on the list of all regionals as shown below:
1. **FDLP Network Page Layout**

1. On the left is a list by state of the regional or regional depository libraries and all the selective depository libraries in that state.

2. On the right is a map showing the location of regional and selective libraries, as well as which regional depository(ies) serves which geographic area(s).
2. **Interactive ArcGIS Map**

The embedded, interactive map shows the location of all Federal depository libraries. Clicking on the dot for any library will result in a pop-up window with information about that library from the Directory.

Clicking on a state or a region (the blue or yellow polygons) will result in a pop-up window with information about what regional depository(ies) serves that region, and if there are any shared regional agreements in place.

Users can change the basemap, zoom in and out, and turn layers on and off on the map.
3. **Clickable Library Names**

From the list, you can click on any library name to visit that library’s detail page.
Library Detail Page

1. **Accessing Library Detail Page**

   1. Use the Basic search or map functionality to see the list of libraries as below.
   2. Click on the ‘View’ button next to a library in the list.
2. **Library Detail Page Layout**

   Each individual library page displays following details:

   1. Library Name
   2. Header bar with important library information
   3. Printable View Button
   4. Directory fields. Depending on the user’s level of access, they will see more or fewer fields.

   ![Library Page Layout Diagram]

   5. Library Hierarchy: Displays a list of related depositories.

      a. **For a Regional depository:** Displays a list of Selective depositories served by the regional depository.

      b. **For a Selective depository:** Displays a list of the Regional depository(ies) that serves the library.
6. **Map Component:** Displays the location of the depository on Google maps, based on what is entered in the Address field. You can zoom in/out to view the exact location.

7. **Photo display:** An exterior building photo of the library.