GPO: CIP Publisher and Partner

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Agenda

- CIP Program Overview
- CIP and GPO
- Coming Soon: PrePub Book Link
CIP Program Overview
Purpose of the CIP Program

- Provides for the cataloging of books in advance of publication
- The Library of Congress distributes these records weekly to large libraries, bibliographic services, and book vendors around the world.

Library of Congress Cataloging-in-Publication Data

LC record available at https://lccn.loc.gov/2016059195
FY2017 CIP overview

► 56,650 CIP records cataloged
► 7,505 cataloged by 33 partner institutions
  ► Primarily academic libraries with university presses
  ► GPO, of course
► 7,089 (12%) cataloged using ONIX
► 15,576 CIP e-book records created
► Average completion time 3 months
CIP E-books Program

- 920 publishers have joined the CIP E-books Program
- 46,000 metadata records created for CIP e-books that LC can request for the collections, many based on partner-cataloged print records
- CIP e-book records are disseminated to OCLC and other providers through LC channels
- Valued by OCLC and vendors for their high quality
- CIP e-books currently suppressed within LC catalog
- Ingesting CIP e-books for LC permanent collections since July 2014
- 119 publisher/aggregator accounts for sending LC their e-books
- 32,000 CIP e-books have been ingested into LC’s permanent collections
- LC’s Office of the Chief Information Officer looking at access broadly to develop technology
CIP Partnership Program

- Catalog CIP titles in collaboration with LC
- Open to NACO libraries
- Can catalog specific publishers or subjects
  - Harvard Library catalogs Harvard Business Review
  - University of North Carolina, Chapel Hill, catalogs titles about the U.S. South
- Email me at csus@loc.gov
- Partnership agreement letter signed by director of ABA and designated official
CIP Program Collaborations

- Harvard University for **OAQ: Online Author Questionnaire**
- Bowker/ProQuest and BISG for **ONIX webinars and mappings**
- University of Michigan, Temple University, and University of Chicago/Bibliovault for **ONIX feeds and e-book submissions**
The CIP and GPO Partnership
CIP Partnership Program

A CIP cataloging partnership with the National Library of Medicine (NLM) began in 1972. With the development of ECIP in 2000, NLM, followed by Cornell University and Northwestern University in 2003, became the first members of the CIP Partnership Program (previously known as the ECIP Cataloging Partnership Program), which has now expanded over the years to include thirty-two libraries across the United States. CIP partner libraries act as virtual Library of Congress cataloging sections to catalog forthcoming titles published by an affiliated university press, selected independent publishers, or in specific subject areas. The CIP Program would be delighted to have your library join us as an CIP cataloging partner.

CIP Partnership Program Members

- Abilene Christian University
- Arizona State University
- Brigham Young University
- Cornell University
- Duke University
- Eck Art Reference Library
- Georgetown University
- Getty Research Institute
- Harvard University
- Mississippi State University
- National Agricultural Library
- National Library of Medicine
- New York University Libraries
- Northwestern University
- Ohio State University
- Pennsylvania State University
- ProQuest
- Queens Library
- Southeastern Baptist Theological Seminary
- Stanford University
- Temple University
- Texas A&M University
- U.S. Government Publishing Office
- University of California, San Diego

Documentation

- CIP Partnership Frequently Asked Questions
- Electronic Cataloging in Publication: Text Capture and Electronic Conversion Training for Descriptive Catalogers (PDF, 5.34 MB)
- Traffic Manager Section Scope Summaries
- ECIP-released Subject and Classification Proposals
- ECIP Cataloging Partnership Program (Powerpoint, 203 KB) BIBCO/NACO-at-Large Meeting, ALA Summer 2013

History

- A Brief History of the CIP Partnership Program at the Library
CIP cataloging involves

Assigning SuDoc, LC and Dewey Class numbers.

Creating new Name Authority (NACO) and Subject Heading (SACO) records as needed.

GPO’s Library Services & Content Management (LSCM) CIP Team takes care of this.
Agencies assigned to GPO by LC Include:
GPO regional offices can contact the LCSM CIP Team to coordinate CIP applications. Requirements include:

- **Title page**—information exactly as it will appear in the published book, including the name of the publisher [responsible agency for government publications], city of publication, and year of publication

- **Copyright page**—Include all information exactly as it will appear in the published book

- **Series page**, if applicable

- **Table of contents**

- **Preface and Introduction**
More requirements:

- **Summary**—a summary, in English, which succinctly describes the contents of the book
- **Sample chapters**
  - The first full chapter
  - The last full chapter
  - Other important chapters
- **Information about the author(s) or editor(s)**—Date of birth, middle names, how they present their name
- **ISBN** and or **ISSN**
- A completed application
The LSCM CIP Team will work with you to make sure you have all of the needed elements.

The files—title page, copyright page, series information, table of contents, preface and introduction and sample pages must be submitted in ASCII text and tagged.

```
<tp>  beginning of title page
</tp>  end of title page
<sp>  beginning of series page
</sp>  end of series page
<cp>  beginning of copyright page
</cp>  end of copyright page
<toc>  beginning of table of contents
</toc>  end of table of contents
Do not tag introduction/foreword/preface
<ch1>  beginning of chapter 1
<ch2>  beginning of chapter 2
<ch3>  beginning of chapter 3
etc.
</ch>  end of last chapter (without number)
```
How long does the process take?

- The application should be submitted six months before printing deadlines.
- By having the LSCM CIP team submit your CIP information, the process should go more quickly.
- If incomplete information is submitted, it will take longer to process the application.
- Once produced, your office will need to proof-read the CIP text block and let us know if changes are needed.
- Once the work is published, your office needs to send a copy of the publication to the Library of Congress CIP Program.
Your agency wants to start submitting CIP titles?

- GPO will catalog them AND can act as publisher to apply for CIP on your behalf

- Please review the membership guidelines [http://www.loc.gov/publish/cip/about/membership.html](http://www.loc.gov/publish/cip/about/membership.html)
Coming soon: PrePub Book Link (PPBL)
PPBLPreview

- Create and manage user accounts for single and multiple publishers and imprints
- Attach galleys as Microsoft Word or PDF documents
- Upload ONIX metadata to prepopulate CIP application data
- Submit change requests more efficiently
- ServiceNow® platform
PPBL CIP Request Form

- Designed to be user friendly
- More comprehensive question set generate more complete bibliographic record
- Form generated dynamically
  - Certain questions appear based on answer to previous question
  - If a question doesn’t apply, not shown
- Prefill using ONIX—access to more metadata
- Link contributors to OAQ, ISNI, ORCID
PPBL ONIX Prefill

PREFILL APPLICATION WITH ONIX

Many of the fields in this application can be prefilled using ONIX data. If you have ONIX data available for the forthcoming book please upload it below.

Prefill with ONIX

GENERAL INFORMATION

Will the forthcoming book be published in electronic format only?*

Yes [ ] No [X]

Will the book appear at periodic intervals?**

(annually, quarterly etc.)
PPBL Required Dates

Will the book be a graphic novel? 
- Yes
- No

Will the book be published in large-print format? 
- Yes
- No

Primary Language of text
- English

Projected publication date
- Month
- Year

Projected print date
- Print Date

SUBJECT AREA
Please select the subject area that best matches the forthcoming book's subject area. Your selection is used for internal routing purposes and will not affect the cataloging record we create.

Subject Area
- Select Subject Area
PPBL Subject and Geographic Focus

SUBJECT AREA
Please select the subject area that best matches the forthcoming book's subject area. Your selection is used for internal routing purposes and will not affect the cataloging record we create.

Subject Area
Archaeology

Archaeology Subject Area
Select Subject Area

GEOGRAPHICAL FOCUS
Will the book be focused on a specific geographical area?
Yes  No

CONTRIBUTOR INFORMATION
Please add each author, editor, and illustrator that contributed to the forthcoming book in the order they appear on the title page.
PPBL Contributor Information

The contributor is an:
- Individual
- Organization

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Additional Information

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PPBL Galley upload and no more ASCII
PPBL Next Steps

- Finish development
- Migrate data from current system to PrePub Book Link
- Potential work freeze to migrate
- Create training documentation
- Hold training webinar
- Go live in late 2018 (projected)
More information

- CIP web page: http://www.loc.gov/publish/cip
- Forthcoming: http://www.prepubbooklink.gov
- Contact CIP Program: cip@loc.gov
Thank you!

- Any questions?
- Caroline Saccucci csus@loc.gov
- Cynthia Earman cearman@gpo.gov