

# FDLP.gov Enhancements: New Depository Tool Webpages



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## Abstract

There are many tools that depository libraries use for managing their operations. To enhance usability, LSCM staff refreshed the content and applied a consistent template to the webpages found under the Depository Tools menu on FDLP.gov.

The project team utilized a collaborative "sprint" method to quickly draft and rewrite page content, provide feedback as a team, and consult with subject matter experts as needed. The depository tool webpages are now more focused on the depository audience and their needs.

## Approach

We created a webpage template for consistent formatting and information sharing

Tool Name	Link
About	<a href="#">FDLP Web Archive</a>
Tool Information	Login information
Training	No login or account is required.
	Help
	For questions or suggestions, log in to <a href="#">askGPO</a> to submit an inquiry. Select the category 'FDLP Web Archive.'

Webpage template

LSCM staff set up a "webpage sprint" where we:

- Blocked off 3 consecutive afternoons
- Worked independently but also held regular group check-ins
- Shared edits with other subject matter experts
- Gave feedback on each other's drafts

## Results

Check out the new webpages:

[askGPO](#)  
[Catalog of U.S. Government Publications](#)  
[Depository Selection Information Management System \(DSIMS\)](#)  
[DiscoverGov](#)  
[FDLP Data Manager \(FDM\)](#)  
[FDLP eXchange](#)  
[FDLP Resource Guides](#)  
[FDLP Web Archive](#)  
[Federal Depository Library Directory \(FDLD\)](#)  
[GovInfo](#)  
[Item Lister](#)  
[List of Classes](#)  
[LSCM GitHub Repositories](#)  
[Print Distribution Dashboard](#)  
[PURL Usage Report](#)  
[WEBTech Notes \(WTN\)](#)  
[Union List of Item Selections \(UNION-L\)](#)

## Problem

- There was no consistent page layout
- Some tools were missing from the FDLP.gov Depository Tools menu
- Information was often spread over multiple pages throughout the website
- LSCM received frequent askGPO inquiries about login confusion

## Microsoft Loop

We set up a Microsoft Loop with multiple components including:

- Norms for consistent language and formatting
- A kanban board to keep track of individual assignments and the overall progress for each tool landing page
- A running list of project takeaways & follow-ups

A screenshot of a Microsoft Loop Kanban board. The board is organized into columns representing different stages of a task: 'To do', 'In progress', 'Ready for review', 'Needs S...', 'Ready for...', 'Live on FDLP', and 'Make inst...'. Each column contains several cards representing tasks. The cards are color-coded and include details such as the task name, assignee, and due date. For example, the 'To do' column has a card for 'UNION-L' assigned to 'Dahlen, Ashle...' with a due date of 'Select date'. The 'Live on FDLP' column has a card for 'FDLP Web Archive' assigned to 'Dahlen, Ashle...' with a due date of 'Select date'. The board also includes a 'Processing FDLP' section with a card for 'Shipments - How To article' assigned to 'Dahlen, Ashle...' with a due date of 'Select date'. The board is titled 'Kanban board' and has a 'Stage' dropdown menu.

Kanban board

## Takeaways

LSCM has seen a reduction in askGPO inquiries about login information.

The "sprint" approach is an effective way to get collaborative work done in a short amount of time. The staff were satisfied to see real progress on an important project.

Collaboration is key! A shared Teams chat and the ability to quickly hop on a Teams call to discuss an issue kept us moving along when questions came up.