

South National Collection Service Area (NCSA) Steering Committee Annual Report

2024-25

[Steering Committee Charter](#)

Steering Committee Members:

Angela Bardeen, University of North Carolina	Term ends 5/31/2027
Doris Johnson Felder, South Carolina State University	Term ends 5/31/2025
Richard Mikulski, Secretary, William & Mary	Term ends 5/31/2026
Perveen Rustomfram, University of Memphis	Term ends 5/31/2026
Colleen Williams, University of Arkansas School of Law	Term ends 5/31/2025
Anna Xiong, Chair-elect, Rice University	Term ends 5/31/2026
Amy Laub, Chair, Depository Library Council, University of Kentucky	Term ends 5/31/2025
Dominique Hallett, Alternate, Arkansas State University, Jonesboro	Term ends 5/31/2025

GPO Representatives:

Cynthia Etkin

Kate Pitcher

Ashley Dahlen

Abigail McDermott

Meetings:

The Steering Committee met with all NCSA steering committee members on April 17, 2024 and held 13 South NCSA Steering monthly meetings. Five meetings were open to the public. The Chair, Chair-Elect, and Secretary held one organizational meeting with our GPO representatives on May 20, 2024. Our last meeting for the Council year was held on May 15, 2024.

NCSA Steering Chairs met 9 times, including a meeting on May 9, 2025, with the four incoming chairs.

Accomplishments:

- Limited Print Distribution Title Reallocation plan
- Two Surveys:

"Request for Feedback: South National Collection Service Area (South NCSA) Reallocation Proposal," September 2024

The South NCSA Steering Committee has [drafted a Reallocation Proposal](#) (with a [visual chart](#)) for [Print Distribution Titles \(PDT\)](#) titles, and we seek feedback from the South NCSA community. This proposal only addresses the process by which PDT titles will be reallocated if a depository decided to no longer receive the title, and it will not have an impact on legacy materials circulated before the switch to an All-Digital FDLP. Please respond by September 25, 2024. Thank you for your thoughtful feedback!

35 responses:

Options were: Like; Need to know more about; Am neutral about; Am unsure about; Have some reservations about; Do not like

- 23 Like
 - For readability, you may want to include the question about the historical collection retention that's in the flow chart within the written progression as well.
 - Wouldn't mind a review at a meeting.
 - The only issue I might see is that over time the GPO Fall 2023 Interest Survey will become increasingly less relevant. Perhaps asking South NCSA libraries who generally would like to be first in line to take over PDTs to join a "waitlist" that gets contacted after the state Regional and other instate libraries turn a specific title down. That would let the two "blue" steps of other regionals and other selectives be combined into one step targeting libraries who have expressed an interest and willingness to take on one or more PDTs. Then if no interest it could be offered nationally. It would streamline the process, but a "waitlist" would have to be maintained and updated annually.
- 6 Neutral
- 4 Need to know more about
 - 2 comments that weren't specific to the reallocation plan (see below)
 - The plan seems reasonable, but, with so many institutions to be consulted, I am curious how long the offer process is supposed to take and who will be responsible for managing the different stages.
 - I am neutral about the proposal and feel like more information is needed.
- 2 Have some reservations
 - Question #1 - is "interstate" the same as the "bordering state" or the closest regional library to the regional not wanting the material. How does the regional determine that, for example is Columbia, SC (184 miles) closer to Chapel Hill, than Charlottesville, VA (198 miles); if Georgia does not want something, will it always be offered first to UofSC because we are closer than other regionals? Please clarify.

Question #2 -It appears that Regionals are being asked to take on the "reallocation" burden with GPO only being "looped in" at stage 5. Since GPO created the "Limited Distribution Plan" it should take responsibility for reallocation in partnership with the affected regionals and affected National Collection Area, in this case NCA-South. This partnership should be clearly defined starting with step #2.

- I am grateful so few selective libraries in my state continued to select print because this plan seems to require a lot of labor from Regionals to track and offer these titles. I'm also finding it difficult to offer feedback when I don't know what other options were discussed and dismissed.

Comments not specifically about reallocation going forward:

- As a selective library that previously had a Print Selector agreement in place for the CFR, and had that agreement removed in order for another selective in our state to acquire the CFR title, I would very much be interested in knowing if [REDACTED] would be willing to offer any CFR titles they replace annually, once the new editions are received. We are keeping the last version of each CFR title we have on our Reading Room shelves, but I would like to be able to have any that are deselected or replaced by current versions that Wake Forest may remove each year. Unless they are a preservation steward for the CFR of course!
- Would like information on the overall changes moving forward.
- I wonder about Marcive and the services they provided. Who will take this service over?

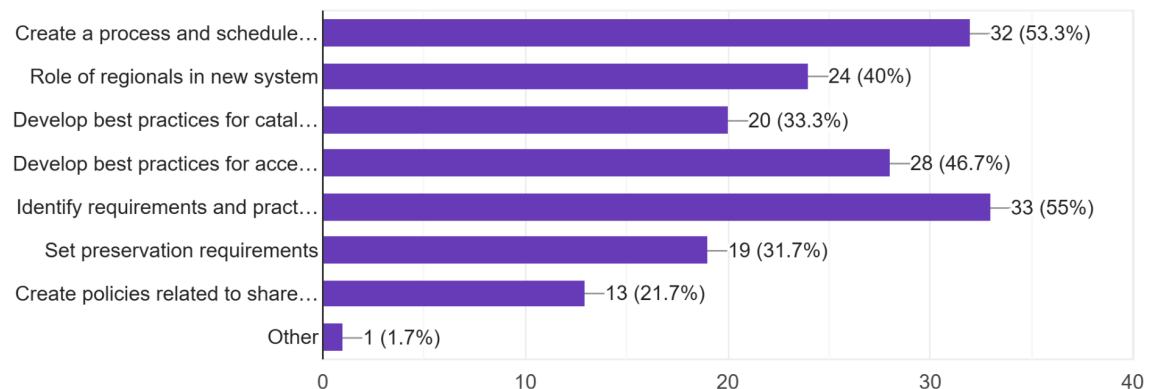
"Request for Feedback: Creating a Service Area Collection Management Plan," January 2025

Beginning in 2025, the NCSA South steering committee will begin the process of creating an overall collection management plan for our Service Area. To assist in this effort, and to ensure the steering committee's policies reflect the needs, values, and concerns of the service area, we are asking for feedback from the community. Feedback from this form will allow us to prioritize which issues to address most immediately, and the data will also be used to form working groups comprising members from the wider community. Please reply by Feb. 4, 2025.

60 responses:

1. Our first task is to establish a "last copy" policy, but the order of later tasks is undecided. Which of the following issues should we prioritize? Please pick up to three.

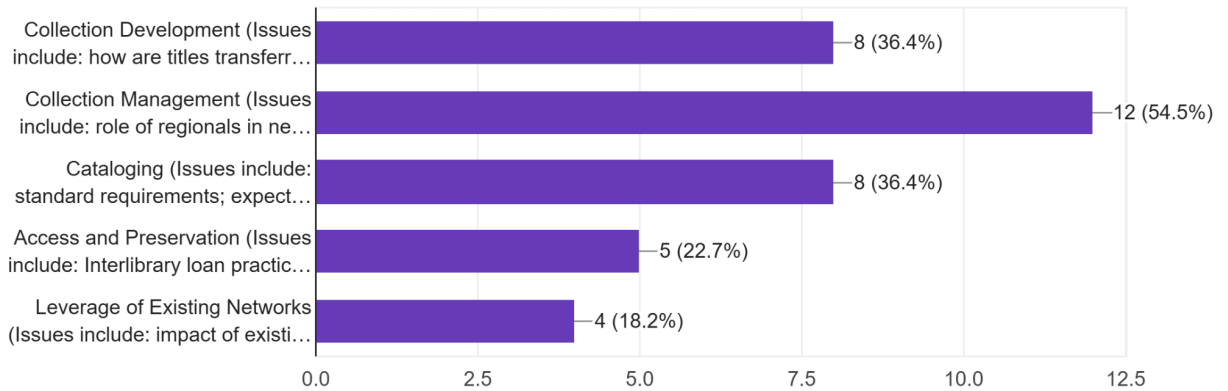
60 responses



Other: "Assist Regionals with identifying others interested in Shared Regional Agreements"

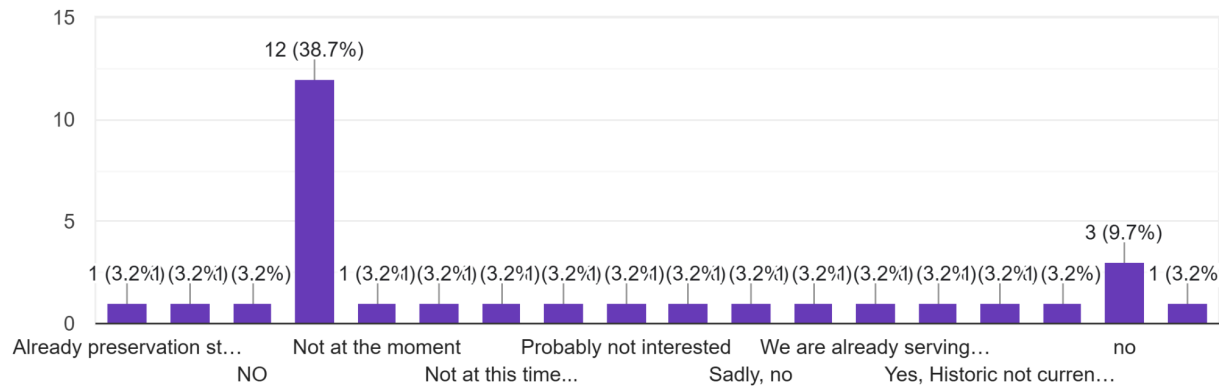
2. Would you be interested in serving on a temporary working group to assist steering? If so, please select the topic(s) of interest:

22 responses



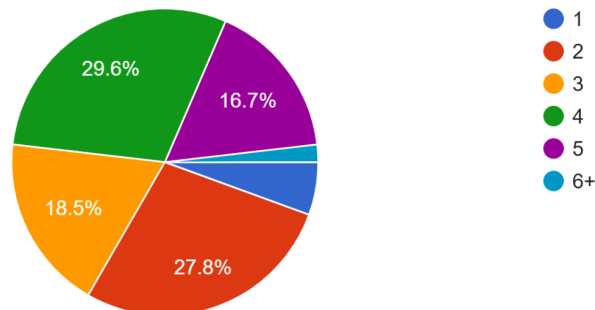
3. Is your institution interested in becoming a preservation steward for a limited print title. If so, which of these titles might you be interested in preserving?

31 responses



4. For limited print titles, what is the minimum number of copies that should be retained in our service area?

54 responses



5. Please share concerns, questions, or issues that the steering committee has not yet addressed.

How we will go about replacing titles for the service area. For example if the only copy is damaged.

In Question #1, I think some of those could be combined. Example, Regionals will (should) play a role in several of those processes.

Maybe weeding or natural disasters at any NCSA depository?

GPO's responsibility to manage and share information among the four NCSA's and the FDL community.

As a result of the survey responses, we decided that we will retain a minimum of 4 copies of each limited print distribution title within the South NCSA and we created one working group: Leveraging Existing Networks (LEN) Working Group.

Leveraging Existing Networks (LEN) Working Group

The Working Group was established in March 2025 to assess the impact of existing shared print collections within the South NCSA and provide recommendations to the South NCSA Steering Committee on optimizing access to FDLP materials in the region.

Charge: The Working Group for Leveraging Existing Networks will explore the impact of existing shared print collections within the South NCSA and make recommendations to the South NCSA Steering Committee for the best way to leverage these collections to maximize access to FDLP materials in the

region. This exploration should include but is not limited to looking at existing ASERL agreements and shared print collections between regionals.

Members:

Anna Xiong, Co-Chair, South NCSA Steering Committee

Angela Bardeen, Co-Chair, South NCSA Steering Committee

Ashley Dees, University of Mississippi Libraries

Tasha McClain, University of North Texas

Rebecca Crist, Association of Southeastern Research Libraries (ASERL)

Contacting Regionals to encourage them to become Preservation Stewards

In consultation with GPO, steering committee members drafted a letter to regionals in the South NCSA who are receiving 20- and 50-copy limited print distribution titles encouraging them to consider becoming Preservation Stewards for those titles. Steering committee members contacted seven regional depository libraries.