

U.S. Government Printing Office

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www.gpo.gov
<http://www.fdlp.gov>
<http://gpo.gov/askgpo>

Conference Details 2
Hotels 4
Getting to GPO 4
Airports 5
Mass transit 6
Metro map 7
Lunch options 9

2014

**Depository Library Council
Meeting**

&

**Federal Depository Library
Conference**



Registrant Guide for Onsite Attendees

April 30 – May 2, 2014

Event page online at:

<http://www.fdlp.gov/dlc-meeting-and-conference-summaries/1851-2014-dlc-meeting-and-fdl-conference>

Registrant Guide

This guide will help you prepare for the activities of the DLC Meeting and FDL Conference and for your upcoming stay in Washington, DC. If you have any questions regarding conference logistics or presenters, please contact Library Services and Content Management, Outreach and Support at 202-512-1119 or fdlpoutreach@gpo.gov. Please refer to the FDL home page at <http://www.fdlp.gov> for the preliminary schedule and agenda.

*Note: the information contained in this guide is accurate as of April 16, 2014.
Call or visit the listed Web sites for the most current information.*

Seminar Details

Location:

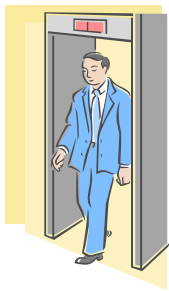
The 2014 annual Depository Library Council Meeting and Federal Depository Library Conference will be held in the **U.S. Government Printing Office from April 30 – May 2, 2014**. Please use the main GPO entrance at **732 N. Capitol St., NW, Washington, DC 20401**.

Be advised that Washington, DC faces similar safety issues as other major metropolitan areas. Please use common sense when walking to and from GPO and around the city in general.

Arrival at GPO:

Please plan to arrive 15-20 minutes early each day to go through security and attend to procedural matters, such as getting name badges and an escort. Those that do not preregister must allow additional time for registration, approximately 10-20 minutes. **You must have a valid government issued ID and your name badge each time you enter GPO. Please wear your name badge at all times when inside GPO.**

Meeting times vary. **Note that 7:30 am is the earliest time you will be able to enter GPO.**



You and your belongings must go through screening every time you enter GPO. **Please remember to bring a valid government-issued identification and limit what you bring into the buildings.** The time it takes to clear security can be difficult to predict on any given day or time. While in GPO, attendees must stay in designated areas of the building. Please plan on minimizing the entering and leaving of the building by planning accordingly for drinks and snacks.

Conference rooms used throughout the conference:

Signage and staff will direct you to the locations listed below:

- Harding Hall – on the 8th floor in building A
- The Carl Hayden Room - on the 8th floor in building C
- Training rooms – on the 5th floor of building C
- GPO Bookstore – ground floor of building A

Conference information:



Please note that some programs will be held onsite at GPO as well as broadcast virtually or recorded for those unable to travel to Washington, DC.



Disability accommodation requests should be forwarded to Library Services and Content Management, Outreach & Support at: 202-512-1119 or fdlpoutreach@gpo.gov.



Coffee and tea will be served between 8:30 - 9:00 am on Wednesday through Friday and light refreshments will be served in the afternoon Wednesday and Thursday.



Cameras and cell phones with cameras may be brought into the building, but photos may only be taken in the event space.



Smoking is prohibited in all Government buildings. Designated smoking areas can be found outside GPO buildings along G and H Streets, but not directly in front of any entrances.



This conference will be 'green'. Please print any presentations or handouts that you want in advance of your trip to GPO. Starting in mid-April, handouts and presentations may be located on the conference event page.



GPO will not be able to store luggage for you. You will need to make arrangements for your luggage to be held at your hotel or elsewhere.



As always, this conference is an excellent opportunity to network with your colleagues. The 8th floor foyer and refreshment areas may be best suited for this.

The following is prohibited within GPO:

- Alcoholic Beverages
- Drugs and Drug paraphernalia
- Contraband (including dangerous weapons, guns, knives with blades in excess of 2 ½ inches, flammable liquids, incendiary devices, mace, pepper spray, explosive devices and components, improvised IEDs, billy clubs, brass knuckles, night sticks, etc.)
- Unauthorized equipment
- Solicitor bills or flyers

Hotel Accommodations

GPO is located in NoMa, a rapidly developing neighborhood in Washington, DC located just north of the U.S. Capitol and Union Station and named for its location – North of Massachusetts Avenue.

Information on nearby accommodations in the DC metro area can be found on the Washington DC Convention & Visitors Bureau site at <http://washington.org/find-dc-listings/hotels>.

Attendees are responsible for their own accommodations.

Please note GPO is conveniently located within two blocks of Union Station, with a Washington DC Metro stop on the Red Line.

Getting to Washington, DC via Train Service

AMTRAK – MARC – VRE

Union Station is an Amtrak station and a hub for Maryland's MARC trains and Virginia's VRE trains.

Amtrak: www.amtrak.com

Maryland Area Regional Commuter (MARC): <http://mta.maryland.gov/marc-train>

Virginia Rail Express (VRE): www.vre.org

Washington Area Airports

The Washington, DC, metro area is served by three major airports.

Ronald Reagan Washington National Airport (DCA) – 6 miles south of GPO

<http://www.metwashairports.com/reagan/reagan.htm>

Ground transportation information:

<http://www.metwashairports.com/reagan/1179.htm>

Dulles International Airport (IAD) – 31 miles west of GPO

<http://www.metwashairports.com/dulles/dulles.htm>

Ground transportation information:

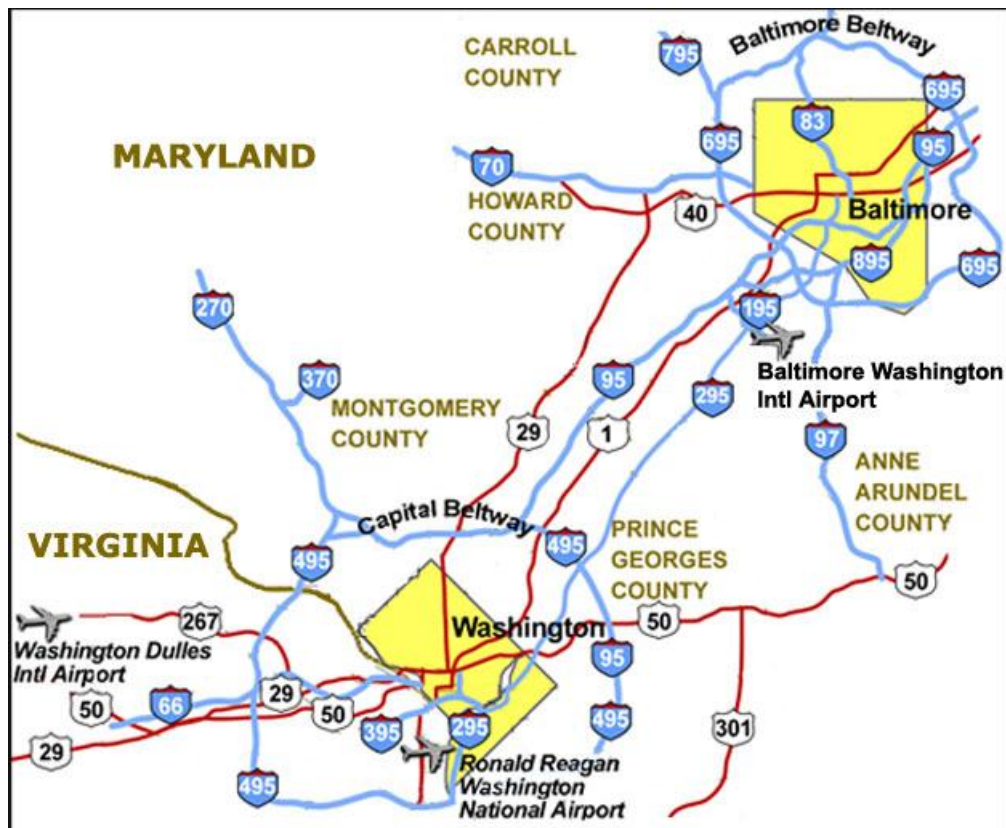
<http://www.metwashairports.com/dulles/793.htm>

Baltimore-Washington International Airport (BWI) – 31 miles north of GPO

<http://www.bwiairport.com/en>

Ground transportation information:

<http://www.bwiairport.com/en/travel/ground-transportation>



Washington, DC Mass Transit

The GPO is located a few blocks north of the Capitol Building on North Capitol St. between G and H streets and two blocks from Union Station. **Union Station is on the Red line of the subway** (known as Metro or Metrorail).



Washington Metropolitan Area Transit Authority www.wmata.com

Check the Web site for station information, including fares, maps, and a trip planner to find routes and calculate fares.

Metrorail- Stations open around 5:00 a.m. on weekdays and 7 a.m. on weekends. Metro closes at 12 a.m. Sunday-Thursday and 3 a.m. Friday-Saturday.

You will save time if you purchase a metro card with the fare for more than one trip. You can purchase fare cards at kiosks in every station. **Keep your fare card**; it is needed to both enter and exit the system. A **daily pass** is **\$14.00**; weekly passes are available at **\$57.50**.

Metrobus- There are several bus stops located at Union Station and directly in front of the GPO. You can find schedules at the website listed above. The regular fare using cash is \$1.80 in exact change or \$1.60 using a SmarTrip card. A bus pass is **\$16** for a 7 day regional bus pass. The **X2** and **80** buses stop in front of GPO.

****Fares and passes are available for sale online at:** www.wmata.com/fares/purchase/store/

Important things to know when riding the Metro

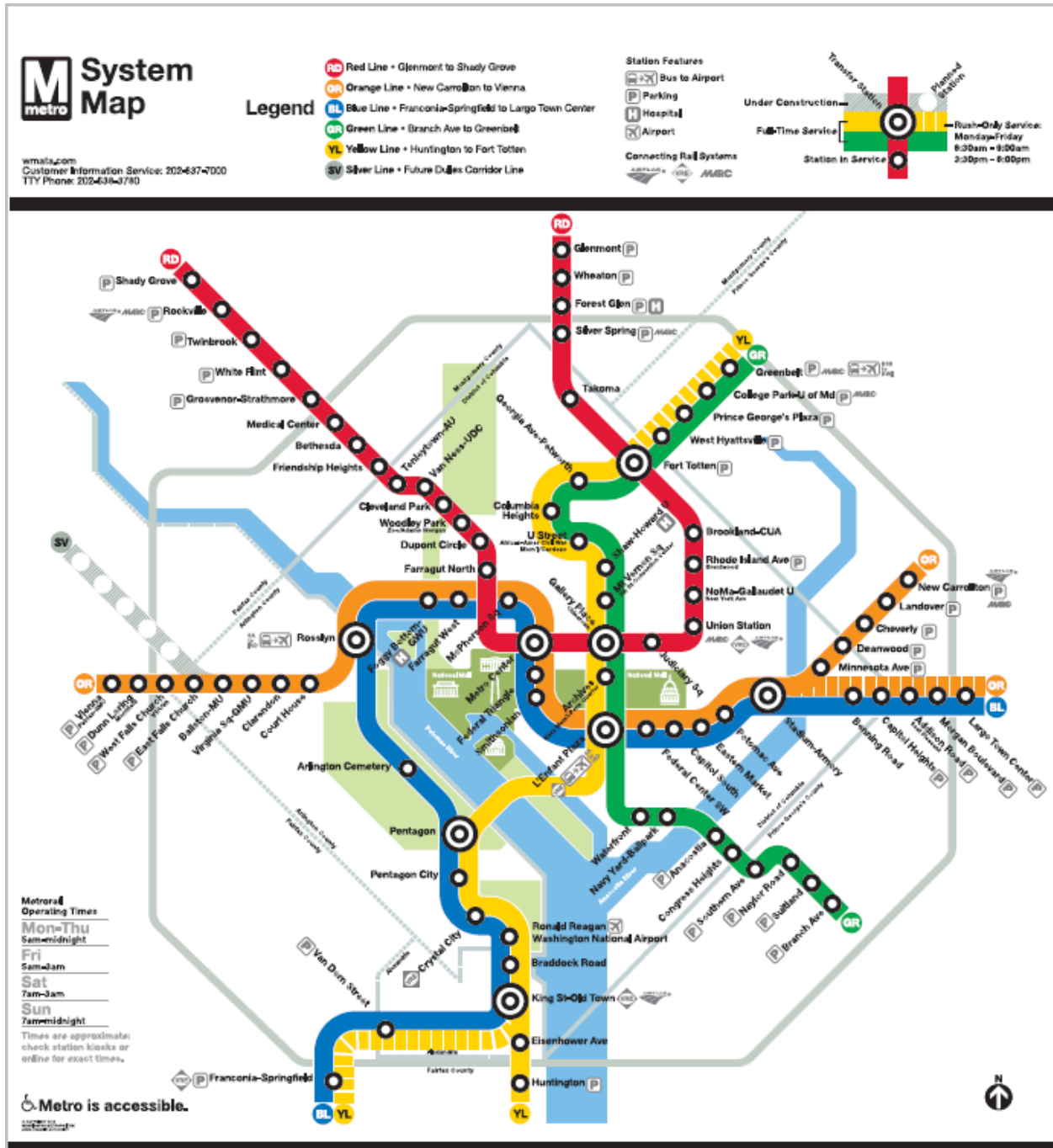
- When using escalators, remember to **walk on the left, stand on the right.**
- Do **not** lean on or hold open doors. This can cause the train to stop working.
- Let people get off the train or bus before boarding.



DC Circulator www.dccirculator.com

- The DC Circulator buses run every 10 minutes, beginning as early as 6:00 a.m.; fare is \$1.00 in exact change.
- The Yellow (Georgetown-Union Station) and Blue lines (Union Station-Navy Yard Metro) are the closest lines to take to travel to GPO.
- Refer to the Web site for maps, routes, and schedules.

Metrorail Map for Washington, DC



Need a map?

- Print color maps are available at all Metro stations
- Online at <http://www.wmata.com/rail/maps/map.cfm> (try the Google Map overlay)
- Check your smartphone apps for DC Metro map options

Taxi Companies

Book free online at: <http://www.ridecharge.com/s/dc-va-washington/taxi-sedan-limo-shuttle>



DC Yellow Cab (202) 544-1212

Arlington Red Top (703) 522-3333

Alexandria Yellow Cab (703) 549-2500

Parking Near GPO

Garages within walking distance to GPO are available at a daily rate. Note: parking is relatively expensive in DC; mass transit is the most economical option.

MarcParc

For locations:

http://www.marcparc.com/find_parking.aspx

Union Station Parking Garage, LLC

30 Massachusetts Ave., NE, Washington, DC 20002

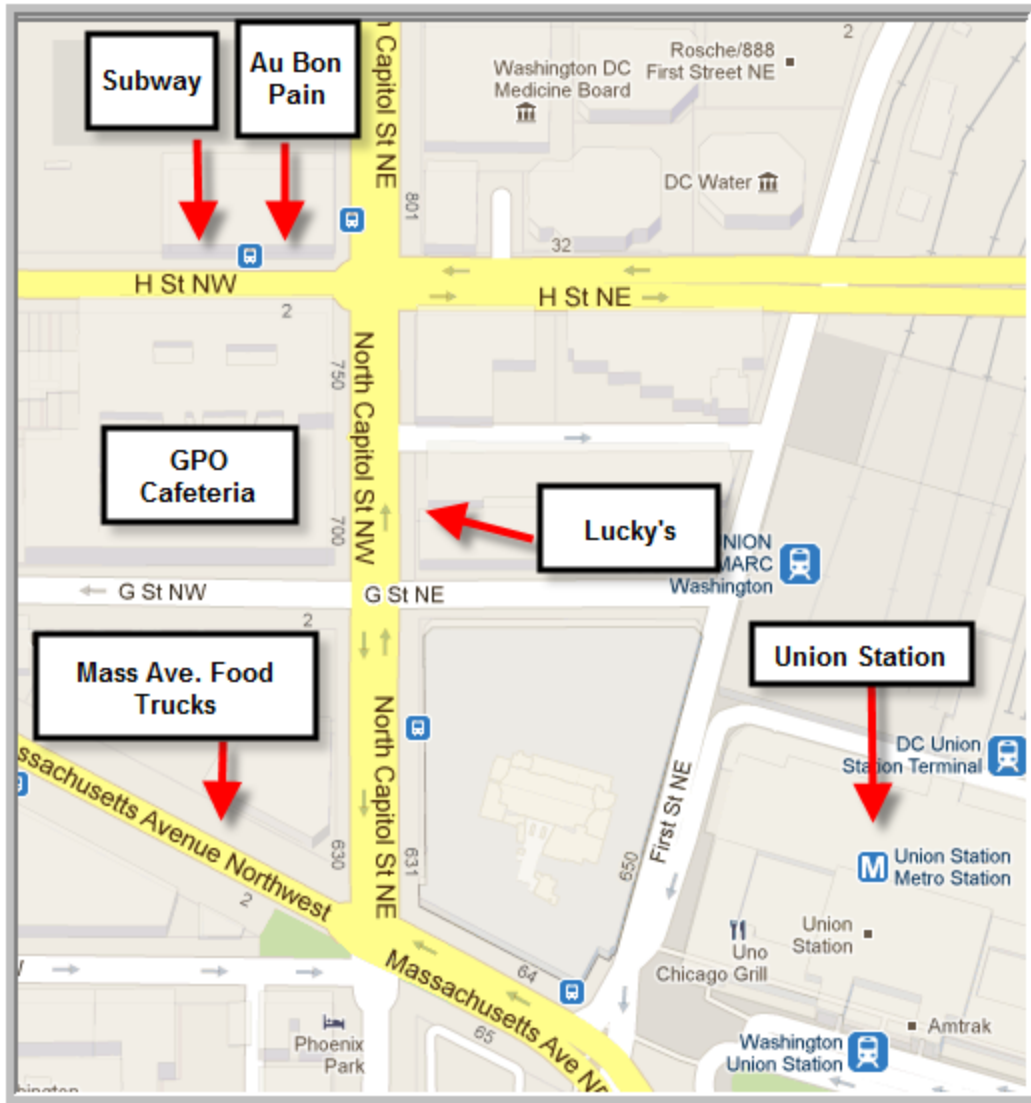
24 hours per day, 7 days per week, 365 days per year.

(202) 898-1950

Check the site for rates: <http://usrcdc.com/garage.php>

Quick Lunch Opportunities

***Note – this list is subject to change.** Please consult outside resources such as NOMA’s Interactive Neighborhood Map for up-to-date restaurant information: <http://www.nomabid.org/maps/guide/>



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|---|---|
| <p>GPO Cafeteria - 8th floor of main GPO building Hot foods, deli, grill, pizza, salad bar, convenience food, and drinks. Credit and debit cards accepted for purchases over \$2.49.</p> | <p>Massachusetts Avenue Food Trucks Variety of food truck vendors. Selection varies every day.</p> |
| <p>Lucky's Café - 777 N. Capitol Street, NE (across N. Capitol Street from GPO). Take out hot foods, sandwiches, grill, and convenience foods. Cash only.</p> | <p>Subway 800 N. Capitol Street, NW (across H Street from GPO).</p> |
| <p>Union Station Food court, sit-down, and fast food restaurants such as Chipotle, McDonald's, Potbelly, Taco Bell, etc. http://www.unionstationdc.com/Restaurants</p> | <p>Au Bon Pain - 800 N. Capitol Street, NW (across H Street from GPO). Bakery, soups, salads, sandwiches, convenience foods.</p> |