

RALPH J. BUNCHE LIBRARY DEPARTMENT OF STATE



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Reference Team
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ILL and Training
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August 2012

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ABOUT BUNCHE

- Oldest federal library– 1789
- Started by Thomas Jefferson
- 25 staff members
- Reading room and 4 stack levels in Main State
- About 400,000 physical books and several thousand e-books



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WHO WE SERVE

- Civil Service– scientists, speechwriters, economists, lawyers, and more
- Foreign Service Generalists
- Foreign Service Specialists
- People in other agencies
- The public (sometimes)



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DEPARTMENT OF STATE RESOURCES

- Reports
 - [Trafficking in Persons Report](#)
 - [Country Reports on Human Rights Practices](#) (Hein)
 - [Country Reports on Terrorism](#)
- People
 - [Foreign Consular Officers in the US](#)
 - [Diplomatic List](#) (digitization project)
 - [Biographies](#)
 - [Principal Officers & Chiefs of Mission](#)

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DEPARTMENT OF STATE RESOURCES

- Publications
 - DOS Bulletin 1939-1989 (Hein & Lexis)
 - Dispatch 1989-1999 (Hein & Lexis)

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COUNTRY INFO

- [Background Notes/ Country Fact Sheets](#)
- [International Travel Information from Consular Affairs](#)
 - Travel Warnings, Passport and Visa Info, Country Specific Data
- [LOC Country Profiles](#)
- [CIA World Factbook](#)

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HISTORY RESOURCES

- [Frontline Diplomacy: The Foreign Affairs Oral History Collection](#)– part of LOC’s American Memory Collection
- [Historian’s Office - History@state.gov](#)
- Foreign Relations of the US
 - the official documentary historical record of major U.S. foreign policy decisions from 1861 to late 1970s
 - Search within multiple volumes on [Historian’s site](#)
 - Hein Online
- National Archives– for everything older than 25 years.

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OTHER DOS RESOURCES

- [FOIA page](#)
- [DipNote blog](#)
- [Foreign Press Center](#)

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TIPS & TRICKS

- Hein Online
- Use Google Advanced Search– limit to state.gov
- Check for an archive site for older documents.

Examples:

- <http://2001-2009.state.gov/secretary/rm/index.htm>
- <http://secretary.state.gov/www/briefings/statements/>

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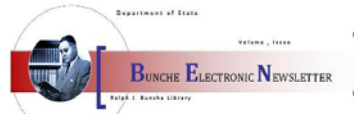
ALL YOU NEED TO REMEMBER...

- library@state.gov
- 202-647-1099
- ILL: [DOS] OCLC Symbol for borrowing
- [Public Site](#)
- [We're on Wikipedia](#)

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MARKETING AND OUTREACH

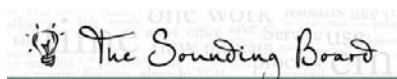
- Virtual Libraries
- Trainings
- Speaker Series
- Mobile Library
- Branding
- Newsletter



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DEPARTMENT OF STATE SPONSORED MARKETING OPPORTUNITIES

- Corridor
- Sounding Board
- Diplopedia
- Communities@State



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