Do you have expertise related to U.S. Government information resources, the Federal Depository Library Program, librarianship, or collection administration and management? The U.S. Government Publishing Office's FDLP Academy will help you share your knowledge with the FDLP community and the public nationwide.

It's a simple and direct way to communicate your message. Present a live webinar or pre-record a brief presentation as a webcast. GPO staff will handle session set-up, audience recruitment, presentation promotion, tech support, and the rest of the behind the scenes work. **All you have to worry about is presenting your information.** With GPO's FDLP Academy, you can:

- Inform and educate the Federal depository library community about Federal Government information resources
- Assist other Federal depository libraries in better serving their communities
- Network with members of the Federal Depository Library Program across the nation
- Advance Government information literacy

GPO

FDLP ACADEMY
Engage and Empower through Education

THINGS TO KNOW

- **Presenters have the option to select from two formats:**
  a live webinar (20 - 60 minutes) or a pre-recorded webcast (two - 19 minutes).

- Live webinars are held at either 1:00 p.m. or 2:00 p.m. (Eastern) in order to reach a nationwide audience.

- Share slides or demonstrate how to use websites by sharing your screen during the presentation.

- Cover any topic related to U.S. Government Information, the FDLP, librarianship, or collection administration and management. **Review past webinars here: https://www.fdlp.gov/training**

- If you agree to have your webinar recorded, it will be added to our public archive, and many more can benefit from the information you share.

- GPO staff will provide you with the link to your session so that you may share it with others.

- These webinars are available freely. There are no restrictions on who can view webinars.

- Webinars are not copyrighted. Copyrighted material should not be used in presentations without appropriate permission.

- All presenters volunteer their time. There is no compensation.

THINGS YOU NEED

- We recommend using a speaker phone so you can speak hands-free. The preferred audio connection will require the speaker to dial in using a long distance number. We can also accommodate VoIP, using your computer's microphone.

- Be sure to set your computer screen resolution to 1024x768, and find a quiet room to broadcast.

- There is no special software required; all you need is the **WebEx plugin** for whichever browser you will use. For directions to install the **WebEx plugin**, visit
  http://login.icohere.com/help/help_1/webEx/guide_WebEx_pop.htm.

TIME COMMITMENT

- Once your session date is selected, GPO will schedule a 30-minute test session where you will "meet" our staff in a webinar room and become familiar with the set-up. Finally, on the day of the session, you will meet our staff in the webinar room 30 minutes prior to the session start time.

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Visit the FDLP Academy web page to learn more about our educational program:
https://www.fdlp.gov/about/fdlp-academy.

View our archive of past FDLP Academy webinars and webcasts:
https://www.fdlp.gov/training.

If are interested in presenting a webinar or webcast via the FDLP Academy, please contact us at **fdlpoutreach@gpo.gov** or **202.512.1119**.