

## LSCM Update

Laurie B. Hall, Superintendent of Documents, Managing Director of LSCM, GPO Kate Pitcher, Chief of Federal Depository Support Services, LSCM, GPO Fang Gao, Chief of Library Technical Services (LTS), LSCM, GPO Darryl Walker, Systems Manager, LSCM, GPO



### Laurie B. Hall

- Superintendent of Documents
- Managing Director of LSCM





### Federal Depository Support Services Update



#### **Kate Pitcher, Chief of FDSS**



## **Updates**

- FDLP distribution & shipments
- Biennial Survey
- askGPO
- FDLP Academy
- Communication & outreach to FDLP
- Managing collections of libraries leaving FDLP
- FDLP eXchange



# FDLP Distribution & Shipments -- *Shipping Lists*

FY21 Final	Shipping Lists
Paper	2021-0257-P
Electronic	2021-0001-E
Separates	2021-0036-S





## FDLP Distribution & Shipments --

## Claims

'aper			Claims Copies Exhausted	
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Shipping List Number	Shipping List Date	ltem Number ≎	Title \$	
2021-0085-P	09/09/2021	0080-G	Motor Vehicle Use Map / Sierraville Ranger District 2020	
2021-0050-P	07/07/2021	1019-A-01	Calm Before The Storm	
2021-0117-P	06/07/2021	0994-B	Congressional Record Vol.167 NO. 43 / March 8, 2021	
2021-0134-P	06/21/2021	0994-B	Congressional Record Vol.167 No. 56 / March 25, 2021	
2021-0094-P	05/18/2021	0994-B	Congressional Record Vol. 167 Nos. 21 -22 Feb. 5, 2021	
2021-0022-P	03/30/2021	1031-A	SBA Management Review / Feb. 5, 2020	
2020-0254-P	11/18/2020	0651-B-01	Pictured Rocks National Lakeshore / Michigan	
2021-0040-P	03/11/2021	0573-C	Federal Register Vol. 85 No. 222 Nov. 17, 2020	
2020-0254-P	11/18/2020	0651	Rocky Mountain National Park / Colorado	
2020-0194-P	06/02/2020	1025-A-02	Raising The Bar	



# FDLP Distribution & Shipments -- *Separates*

FY20 and FY21 Updates





## FDLP Distribution & Shipments --*Backlog*





### FDLP Distribution & Shipments --*Resuming shipments*

1. Go to FDLP.gov and find icon for	<b></b>	in out and	040111111101	
1. GO TO FDEL .gov and mid icon for				
" <u>Library Status – Notify GPO</u> "	Your name:			
y	Your library number and name:			
Library Status	Preferred contact information: EX. P	hone number or email address		
	Phone number:			
Notify CDO	Email address:			
Notify GPO	My library is open for:			
		Yes	No	
	Staff	$\bigcirc$	$\bigcirc$	
	Affiliates	$\bigcirc$	$\bigcirc$	
	Members of the public	0	0	

#### 2. Fill out and submit form



## **Biennial Survey**

- Preview of questions
- 2021 survey being released via a new application in askGPO

UNITED STATES	GOVERNMENT PRINTING OFFICE	
	ON OF PUBLIC DOCUMENTS	
	WASHINGTON 25, D. C.	
	August 15, 1961	
INVESTIGATION OF CO	ONDITION OF DEPOSITORY LIBRARIES	
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#### Early 1960s example

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Name, address and title of Director or Head of Library. Name: Mr Say DR. H. JOANNE HARRAR Title: DIRECTOR OF LIBRARIES     Arac code and telephone number the general public can use for Documents Reference Service.     Arac Code Triephone	Name and title of the person coordinating Depository Service telephone number where this person can be reached (work of Name (DMs. F. JOSEP & McHus.). The Action Held Constrained Decomoly/May Area Code: <u>JOJ</u> Phone. 905-91.68 Extension.
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#### Early 1990s ScanTron era 🙂



## askGPO <u>https://ask.gpo.gov</u>

Contact Us Have a question about services the U.S. Government Publishing Office provides?		
	Abmit an Inquiry Federal Depository Library Directory Partnership Request Form More V Q Search askGPO Login	
* Type of Customer Federal Depository Library	ŧ	
*Institution/Library name	Library Number	
First Name		
Last Name		
*Email Address		
*Email Address Please enter your Email		
Please enter your Email		
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### askGPO



Alabama

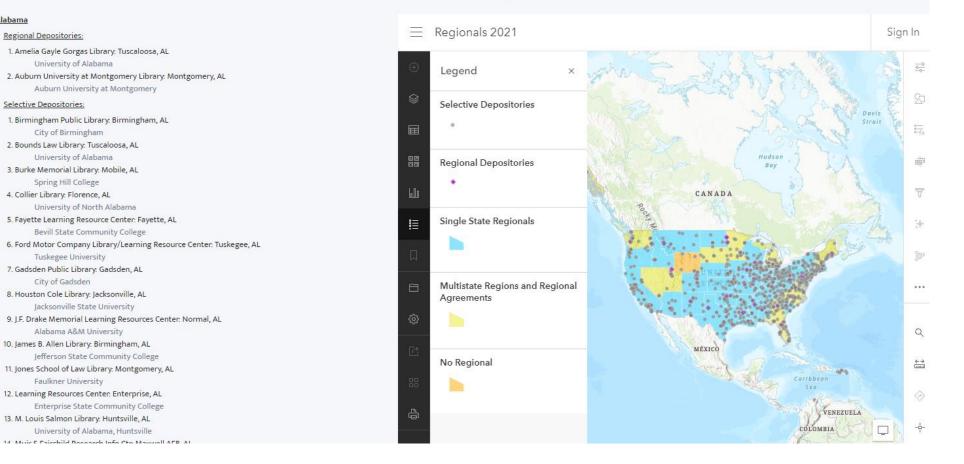
FAQ Federal Depository Library Directory FDLP Network More 🗸 Submit an Inquiry

Q Search askGPO ...

#### Login

#### **FDLD**

#### **Regional and Selective Federal Depository Libraries**





## FDLP Academy

-	FDLP ACADEMY 🟹
	FDLP Coordinator Certificate Program

- Spring 2022 cohort
- New coordinators are encouraged to apply



## **Communication & Outreach**



Photo: James M. Milne Library State University of New York, College at Oneonta Oneonta, NY **FDL 0399A** 



## Managing collections of libraries leaving the FDLP

- The National Collection
- New disposition guidance
  - *Federal Depository Libraries Relinquishing Their Designation:* Strategic Disposition of Depository Materials in Support of the National Collection (SOD-DGD-1-2021)
- Communication and outreach to libraries
  - Collaboration between GPO, regional, and departing library
- Disposition and leaving the FDLP





- The National Collection refers to the <u>National Collection of U.S. Government Public</u> <u>Information</u>, and is defined as the **geographically dispersed** collection of the corpus of Federal Government public information, accessible to the public at no cost.
- A **complete collection** of the Federal Government's publications **does not exist** in any one location!
- Building and preserving the geographically distributed National Collection is a **GPO** strategic priority.



## The Need for New Disposition Guidance

When libraries leave the FDLP, GPO must have an active role in the disposition process in order to:

- Acquire publications for digitization and ingest into govinfo.
- **Identify** publications in need of preservation and conservation.
- **Promote** the transfer of publications to depositories where they can best meet users' needs, in any region of the FDLP.
- **Provide support** to all the remaining regional and selective depository libraries.





#### *Federal Depository Libraries Relinquishing Their Designation:* Strategic Disposition of Depository Materials in Support of the National Collection (SOD-DGD-1-2021)

- Initially released and went into effect June 15, 2020
  - LSCM implementation project team formed.
  - Focus group with regional depository coordinators held in Oct. 2020.
- Disposition guidance revised based on:
  - Draft procedures from the implementation project team.
  - Input from regional depository coordinators.
  - <u>Public comment</u> period, May and June 2021.
- Final, revised version went into effect Aug. 16, 2021



## Early Outreach and Review of Options

#### Considering Leaving the FDLP?





The Federal Depository Library Program (FDLP) has a long tradition of serving the public with the documents of democracy. Providing free access to official Federal information demonstrates your library's commitment to a core democratic value. The FDLP enhances your library's prestige and credibility with your patrons. Libraries participating in the FDLP are truly valued by GPO for the exceptional service they bring to the public across the United States.

If your library is considering leaving the FDLP, GPO Outreach Librarians would like the opportunity to speak with you about the flexibility afforded to FDLP libraries. We can help you customize participation to fit your library's individual needs. Contact us at <u>FDLPOutreach@gpo.gov</u>.

#### Things to know before you go:

- Transitioning to an all-digital depository is quick and easy. Outreach Librarians will work with you to remove tangible item numbers from your item selection profile and enhance access to online Federal resources.
- Going all-digital stops all incoming tangible materials. Library staff will no longer need to process physical materials from GPO.
- Through GPO's <u>Cataloging Record</u> <u>Distribution Program</u> (CRDP), you can receive free bibliographic records for digital Government publications.



#### FDSS will...

- Discuss challenges which library faces.
- Provide customized recommendations based on needs.
- Work with library and regional on best path forward.

#### If library decides to stay:

- Disposition guidance **does not** go into effect.
- Ideally, library decides to "right size" and weed regularly.
- Offer nationally.

Only a **decision to leave the FDLP** moves the library forward in the disposition process.



## Disposition Procedures and Leaving the FDLP

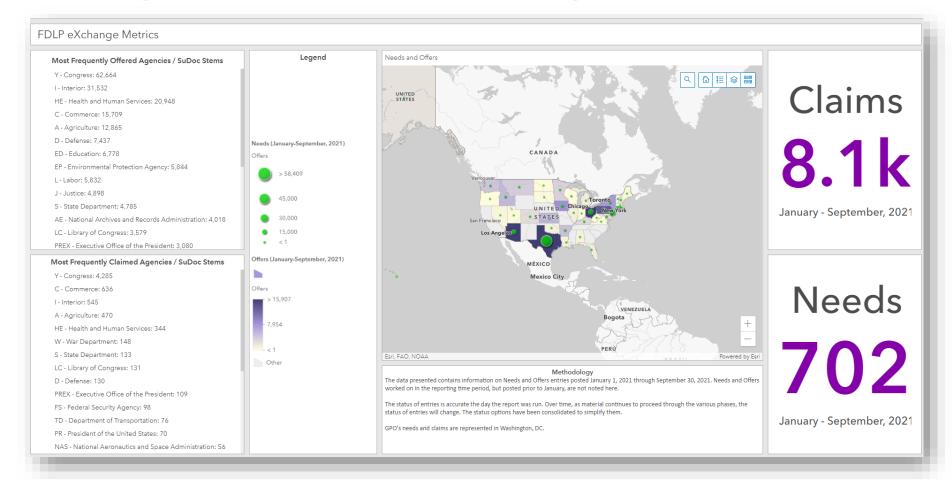
- For further details, please review:
  - Guidance, *Leaving the FDLP* on FDLP.gov
  - Webinar, *Strategic Disposition to Support the National Collection* (Aug. 26, 2021)
- National offers via FDLP eXchange strongly encouraged.
- Fair and equitable dispersal of tangible materials to all remaining depositories.





### FDLP eXchange

#### https://www.fdlp.gov/collection-tools/fdlp-exchange





### Library Technical Services (LTS) Update



#### **Fang Gao, Chief of LTS**



### Library Technical Services – Mission Statement

Our mission is to support Federal depository libraries (FDLs), U.S. Federal Government agencies, and all Library Technical Services (LTS) stakeholders to fulfill their needs for U.S. Federal Government information by providing them with the best services and products related to the life cycle management of Federal Government information products, including but not limited to cataloging/metadata, classification, acquisition, and distribution of new publications, and collection development and collection management activities related to the *National Collection of U.S. Government Public Information*.



## Library Technical Services – Vision Statement

Our vision is a network of Federal depository libraries equipped to identify, locate, and provide access to the *National Collection of U.S. Government Public Information* for their constituents.



## Providing Services and Developing New Products



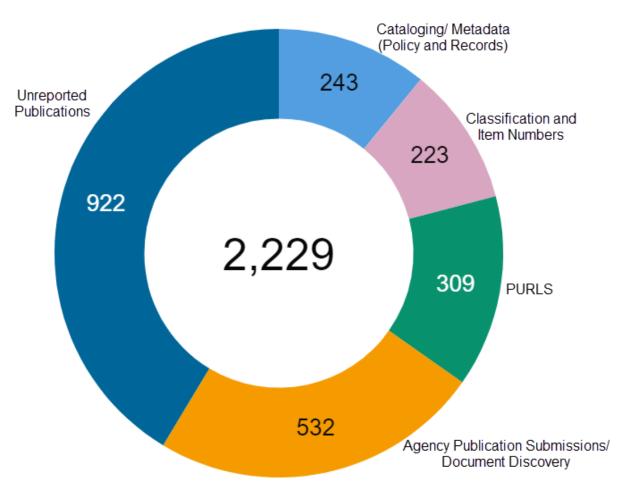


## Government Documents Made Available in FY21

- New bibliographic records added: 16, 544
  Among them:
  \$14,806 for new monographic titles
  \$1,738 new serials titles
- About 74% contained PURLs to full-text publications.

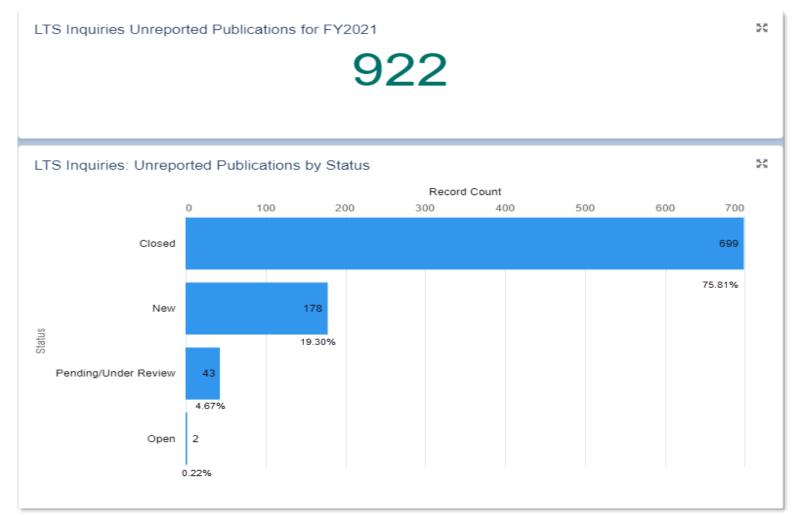


## LTS Inquiries By Category FY2021





## LTS Inquiries: Unreported Publications FY 2021





## Metadata Made Available Free of Charge

- Monthly records set
- ALL CGP records
- ALL CRS records
- American Indian, Alaska Native, Native Hawaiian (AIANNH) -Subject Based Resources Collection

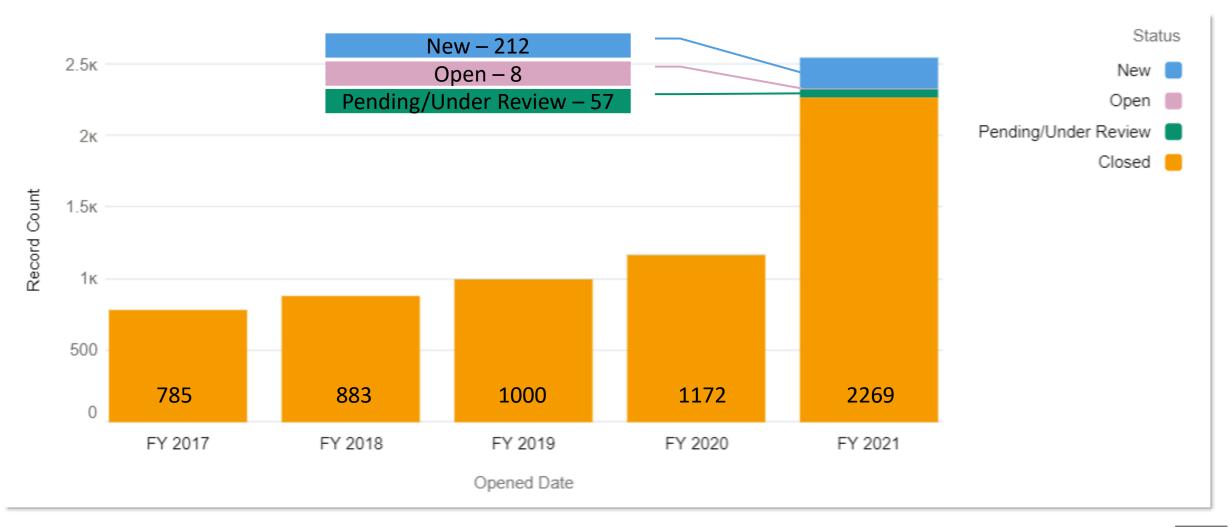


## New Tools and Improved Workflows

- govinfo API
- Batch Process
- Brief Bibs → Basic Records and Acquisitions Records
- askGPO



### LTS Inquiries Received For Last 5 Years





# Communicating and Collaborating with our Stakeholders and Partners



## Collaborating with Library of Congress

- Metadata Created for
  - Congressional Research Service (CRS) Reports
  - Historical legal reports from the Law Library of Congress
  - United States Congressional Serial Set Project
- BIBFRAME
- eCIP
- PCC
  - Statistics
  - GPO-Related Sections of the BIBCO Manual
  - Better way to identify Braille titles



# Collaborating with Other Stakeholders and Partners

**Other Cataloging Partnerships** 

- FRASER
- Colorado School of Mines
- University of Minnesota Libraries

OCLC

- PURLs redirect
- 856 Field for electronic location and access, add subfield \$7 to indicate access status

#### DLC Collection and Discovery Services Working Group



## Building a Diverse Staff and Developing Subject Matter Experts (SMEs)

- Comprehensive training plan for new staff
- Capitalize on the strengths and interests of staff to develop SMEs
- Take advantage of the virtual environment; record sessions for multiple viewing as needed

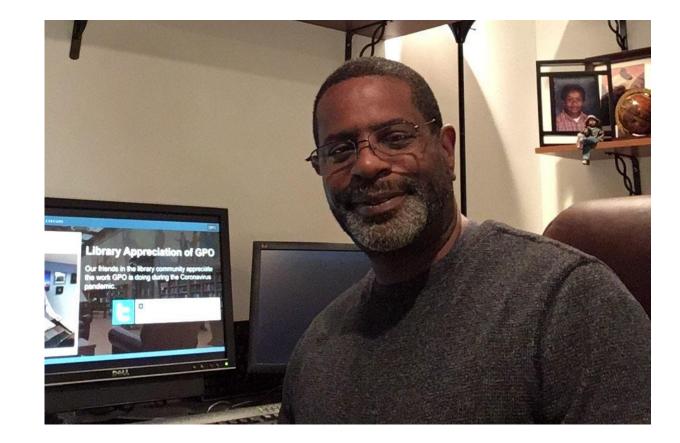


## Looking Ahead

≻GPO's Preparations for the New RDA

- Historic Shelflist Project (HSL)
- >Help with SACO proposal for Controversial LCSH
- ≻Next Generation of CGP
- Support LSCM pilots and other digitization initiatives to build the National Collection
- Record comparison with FDLs to build the Comprehensive National Bibliography





### Darryl Walker, Systems Manager, LSCM, GPO

### Projects & Systems Update



### **Projects and Systems – Mission Statement**

Our mission is to provide technical support for GPO's Catalog of U.S. Government Publications (CGP) and related LSCM online digital products and services that are used by participating library customers in the Federal Depository Library Program (FDLP), the library community at large, commercial vendors and customers in the publishing industry, and the public.



# Enhancing Digital Content





## CGP Update

### **Catalog of U.S. Government Publications (CGP):**

- Nearly 30 million successful searches in performed 2020.
- Over one million bibliographic records.
- Over 240,000 records with PURLs to full-text resources.
- Regularly updated for performance and security improvements.

### **Coming Soon:**

- New MetaLib resource configurations and configuration updates to existing resources.
- Revision and updates to our CGP About and Help pages. The latter will include short tutorials for basic use and is anticipated to be released by the end of 2021.

### Looking to the Future:

- Requirement elicitation process for the future CGP has begun.
- Working to start the acquisitions process this year.



### Enhancing Content in govinfo

- Continue to increase access to current and historic content in **govinfo**.
- <u>Monthly Catalog of U.S. Government</u> <u>Publications</u> and <u>Government</u> <u>Document Indexes</u>
- Completion of the <u>Federal Register</u> <u>Index</u> collection
- Thirteen new courts opted into publishing to the <u>U.S. Courts Opinions</u>

overnment Document Indexes	0000	
but Government Document Indexes	HELP	
the 19th century, various finding aids or indexes for U.S. Government information have been compiled by the U.S. Government Prin ncy name of the U.S. Government Publishing Office), other Federal agencies, or at the direction of Congress. These indexes allowed lications primarily by title, author, and/or subject.		
tized versions of the principle indexes published by the U.S. Government Printing Office and Congress are listed below. Digital version indexes may not be available through govinfo. To access physical copies of titles listed in the finding aids, contact a Federal deposit		
wse Government Document Indexes		
All Government Document Indexes Monthly Catalog of U.S. Government Publications, 1895-2004 Commonly referred to as the <i>Monthly Catalog</i> or <i>MoCat</i> . A listing of the publications produced by the U.S. Government Printing Of	fice from 1895 to 2004.	
Descriptive Catalogue of the Government Publications of the United States, September 5, 1774 - March 4, 1881 Commonly referred to as <i>Poore's</i> , after compiler Benjamin Perley Poore. Chronological listing of Congressional and departmental j	publications.	
Comprehensive index of the publications of the United States Government, 1889-1893 Compiled by John Griffith Ames. Expanded on in the Comprehensive Index of the Publications of the United States Government, 18	881-1893.	
Comprehensive index of the publications of the United States Government, 1881-1893 Commonly referred to as Ames', after compiler John Griffith Ames. Alphabetical subject listing of Congressional and departmenta	I publications.	
Catalogue of United States Public Documents, 1893-1940 Commonly referred to as the <i>Documents Catalog</i> . Dictionary catalog of Congressional and departmental publications that served index' required by the Printing Act of 1895. Issued by Congresses, from the 53rd through 76th Congress. The Documents Catalog 1947, when the Joint Committee on Printing passed a resolution that the Monthly Catalog of U.S. Government Publications satisfic comprehensive index.	was discontinued in	
Checklist of United States Public Documents, 1789-1909 Commonly referred to as the <i>1909 Checklist</i> . An "approximately complete checklist of all publication documents issued by the Uni	ted States Government"	

- Tables of and Annotated Index to the Congressional Series of United States Public Documents
  Contents of the U.S. Congressional Serial Set from the 15th through the 52d Congress.
- Index to the Reports and Documents, 54th Congress (1895-1896)-72nd Congress (1932-1933)
   Commonly referred to as the Documents Index, this publication is an alphabetical subject index to publications in the U.S. Congressional Serial Set. The
   Documents Index continued the Tables of and Annotated Index to the Congressional Series of United States Public Documents, and represents the
   "consolidated index" provided for in the Printing Act of 1895. Discontinued with the 72nd Congress, 2nd Session, but parts continued in the Numerical List.

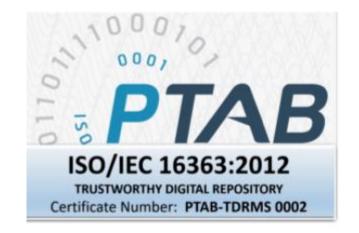
before 1909, based on the GPO Public Documents Library collection. Arranged according to the Superintendent of Documents classification scheme

Numerical Lists and Schedule of Volumes of the Reports and Documents, 73d Congress (1933-1934)-96th Congress (1979-1980)



### Trustworthy Digital Repository

- Stage 1 of the ISO 16363 re-certification process of govinfo.
- Anticipate completing the re-certification in the Winter of 2021.





## Serial Set Digitization

- Partnership with the Law Library of Congress.
- Scope: 15<sup>th</sup>-103<sup>rd</sup> Congresses.
- Initial public release: September 28, 2021.
- First enhancement: Browse by Topic.
- More content will be coming.

Congressional Serial Set	() © © § ⊠
BROWSE BY TOPIC	
About the Congressional Serial Set	HEP

The United States Congressional Serial Set collection was digitized by the Law Library of Congress, and is made publicly available through a partnership between the U.S. Government Publishing Office and the Law Library of Congress. The joint digitization project is a multi-year effort. Additional volumes of the Serial Set will be added to this collection as they are available.

The Serial Set is comprised of the numbered Senate and House Documents and Senate and House Reports, bound by Session of Congress. The contents of the Serial Set have varied throughout the publication's history, and at times have included House and Senate Journals, and the reports of executive departments and agencies.

Each volume is assigned a Serial Number, beginning with the 1st Session of the 15th Congress in 1817. Reports and Documents for each chamber begin with Number 1 at the beginning of the Congress, and are numbered consecutively through all sessions of that Congress. Read More

#### Browse Congressional Serial Set Documents

• 82nd Congress (1951-1952)	Serial Nos. 11484 to 11658
● 69th Congress (1925-1927)	Serial Nos. 8522-8826
● 42nd Congress (1871-1873)	Serial Nos. 1465 to 1578
O 39th Congress (1865-1867)	Serial Nos. 1236 to 1306
O 38th Congress (1863-1865)	Serial Nos. 1174 to 1235
O 37th Congress (1861-1863)	Serial Nos. 1111 to 1173
• 36th Congress (1859-1861)	Serial Nos. 1022 to 1110



# Regional Depository Online Selection

- Implements SOD-2021-1, Regional Depository Libraries Online Selections.
- Requirements:
  - Digital equivalent
  - Minimum of 4 geographically dispersed Print Selectors
  - Authorization for regionals to select only the online format is granted by the Superintendent of Documents
- Two titles Congressional Record (Daily), and Federal Register- were authorized for online selection on August 31, 2021.
- Post-implementation data analysis.





### FDLP Web Archive

The FDLP Web Archive provides point-in-time captures of U.S. Federal agency websites, while preserving the functionality of the site to the extent possible, with an aim to provide permanent public access. Through September 30, 2021:

- Increased the size of the FDLP Web Archive collection to 35.2 TB, with over 341,000,000 URLs.
- .211 website collections available on the FDLP Web Archive on Archive-It and 266 records available through the CGP.
- End of Term 2020 Web Archive crawling has completed and the collection is available at Internet Archive at: <u>https://archive.org/details/EndOfTerm2020WebCrawls?tab=collection</u>. More information on the project at <u>http://eotarchive.org/</u>
- Regular meetings of the Federal Web Archiving Interest Group have reconvened.
- Access and full text searching to the FDLP Web Archive is available at: <u>https://www.archive-it.org/home/FDLPwebarchive</u>



# LSCM, Records Management, and NARA

- Current Records Management Obligations
  - Publications of the U.S. Government (Record Group 287)
    - This record group is a collection of selected publications of U. S. Government agencies. It consists of monographs, multivolume sets of books and magazines, guides, manuals, circulars, bulletins, indexes, reports, and regulations.
  - LSCM continues the work to prepare materials for current transfer to NARA.
    - Transfer delayed due to pandemic as National Records Centers are not accepting deliveries at this time.



# LSCM, Records Management, and NARA

- Future requirements: OMB/NARA Memorandum, Transition to Electronic Records (M-19-21)
  - New directive to help Federal agencies transition fully to electronic records 2022.
    - LSCM has been reviewing workflows and processes with a desire to update or change them to meet the requirements of the new mandate.
    - New mandate states that all records will be in an electronic format.



# FDLP.gov Redesign

We are approaching the finish line for the FDLP re-platforming project to a new and secure Content Management System. During the past 6 months, we've accomplished the following:

- Established and implemented our new server infrastructure.
- Worked with GPO IT to ensure all security protocols for website are in place.
- Created development instance to ensure proper functionality.
- Created User Acceptance Testing (UAT) documents.
- Began functionality testing on development instance.
- Began UAT Testing in September.
- Began Workflow strategy planning.
- Soft launch of FDLP.gov anticipated this fall.



### PURLs (Permanent Uniform Resource Locators)

- PURL Maintenance by GPO staff provides stability to GPO cataloging records.
- Over 38,000 PURLs fixed by GPO staff in FY 2021.
- Over 65,000 additional PURLs re-routed to secure "https" addresses.
- An average of 2,500 PURLs show up as potentially problematic in validation reports each month, with 500 to 750 new issues found outside of the reports monthly.



## LSCM Pilot Projects

- Framework Development concluded; currently in implementation phase.
- Pilot Project Opportunity 1 opened for applications September 1; closed October 15.
- Applications currently under review
- Selection to be announced mid-November
- Questions? askGPO > 'Other depository library question or issue'
- <u>https://www.fdlp.gov/project-list/lscm-pilot-projects</u>







## Ben's Guide Update

Currently we are ensuring that Ben's Guide for U.S. Government's website maintenance and security patches are up-to-date with accordance to GPO IT Security policies. We are hoping to provide more downloadable games and adding to our quiz library in the upcoming year.

During the last 6 months we have :

- Provided maintenance upgrades for the system's platform to ensure security.
- Updated backend modules to improve performance.
- Evaluated and adjusted firewall settings as needed to ensure access to endusers while ensuring security policies are followed.
- Updated pages.
- Supplied end users with information about Ben's Guide as requested from askGPO.





### Kate Pitcher: <u>kpitcher@gpo.gov</u> Fang Gao: <u>fgao@gpo.gov</u> Darryl Walker: <u>dwalker@gpo.gov</u>

